



RWD RIVERHEAD WATER DISTRICT

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RESIDENTIAL HOOKUP INFORMATION

The following information explains how to hookup a one- or two-family private residence to the Riverhead Water District for domestic water supply:

1. Completion of a contract and payment of the hookup fee of \$1,300.00, cost of the meter plus 10% and service line inspection fee (\$50.00), if applicable, is to be made at the Riverhead Water District office. Checks are made payable to the **RIVERHEAD WATER DISTRICT**.

2. The following information is required in order to complete the contract for water supply:

- A. Name and address for billing purposes;
- B. Property location (street number and name) of home to be hooked up (if different from billing address);
- C. Suffolk County Tax Map #;
- D. Contact telephone numbers of applicant for home, business and cell phone or business & cell phone number of agent (contractor).

3. The homeowner/contractor is responsible for installing a 1-inch (1") diameter service line, either Type "K" copper, or residential PVC with a rating of 200 psi, from the house to the property line (i.e., the property line on the street where the water main is located) which must be buried a minimum depth of 54 inches. If residential PVC is used, there must be 10 feet of copper on either end of the PVC pipe. The copper line should extend above the final grade at the property line approximately **8 to 12 inches**.

4. A ball or gate valve as specified by the **New York State Plumbing Code** must be sweat onto the service line in the basement and left in the **CLOSED** position.

5. **NEW CONSTRUCTION:** A service line installed for a new home **MUST BE INSPECTED** before the trench is backfilled. **The service line inspection fee of \$50.00 is in addition to the hookup fee. An appointment for the inspection is to be made with the Water District office at least 24 hours in advance of the inspection date requested.** If the shut-off valve is not installed at the time of the service line inspection, the homeowner/contractor is responsible for calling the office when the valve is installed and an **ADDITIONAL \$50.00 inspection fee will be charged.** We will not install the vault unless we are informed that the shut-off valve is installed and is in the "**OFF**" position. At the time of hookup, the meter will be installed and turned on. Billing will also begin at this time.

6. Service installation shall commence approximately eight (8) weeks from the time the service line is installed **AND** payment for water service installation has been made, at the discretion of the Riverhead Water District and barring any emergency which may occur during that time.

NOTE: YOU WILL NOT BE PUT ON THE HOOKUP LIST UNTIL YOU ADVISE US THAT THE SERVICE LINE IS OUT TO THE PROPERTY LINE AND YOUR HOOKUP FEE IS PAID.

7. **EXISTING HOMES:** After completion of the installation of your meter vault, you would need to make an appointment with your plumber to disconnect your well and connect your service line to your interior plumbing. When you have made the appointment with your plumber, please contact this office 24 hours prior to the appointment so that we may install your meter and turn it on at that time. **IMPORTANT: Please DO NOT have your plumber disconnect your well before making the appointment with our office as this will leave you without water.** Pursuant to New York State Law, we will need to conduct an inspection to see that the well has been **physically disconnected** from all plumbing served by the new water service.

8. Billing is on a quarterly basis (once every three [3] months or four [4] times a year). The rates for water usage are as follows:

- A. 1" service: \$19.90 quarterly for the first 9,000 gallons of water used within the quarter;
- B. \$1.73 is charged for each additional 1,000 gallons above the minimum gallons of water used within a given quarter. **NOTE: IF THE MINIMUM GALLONAGE IS NOT USED WITHIN A BILLING QUARTER, THE MINIMUM QUARTERLY RATE IS CHARGED.**

If you have any further questions regarding connection to the Riverhead Water District, please feel free to contact the office at 631.727.3205 or 631.727.3200 Ext. 234, Monday through Friday (except holidays) from 8:30 a.m. to 4:30 p.m.