

Minutes of a Special Meeting of the Town Board of the Town of Riverhead, held at the Town Hall, Riverhead, New York, Thursday, December 28, 1967 at 10:00 A. M.

Present:

Bruno Zaloga  
Thomas R. Costello, Town Justices

Vincent B. Grodski  
George G. Young, Councilmen

Absent: Robert B. Vojvoda, Supervisor

Also present: Shepard M. Scheinberg, Town Attorney.

In the absence of the Supervisor, Town Justice Zaloga called the meeting to order at 10:00 A. M.

Councilman Young offered the following resolution which was seconded by Councilman Grodski.

RESOLVED, That in the absence of the Supervisor, Town Justice Zaloga, be and is hereby designated Temporary Chairman for the meeting of December 28, 1967.

The vote, Councilman Young, Yes, Councilman Grodski, Yes, Town Justice Zaloga, Not Voting, Town Justice Costello, Yes, Supervisor Vojvoda, Absent. The resolution was thereupon declared duly adopted.

Councilman Young offered the following resolution which was seconded by Councilman Grodski.

RESOLVED, That the Minutes of the Town Board Meeting held in the Town Hall on December 19, 1967, be approved as submitted.

The vote, Councilman Young, Yes, Councilman Grodski, Yes, Town Justice Zaloga, Yes, Town Justice Costello, Yes, and Supervisor Vojvoda, Absent. The resolution was thereupon declared duly adopted.

REPORTS

Fire Inspector, Annual for 1967. Filed.  
Building Inspector, Annual for 1967. Filed.  
Town Clerk's, Annual for 1967. Filed.  
Recreation Department, Annual for 1967. Filed.  
Zoning Board of Appeals, Annual for 1967. Filed.  
Supervisor's, Annual for 1967. Filed.

COMMUNICATIONS

Bureau of Marine Fisheries, 4175 Veterans Memorial Highway, Ronkonkoma, N. Y., 11779, dated December 18, 1967, advising that Benjamin White of Aquabogue, N. Y., has been requested by the Conservation Department of the State of New York to harvest shellfish from his private underwater lands located in Flanders Bay within the Town of Riverhead between the period of December 15, 1967 and June 30, 1968. Such shellfish to be used for certain experimental studies in connection with the depuration of hard clams. All harvesting to be done during daylight hours and requesting Mr. White be extended all the necessary courtesies. Filed.

Copies to Town Board.

Franklin National Bank, 130 Pearl Street, New York, N. Y., dated December 19, 1967, confirming designation as Paying Agent for \$1,565,000 Serial Bonds-1967 and advising fee of 5¢ per coupon paid and .75¢ per bond paid, plus any postage charges incurred will be fees charged and will bill annually on or about September 10th. Filed.

Copies to Town Board.

Travelers Insurance Company, dated December 21, 1967, relating to Town's position with regard to provisions of New York State Manual of Uniform Traffic Control Devices. Filed.

Copies to Town Board.

RESOLUTIONS

Town Justice Costello offered the following resolution which was seconded by Councilman Young.

RESOLVED, That Joseph Becht, 42 East Main Street, East Islip, be and is hereby appointed Police Patrolman in the Riverhead Town Police Department, pursuant to Suffolk County Civil Service List #6-163 established July 7, 1967, to serve for a six month's probationary period effective January 1st, 1968 and to be compensated at \$6,000.00 per annum, payable bi-weekly.

The vote, Councilman Young, Yes, Councilman Grodski, Yes, Town Justice Zaloga, Yes, Town Justice Costello, Yes, and Supervisor Vojvoda, Absent. The resolution was thereupon declared duly adopted.

Town Justice Costello offered the following resolution which was seconded by Councilman Young.

RESOLVED, That John Jablonski be and he is hereby appointed Special Police Patrolman, pursuant to Section 158 of the Town Law, at the rate of \$3.00 per hour, payable bi-weekly, effective January 1, 1968, and to serve at the pleasure of the Town Board.

The vote, Councilman Young, Yes, Councilman Grodski, Yes, Town Justice Zaloga, Yes, Town Justice Costello, Yes, and Supervisor Vojvoda, Absent. The resolution was thereupon declared duly adopted.

Town Justice Costello offered the following resolution which was seconded by Councilman Young.

RESOLUTIONS continued:

WHEREAS, the Planning Board of the Town of Riverhead has heretofore approved a subdivision location on Tuthill's Lane, Aquebogue, New York, filed by Suffolk Land Holding Corporation and by resolution dated October 13, 1965, and pursuant to the provisions of Section 277 of the Town Law affix the Performance Bond in the sum of \$24,000, which Bond is numbered B-321348 naming Suffolk Land Holding Corporation as principal and Reliance Insurance Company as surety bound unto the Town of Riverhead as obligee in the sum of \$24,000 is now on file with the Town Clerk at her office at 220 Roanoke Avenue, Riverhead, New York; and

WHEREAS, upon the satisfactory completion of the roads set forth on the aforesaid Bond filed with the Town Clerk, the Town Board of the Town of Riverhead approved the reduction of said Bond from the sum of \$24,000 to the sum of \$5,000; and

WHEREAS, the Town Superintendent of Highways by a letter dated December 22, 1967, addressed to the Town Attorney advises that the required drainage area and fence have been completed in accordance with Town Specifications and Preliminary Map, now, therefore, be it

RESOLVED, that the Town Board of the Town of Riverhead does hereby give its approval to the release and discharge of Suffolk Land Holding Corporation as principal and Reliance Insurance Company as surety from its obligation to the Town of Riverhead under Bond No. B-321348; and be it further

RESOLVED, that a certified copy of this resolution along with the original Reliance Insurance Company Bond No. B-321348 be returned to the Suffolk Land Holding Corporation.

The vote, Councilman Young, Yes, Councilman Grodski, Yes, Town Justice Zaloga, Yes, Town Justice Costello, Yes, and Supervisor Vojvoda, Absent. The resolution was thereupon declared duly adopted.

Councilman Young offered the following resolution which was seconded by Councilman Grodski.

WHEREAS, Pursuant to Section 105 of the Town Law, Town Justice Thomas R. Costello has presented his respective criminal and civil docket to the Town Board for examination, and

WHEREAS, Such docket has been duly examined,

NOW, THEREFORE, BE IT RESOLVED, That it is found that the fines and fees therein shown have been collected and duly turned over to the proper officials as required by law, and

FURTHER, That these facts be entered in the proceedings of the Town Board. The vote, Councilman Young, Yes, Councilman Grodski, Yes, Town Justice Zaloga, Yes, Town Justice Costello, Not Voting, and Supervisor Vojvoda, Absent. The resolution was thereupon declared duly adopted.

RESOLUTIONS continued:

Councilman Grodski offered the following resolution which was seconded by Councilman Young.

WHEREAS, Pursuant to Section 105 of the Town Law, Town Justice Bruno Galoga has presented his respective criminal and civil docket to the Town Board for examination, and

WHEREAS, Such docket has been duly examined,

NOW, THEREFORE, BE IT RESOLVED, That it is found that the fines and fees therein shown have been collected and duly turned over to the proper officials as required by law, and

FURTHER, That these facts be entered in the proceedings of the Town Board. The vote, Councilman Young, Yes, Councilman Grodski, Yes, Town Justice Galoga, Not Voting, Town Justice Costello, Yes, and Supervisor Vojvoda, Absent. The resolution was thereupon declared duly adopted.

Councilman Grodski offered the following resolution which was seconded by Councilman Young.

WHEREAS, Section 130 of the New York Town Law requires a public hearing before the enactment, amendment or repeal of a Town Ordinance and

WHEREAS, the Town Clerk is required by said Section 130 of the Town Law to publish notice of the time when and the place where such hearing shall be held,

THEREFORE, BE IT RESOLVED, that there be a public hearing in the matter of the repeal of the existing Ordinance No. 29, known as "Ordinance Restraining the Running at Large of Dogs," and the adoption of the revised Ordinance No. 29, known as the "Ordinance Restraining the Running at Large of Dogs;" and

BE IT FURTHER RESOLVED, that the Town Clerk be and is hereby authorized to publish in the January 4, 1968, edition of the News-Review, the official newspaper of the Town of Riverhead for that purpose, the following Notice of Public Hearing:

NOTICE OF PUBLIC HEARING

PLEASE TAKE NOTICE that pursuant to Section 130 of the New York Town Law a Public Hearing will be held by the Riverhead Town Board at the Town Hall, 220 Roanoke Avenue, Riverhead, Suffolk County, New York, on the 16th day of January, 1968 at 10:00 A.M., on the following proposals to repeal the existing Ordinance No. 29, entitled "Ordinance Restraining the Running at Large of Dogs", and to adopt a revised Ordinance No. 29, entitled "Ordinance Restraining the Running At Large of Dogs", which provides as follows:

ORDINANCE NO. 29  
TOWN OF RIVERHEAD  
RESTRAINING THE RUNNING AT LARGE OF DOGS

Section 1

Definitions: As used in this Ordinance, the following terms shall mean:

ORDINANCE NO. 29 continued:

- (a) **Owner:** Any person, group of persons, including the parent or guardian of an owner under the age of sixteen years, firm or corporation, owning, keeping or harboring a dog or dogs.
- (b) **Dog:** Any dog of either sex, or any age.
- (c) **At Large:** Any dog shall be at large when it is off the premises of its owner and not under the reasonable control of the owner.
- (d) **Reasonable Control:** Any dog shall be under "reasonable control" when the dog is on the premises of its owner, or when the dog is with and obedient to its owner.
- (e) **Not Under Reasonable Control:** A dog shall be deemed to be "not under reasonable control" when not upon the premises of its owner and not within the immediate custody of, and obedient to its owner, or when the dog causes damage to a person or property of anyone other than the owner, except when the dog is in defense of its owner, the owner's family or property.
- (f) **Impound:** To apprehend, catch, trap or net a dog and thereafter confine it.
- (g) **Euthanize:** To put to death in a humane way.
- (h) **Muzzle:** A fastening or covering for the mouth of an animal used to effectively prevent eating or biting.

SECTION 2.RESTRAINING THE RUNNING OF DOGS AT LARGE:

Every person owning or having charge, custody, care or control of any dog, whether licensed or not, shall keep such dog exclusively upon his own premises, provided, however:

- (a) Such dog is muzzled.
- (b) Such dog when off such premises be under the immediate and reasonable control of its owner.
- (c) That such dog if elsewhere than on the premises of such person or on the premises of another person with the consent of such other person and unless such person is engaged in hunting wild birds or animals with the aid of such dog during open seasons or unless such person shall take such dog afield for training in hunting.
- (d) That any time such dog is not muzzled, it must be fully controlled by its owner by means of a rope, leash or other similar device when on any street, highway, park, or public place in the Town of Riverhead.

ORDINANCE NO. 29 continued:

(e) That such dog shall not be taken into any establishment in the Town of Riverhead where food products are kept for sale if legible signs are displayed at each public entrance to such establishment that the entry of dogs is prohibited, or to be taken upon or in any other establishment where food or food products are kept for sale unless such dog is effectively restrained by a rope, leash or other similar device.

(f) That while a female dog is in heat, the dog shall be confined so as not to cause a public nuisance.

SECTION 3.SEIZURE AND IMPOUNDING:

It shall be the duty of any police officer of the Dog Warden or other authority designated by the Town Board of the Town of Riverhead to apprehend and impound any dog not under reasonable control of its owner, which:

(a) Is an unlicensed dog.

(b) Is running at large contrary to the provisions of this Ordinance.

(c) At anytime has destroyed property or habitually trespasses in a damaging way or commits a nuisance on the property of persons other than the owner or person harboring said dog.

(d) Shows vicious habits or molests passers-by who are lawfully on a public street, public park or school ground, whether or not said dog is on a public street.

(e) At anytime has attacked or bitten a person.

(f) Habitually enters on a public highway and runs or barks at pedestrians or vehicles.

(g) Is kept upon the premises of the owner or person harboring said dog under such unsanitary conditions that the maintenance or keeping of said dog creates vile smell to the annoyance of persons in the vicinity.

(h) By loud or frequent or habitual barking, yelping or howling, which cause disturbs or is a serious annoyance to the neighborhood or to people passing upon the streets.

SECTION 4.REDEMPTION OF IMPOUNDED DOGS:

Pursuant to Sections 114 and 114-a of Agriculture and Markets Law.

SECTION 5.DOG BITE:

The owner of a dog which bites any person, shall be required to confine said dog and keep it under observation for a period of at least seven days. All expenses incurred incidental to said dog bite shall be borne by the owner of the biting dog. The owner of a dog which bites any person may notify and report such incident to

ORDINANCE NO. 29 continued:Section 5)

the Suffolk County Health Department. In the event the biting dog must be disposed of, its head must not be damaged in any way, to provide a proper examination by an investigating agency. If at the end of the seven day observation period the dog is alive and healthy and said dog fulfills all other conditions of this ordinance, it may be released from confinement.

SECTION 6.

POISONING DOGS PROHIBITED: No person or persons shall feed or place so as to constitute a direct or obvious hazard to man or dog, or shall offer or tempt any dog with any liquid, or meat or any food product which shall (a) cause prostration, convulsion, pain or suffering as a prelude to death, (b) death, or (c) be proven to be toxic or lethal in the amount present to any man or dog by competent medical or veterinary authority.

SECTION 7.NOTICES OF DOG LICENSES:

The Town Clerk of the Town of Riverhead shall cause notice to be given to the owners of dogs within the Town of Riverhead when the annual dog licenses must be secured:

SECTION 8.PENALTY:

Any person owning or harboring a dog in violation of any of the provisions of this ordinance shall be guilty of a misdemeanor punishable by a fine of not less than Ten (\$10.00) Dollars for the first offense, not less than Twenty-five (\$25.00) Dollars for the second or any subsequent offenses, nor more than One Hundred (\$100.00) Dollars.

SECTION 9.SEVERANCE CLAUSE:

The provisions of this ordinance are declared to be severable and if any section, sentence, clause or phrase of this ordinance shall for any reason be held to be invalid or unconstitutional, such decision shall not affect the validity of the remaining sections, sentences, clauses and phrases of this ordinance but they shall remain in effect, it being the invalidity of any part.

SECTION 10.REPEAL:

The Ordinance Restraining the Running At Large of Dogs No. 29, adopted April 5, 1960, is hereby repealed as of the date this ordinance shall go into effect.

SECTION 11:EFFECTIVE DATE:

This ordinance shall take effect upon its publication and posting as required by Section 133 of the Town Law after its adoption, or upon its personal service as provided therein.

Any person desiring to be heard on the proposal to repeal the existing Ordinance No. 29, entitled "Ordinance Restraining the Running At Large of Dogs", and adopt a revised Ordinance No. 29, entitled "Ordinance Restraining the Running At Large Of Dogs", shall appear at the time and place above specified.

The vote, Councilman Young, Yes, Councilman Grodski, Yes, Town Justice Zaloga, Yes, Town Justice Costello, Yes, and Supervisor Vojvoda, Absent. The resolution was thereupon declared duly adopted.

2/28/67

RESOLUTIONS continued:

Councilman Grodski offered the following resolution which was seconded by Councilman Young.

RESOLVED, That the Supervisor be and is hereby authorized to transfer the sum of \$80,832.48 from the General Town Current Surplus Account to the following Budgetary Subsidiary Accounts:

<u>TOWN HALL &amp; OFFICES</u>		
Purchase of Furniture & Equipment	\$ 1,935.41	
Repairs, Heat, etc.	3,791.46	
Advertising & Publishing (All Depts.)	10,609.27	
Town Car Expense	50.82	
Litigation & Appraisal Costs	917.11	
Sewer Tax-Town Property	1,043.10	
Other/Miscellaneous	3,187.17	
Miscellaneous/Town Salaries	<u>5,629.75</u>	\$27,164.09
TOTAL		
	<u>204.91</u>	204.91
SUPERVISOR/Office Expense		
	<u>149.67</u>	149.67
RECEIVER OF TAXES/Office Expense		
<u>POLICE DEPARTMENT</u>		
Salaries	2,561.38	
Expenses	<u>6,351.22</u>	8,912.60
TOTAL		
	<u>2,356.82</u>	2,356.82
TRAFFIC LIGHTS		
	<u>1,402.02</u>	1,402.02
PUBLIC SAFETY/Dog Pound Expenses		
<u>RECREATION</u>		
Services	1,122.14	
Supplies	287.18	
Rental	<u>866.35</u>	2,275.67
TOTAL		
	359.20	
SANITATION		
Salaries	<u>2,451.15</u>	2,810.35
Expenses		
TOTAL		
<u>ENTERPRISES/PARKS &amp; BEACHES</u>		
Lifeguards & Beach Attendants	6,718.63	
Services	63.50	
Supplies	638.20	
Maintenance & Repair	<u>6,111.89</u>	13,532.22
TOTAL		

RESOLUTIONS continued:MISCELLANEOUS

Social Security-Town Share	163.62	
Compensation/Insurance	3,140.84	
Fire & Liability/Insurance	5,493.46	
Official Bonds & Other Insurance	<u>691.74</u>	\$9,489.66
TOTAL		

ENTERPRISES/Jamesport Marina	<u>12,534.47</u>	<u>12,534.47</u>
TOTAL TRANSFER		\$80,832.48

The vote, Councilman Young, Yes, Councilman Grodski, Yes, Town Justice Zaloga, Yes, Town Justice Costello, Yes, and Supervisor Vojvoda, ~~Absent~~. The resolution was thereupon declared duly adopted.

Councilman Grodski offered the following resolution which was seconded by Councilman Young.

WHEREAS, Pursuant to Section 105 of the Town Law, Town Officers and Employees have accounted with the Town Board for all moneys received and disbursed and have produced all books, records, receipts, orders, warrants, vouchers and cancelled checks respecting same, and

The Supervisor, Town Clerk, Building Inspector and Zoning/Board of Appeals have filed with the Town Board a statement in writing showing their receipts and disbursements for the fiscal year,

NOW, THEREFORE, BE IT RESOLVED, That such statements be and they are hereby audited and approved, and

FURTHER RESOLVED, That such statements be entered in the minutes of this meeting as follows:

<u>RECREATION DEPARTMENT - 1967</u>	
Youth Registration Fees	\$ 54.75
Adult Registration Fees	1,066.00
Miscellaneous Activity Fees	4,333.75
Miscellaneous Fees	6,876.75
1968 Youth Registration Fees collected in 1967	3.00
1968 Adult Registration Fees collected in 1967	17.50
1968 Miscellaneous Fees collected in 1967	10.00
TOTAL RECEIPTS	<u>\$12,361.75</u>
TOTAL REIMBURSEMENTS	895.75
TOTAL RECEIPTS - RECREATION	<u>\$11,466.00</u>

New York State Aid to be received by Supervisor's Office in the amount of \$2,674.00.

Signed: Donald Rhuda, Recreation Supervisor

## TOWN CLERK'S ANNUAL REPORT - 1967

100	Dog Licenses-Males	\$ 2.25	\$ 4,725.00
52	Dog Licenses-Females	5.25	1,848.00
14	Kennel Licenses	10.00	140.00
91	Dogs in Kennels	1.25	113.75
45	Lost Dog Tags or Transfers	.25	11.25
901	Resident Hunting Licenses (2Vd)	3.25	978.25
60	Resident Hunting & Fishing Licenses	5.75	345.00
153	Resident Big Game Licenses	3.25	497.25
4	Resident Trapping Licenses	3.25	13.00
278	Resident Fishing Licenses	3.25	903.50
3	Non-Resident Fishing Licenses	5.50	16.50
4	Non-Resident Hunting Licenses	10.75	43.00
3	Non-Resident Big Game Licenses	10.00	30.00
4	Resident Archery Stamps	3.25	13.00
5	Non-Resident 6 Day Fishing Licenses	4.25	21.25
2	Free Hunting Licenses	Free	Free
6	Free Fishing Licenses	Free	Free
1	Lost License Certificate	.50	.50
4	Redemption of Dogs (Unlicensed)	5.00	20.00
33	Redemption of Dogs (Licensed)	2.00	66.00
54	Sale of Dogs	5.00	270.00
818	Town History Books	1.00	818.00
48	Town Record Books	23.00	1,104.00
11	Town Record Books	35.00	385.00
303	Marriages	3.00	909.00
35	Marriage Transcripts	1.00	35.00
96	Zoning Maps	3.00	288.00
139	Zoning Ordinances	1.00	139.00
37	Street Maps	.25	9.25
7	Master Plans	5.00	35.00
7	Building Code Books	3.00	21.00
15	Building Code Books	.50	7.50
40	Explosive Permits	.50	20.00
577	Delinquent Dogs-Suffolk County Treasurer	.05	28.85
690	Xerox Copies	.04	27.60
	3% Add'l Bingo Fees - St. Isidore's P.C.		714.38
	St. Isidore's Church		666.32
	St. John's		699.33
	Moose Lodge		439.05
9	Bingo Licenses Issued		1,950.00
24	Waste Disposal Licenses		2,475.00
8	Peddlers' Permits		475.00
6	Change of Zoning Filing Fees	25.00	150.00
1	Satisfaction of Chattel & Receipt	2.00	2.00
2	Satisfaction of Chattel (No receipt)	1.50	3.00
1	Pawn Broker's License	25.00	25.00
1	Open Development Fees	20.00	20.00
1	Satisfaction of C. B. S. (No receipt)	1.50	1.50
2012	Lottery Sales	1.00	2,012.00
95	Beach Buggy Permits	2.00	190.00
	TOTAL-----		<u>\$23,705.03</u>

Town Clerk's Report continued:

Paid to Supervisor	\$12,437.88
Paid to County Clerk	2,657.25
Paid to County Treasurer	6,547.00
Paid to State Department of Health	151.50
Paid to Security National Bank (Lottery)	1,911.40
TOTAL PAYMENTS	<u>\$23,705.03</u>

Signed: Helene M. Block, Town ClerkZONING/BOARD OF APPEALS-1967

Total Public Hearings held for year 1967	22
Total Appeals Paid	72
Total Appeals No Charge (Lack of Access)	6
Total Appeals Special Exceptions Paid	7
Inspections and Investigations	200
Total Fees Collected	<u>\$820.00</u>

Signed: Patricia S. Tormey, ChairmanBUILDING INSPECTOR - 1967

Zoning Permits	\$ 357.00
Building Permits	8,162.25
Demolition Permits	30.00
Excavation Permits	600.00
TOTAL	<u>\$9,149.25</u>

Signed: Edward R. Munson, Building InspectorSUPERVISOR'S REPORT -1967TOWN WELFARE ACCOUNT

Balance as of December 31, 1966	\$11,624.55	
Taxes-Tax Receiver	17,000.00	
Budget Note	8,000.00	
Refunds from Recipients	625.41	
State Home Relief Reimbursement	<u>33,077.29</u>	\$70,327.25
TOTAL RECEIPTS		<u>\$68,300.46</u>
TOTAL DISBURSEMENTS		\$ 2,026.79
BALANCE AS OF DECEMBER 31, 1967		

TIME CERTIFICATE DEPOSIT ACCOUNT (Franklin Nat'l Bank)

Balance as of December 31, 1966	-0-	
Transfer-General Town Current Surplus	<u>\$130,000.00</u>	\$130,000.00
TOTAL RECEIPTS		<u>\$130,000.00</u>
TOTAL REDEEMED		NONE
BALANCE AS OF DECEMBER 31, 1967		

## SUPERVISOR'S REPORT continued:

GENERAL TOWN ACCOUNTRECEIPTS:

Balance as of December 31, 1966	\$185,546.96
Taxes-Tax Receiver	588,500.00
State Aid Per Capita	98,371.32
Mortgage Tax	35,988.29
State Youth Commission	15,052.38
Highway Traffic & Transportation	3,981.23
Town Dog Licenses	566.85
Marriage Licenses	816.50
Beach Permits	4,441.00
Bingo 3%	2,531.54
Waste Disposal Permits	2,333.35
Town Clerk -Filing Fees	20.00
Conservation Licenses	203.25
Maps, Codes, Ordinances	658.25
Explosive Permits	19.50
Peddler & Pawn Broker's Licenses	500.00
Jail Lodgings	88.00
Satisfaction Chattels	6.50
Justices Fees	11,304.00
Justices Fines	10,040.00
Fines-Sheriff's Office	275.00
Recreation Fees	8,077.75
Police Accident Fees	80.00
Junk Dealers Permits	150.00
Excavation Fees	600.00
Tax Receiver-Interest and Penalties	1,798.49
Dog Monies from County	3,133.38
Building Department Fees	8,983.25
Commissions and Refunds-N. Y. Telephone Co.	58.45
Franchises	150.00
Board of Appeals-Fees	840.00
Rentals	141.67
Garnishee	2.00
Curbs and Gutters	2,620.00
Insurance Claims & Premiums	3,215.87
Lottery Sales	86.90
Bond Anticipation Notes	116,900.00
Interest on Bond Anticipation Notes	13.44
Time Certificates of Deposit-Redeemed	506,574.63
Capital Notes	38,600.00
Master Plans	15.00
Xerox Copies	27.60
Town Record Books	2,202.00
Demolition Permits	30.00
Beach Buggy Permits	186.00
Miscellaneous Refunds	16.09
Beach Concession	268.66

SUPERVISOR'S REPORT continued:Receipts:

Petty Cash	\$ 200.00
Buoy Light Damages	100.00
Parking Meter Damages	109.23
Reimbursement from Welfare	<u>1,000.00</u>

TOTAL RECEIPTS	\$1,657,424.33
TOTAL DISBURSEMENTS	<u>1,545,638.90</u>
BALANCE AS OF DECEMBER 31, 1967	\$ 111,785.43

TIME CERTIFICATE OF DEPOSIT ACCOUNT

(Security National Bank)

Balance as of December 31, 1966	9,778.70	
Transfer-Water District	110,274.40	
Transfer-General Town Current Surplus	<u>120,000.00</u>	
TOTAL RECEIPTS		\$ 240,053.10
TOTAL REDEEMED		<u>\$ 229,778.70</u>
BALANCE AS OF DECEMBER 31, 1967 (Water District)		\$ 10,274.40

TIME CERTIFICATE OF DEPOSIT ACCOUNT

(Suffolk County National Bank)

Balance as of December 31, 1966	-0-	
Transfer-General Repairs Item #1	50,000.00	
Transfer-Sewer District	50,787.85	
Transfer-Ambulance Fund	16,366.67	
Transfer-Town Highway Garage	<u>8,388.22</u>	
TOTAL RECEIPTS		\$ 125,542.74
TOTAL REDEEMED		<u>\$ 117,176.07</u>
BALANCE AS OF DECEMBER 31, 1967 (Ambulance Fund)		\$ 8,366.67

TIME CERTIFICATE OF DEPOSIT ACCOUNT

(North Fork Bank &amp; Trust Co.)

Receipts:

Transfer-General Town Current Surplus	<u>251,484.10</u>	
TOTAL RECEIPTS		\$ 251,484.10
TOTAL REDEEMED		<u>\$ 251,484.10</u>
BALANCE AS OF DECEMBER 31, 1967		None

HEROD POINT ROAD IMPROVEMENT ACCOUNTReceipts:

Balance as of December 31, 1966	811.37	
Taxes-Tax Receiver	3,800.00	
Bond Anticipation Note	<u>28,000.00</u>	
TOTAL RECEIPTS		\$ 32,611.37
TOTAL DISBURSEMENTS		<u>\$ 31,927.50</u>
BALANCE AS OF DECEMBER 31, 1967		\$ 683.87

SUPERVISOR'S REPORT continued:SEWER DISTRICT ACCOUNTReceipts:

Balance as of December 31, 1966	\$ 37,727.34	
Taxes-Tax Receiver	89,689.65	
Time Certificate of Deposit	117,898.23	
Insurance Dividends	.48	
Sale of Junk	30.00	
Sewer Hook-up Fees	15.00	
State Aid Reimbursement	11,890.71	
TOTAL RECEIPTS		\$257,251.41
TOTAL DISBURSEMENTS		\$197,291.85
BALANCE AS OF DECEMBER 31, 1967		\$ 59,959.56

BREAKDOWN OF SEWER DISTRICT BALANCE

Sewer District Current Surplus	\$46,427.80
Sewer District Repairs & Replacements	4,384.47
Sewer District Improvement #1	2,811.40
Sewer District Lateral Extension #8	321.76
Sewer District Area Extension #1	6,014.13
TOTAL BALANCE	\$59,959.56

SPECIAL DISTRICTS ACCOUNTReceipts:

Balance as of December 31, 1966 (Ltq. Dists.)	20,273.81	
Taxes-Lighting District	60,600.00	
Taxes-Fire Districts	156,899.38	
Taxes-Fire Protection Districts	10,000.00	
Tax Anticipation Note-Lighting Dist.	1,234.80	
TOTAL RECEIPTS		\$249,007.99
TOTAL DISBURSEMENTS		
Lighting Districts	54,027.24	
Fire Districts	156,899.38	
Fire Protection Districts	10,000.00	
TOTAL DISBURSEMENTS		\$220,926.62
BALANCE AS OF DEC. 31, 1967 (Lighting Dists.)		\$ 28,081.37

PARKING METER ACCOUNTReceipts:

Balance as of December 31, 1967	4,619.93	
Meter Collections	14,027.15	
TOTAL RECEIPTS		\$ 18,647.08
TOTAL DISBURSEMENTS		\$ 14,021.87
BALANCE AS OF DECEMBER 31, 1967		\$ 4,625.21

PARKING METER (contract)

Original Cost of Meters	\$14,824.25
Payments made as of December 31, 1967	\$10,224.25
Amount Outstanding on Purchase Contract	\$ 4,600.00

12/28/67

491.

SUPERVISOR'S REPORT continued:  
SCHOOL DISTRICTS ACCOUNT

Receipts:

Taxes-Tax Receiver	\$1,860,954.30	
TOTAL RECEIPTS		\$1,860,954.30
TOTAL DISBURSEMENTS		\$1,860,954.30
BALANCE AS OF DECEMBER 31, 1967		NONE

TOWN HIGHWAY GARAGE ACCOUNTReceipts:

Balance as of December 31, 1966	481.97	
Taxes-Tax Receiver	9,200.00	
Time Certificate of Deposit	8,416.44	
Interest on Time Deposit	285.69	
TOTAL RECEIPTS		\$ 18,384.10
TOTAL DISBURSEMENTS		17,988.87
BALANCE AS OF DECEMBER 31, 1967		\$ 395.23

AMBULANCE FUNDReceipts:

Balance as of December 31, 1966	8,968.76	
Donations	229.00	
TOTAL RECEIPTS		\$ 9,197.76
TOTAL DISBURSEMENTS(Includes Time Deposit Transfer)		9,118.88
BALANCE AS OF DECEMBER 31, 1967		\$ 78.88

TRUST AND AGENCY FUNDReceipts:

Balance as of December 31, 1966	2,823.56	
State Income Tax	12,359.23	
Federal Income Tax	79,189.22	
Social Security	57,984.78	
Savings Bonds	1,791.40	
Essay Contest	10.00	
Guaranty Bid Deposits	190.00	
Bingo 50%	2,040.00	
TOTAL RECEIPTS		\$ 156,388.19
TOTAL DISBURSEMENTS		152,477.79
BALANCE AS OF DECEMBER 31, 1967		\$ 3,910.40

TERMINAL PARKS ROAD IMPROVEMENT DISTRICTReceipts:

Balance as of December 31, 1966	271.30	
Bond Anticipation Note	25,700.00	
General Town Current Surplus-Transfer	1,131.53	
TOTAL RECEIPTS		\$ 27,102.83
TOTAL DISBURSEMENTS		26,406.75
BALANCE AS OF DECEMBER 31, 1967		\$ 696.08

SUPERVISOR'S REPORT continued:HIGHWAY DEPARTMENTGENERAL REPAIRS ITEM NO. 1Receipts:

Balance as of December 31, 1966	\$ 26,789.35	
Taxes-Tax Receiver	261,486.00	
State Aid	10,719.00	
Time Certificate of Deposit	50,000.00	
Interest on Time Deposit	1,875.00	
Highway Traffic & Transportation	11,505.93	
Reimbursement on Parks, Parking Fields Curbs, Gutters, Etc.	12,612.00	
Miscellaneous Receipts	<u>3,115.47</u>	
TOTAL RECEIPTS		\$378,102.75
TOTAL DISBURSEMENTS		<u>345,461.89</u>
BALANCE AS OF DECEMBER 31, 1967		\$ 32,640.86

BRIDGE ITEM NO. 2Receipts:

Balance as of December 31, 1966	332.45	
Taxes-Tax Receiver	<u>1,000.00</u>	
TOTAL RECEIPTS		\$ 1,332.45
TOTAL DISBURSEMENTS		<u>639.77</u>
BALANCE AS OF DECEMBER 31, 1967		\$ 692.68

MACHINERY ITEM NO. 3Receipts:

Balance as of December 31, 1966	15,666.17	
Taxes-Tax Receiver	74,000.00	
Erroneous Deposit	<u>1,000.00</u>	
TOTAL RECEIPTS		\$ 90,666.17
TOTAL DISBURSEMENTS		<u>81,745.70</u>
BALANCE AS OF DECEMBER 31, 1967		\$ 8,920.47

MISCELLANEOUS ITEM NO. 4Receipts:

Balance as of December 31, 1966	241.18	
Taxes-Tax Receiver	33,782.00	
County Treasurer-Snow Removal	11,907.58	
Budget Notes-Snow Removal	35,748.19	
Miscellaneous Receipts	<u>135.00</u>	
TOTAL RECEIPTS		\$ 81,813.95
TOTAL DISBURSEMENTS		<u>81,398.34</u>
BALANCE AS OF DECEMBER 31, 1967		\$ 415.61

SEWER DISTRICT CAPITAL RESERVE & REPAIR FUNDReceipts:

Balance as of December 31, 1966	<u>12,423.60</u>	
TOTAL RECEIPTS & BALANCE AS OF DEC. 31, 1967		\$ 12,423.60

## SUPERVISOR'S REPORT continued:

NORTHVILLE HOMES ROAD IMPROVEMENT DISTRICTReceipts:

Balance as of December 31, 1966	\$ 7,978.76	
Bond Anticipation Note	<u>44,000.00</u>	
TOTAL RECEIPTS		\$ 51,978.76
TOTAL DISBURSEMENTS		<u>45,650.00</u>
BALANCE AS OF DECEMBER 31, 1967		\$ 6,328.76

WATER DISTRICT ACCOUNTReceipts:

Balance as of December 31, 1966	\$151,391.70	
Taxes-Tax Receiver	34,526.00	
Time Certificates of Deposit	109,778.70	
Interest on Time Deposits	917.92	
Bond Anticipation Notes	631,400.71	
Water Rents	116,548.51	
Clairview Park -Ext. 10A	559.30	
Ruscon Development-Extension 3D	1,788.75	
Hydrant Rentals	6,600.00	
Install, Repair Meters	437.27	
Refunds	<u>386.06</u>	
TOTAL RECEIPTS		\$1,054,334.92
TOTAL DISBURSEMENTS		<u>895,339.31</u>
BALANCE AS OF DECEMBER 31, 1967		\$ 158,995.61

BREAKDOWN OF WATER DISTRICT BALANCE

Water District Current Surplus	98,588.14
Water Test Account	382.60
Water Dist. Extension No. 6A	3,366.42
Water Dist. Extension No. 10-Meadow Lane	2,873.92
Water Dist. Extension No. 10A	688.00
Water Dist. Project #2-Trunk Line	1,182.37
Water Dist. Extension No. 11	2,006.77
Water Dist. Extension No. 3C	911.02
Water Dist. Trunk Main Project No. 3	7,749.56
Water Dist. Extension No. 11B	5,601.00
Water Dist. -Increase & Improvement Water Facilities	33,232.19
Water Dist. Extension No. 11A	73.71
Water District-Extension No. 3D	1,273.40
Water District-Extension No. 11C	<u>1,066.51</u>
TOTAL BALANCE AS OF DECEMBER 31, 1967	\$158,995.61

PUBLIC PARKING DISTRICT NO. 1

Bond Anticipation Notes	<u>265,224.08</u>	
TOTAL RECEIPTS		\$ 265,224.08
TOTAL DISBURSEMENTS		<u>238,228.96</u>
BALANCE AS OF DECEMBER 31, 1967		\$ 26,995.12

12/28/67

494.

SUPERVISOR'S REPORT continued:HONOR ROLL ACCOUNT

Memorial Fund

\$207.40

BALANCE AS OF DECEMBER 31, 1967

\$207.40

1967 SUMMARY OF BALANCES IN ALL TOWN OF RIVERHEAD ACCOUNTS

General Town Account	\$111,785.43
Town Welfare Account	2,026.79
Time Certificates of Deposit	18,641.07
Herod Point Road Improvement	683.87
Sewer District Account	59,959.56
Parking Meter Account	4,625.21
Special Districts (Lighting Districts)	28,081.37
Town Highway Garage	395.23
Ambulance Fund	78.88
Trust & Agency Fund	3,910.40
Highway Department	42,669.62
Sewer District Capital Reserve & Repair	12,423.60
Terminal Park Road Improvement	696.08
Northville Homes Road Improvement	6,328.76
Water District Account	158,995.61
Honor Roll Account	207.40
Public Parking District #1	26,995.12
TOTAL MONIES IN ALL TOWN ACCOUNTS	\$478,504.00

OUTSTANDING INDEBTEDNESS -(Short Term)BOND ANTICIPATION, CAPITAL & BUDGET NOTES

Snow Removal	35,748.19
Welfare	23,000.00
Columbus Avenue	12,000.00
Grangebelle Park	82,000.00
Sanitation	13,200.00
Dog Pound	12,000.00
Highway Shed	10,500.00
Special Dist. (Aquebogue Ext. 1-Dist #2-Lighting)	1,234.80
Herod Point Road Improvement	28,000.00
Sewer District	91,935.40
Water District	631,398.60
Acquisition of Land	25,600.00
Public Parking District #1	265,000.00
Purchase & Improving Parking Fields-Wading River	13,500.00
Peconic Avenue Bridge Construction	12,300.00
Terminal Park Road Improvement	25,700.00
Northville Homes Road Improvement	44,000.00
TOTAL SHORT TERM INDEBTEDNESS	\$1,327,116.99

SUPERVISOR'S REPORT continued:

OUTSTANDING INDEBTEDNESS-BONDED INDEBTEDNESS

Town Highway Garage	\$62,000.00	
Parking Fields	39,000.00	
Beach Property	21,000.00	
Sewer District	20,550.00	
Water District	89,000.00	
<b>TOTAL BONDED INDEBTEDNESS</b>		<b>\$231,550.00</b>

BREAKDOWN OF BALANCE IN GENERAL FUND

General Town Current Surplus	\$ 70,709.45
Contingent Account	11,357.92
Land Acquisition	1,501.48
Purchase & Improvement Parking Fields (Wading River)	22,487.50
Land Acquisition for Parks-Grangebel Park	4,788.54
Improve Columbus Avenue	560.00
Highway Storage Shed	380.54
<b>TOTAL BALANCE IN GENERAL FUND</b>	<b>\$111,785.43</b>

Signed: Robert B. Vojvoda, Supervisor

The vote, Councilman Young, Yes, Councilman Grodski, Yes, Town Justice Zaloga, Yes, Town Justice Costello, Yes, and Supervisor Vojvoda, Absent. The resolution was thereupon declared duly adopted.

Councilman Young offered the following resolution which was seconded by Councilman Grodski.

WHEREAS, Section 130 of the New York Town Law requires a public hearing before the enactment, amendment or repeal of a Town Ordinance, and

WHEREAS, the Town Clerk is required by said Section 130 of the Town Law to publish notice of the time when and the place where such hearing shall be held,

THEREFORE, BE IT RESOLVED, that there be a public hearing in the matter of the adoption of proposed Ordinance No. 10, known as "Mobile Home and Travel Trailer Parks Ordinance"; and

BE IT FURTHER RESOLVED, that the Town Clerk be and is hereby authorized to publish in the January 4, 1968, edition of the News-Review, the official newspaper of the Town of Riverhead for that purpose, the following Notice of Public Hearing:

**NOTICE OF PUBLIC HEARING**

PLEASE TAKE NOTICE that pursuant to Section 130 of the New York Town Law a Public Hearing will be held by the Riverhead Town Board at the Town Hall, 220 Roanoke Avenue, Riverhead, Suffolk County, New York, on the 16th day of January, 1968, at 10:15 a.m. to adopt a revised Ordinance No. 10, entitled "Mobile Home and Travel Trailer Parks Ordinance", which provides as follows:

**MOBILE HOME AND TRAVEL TRAILER PARKS**  
**ARTICLE I -**  
**GENERAL PROVISIONS**

**SECTION A - TITLE**

This Ordinance shall be known and cited as the "Mobile Home and Travel Trailer Park Ordinance of the Town of Riverhead, Suffolk County, New York."

**SECTION B - PURPOSE**

Mobile home and travel trailer parks, unless specifically excluded, which are occupied or used in whole or in part for purposes within the scope of this ordinance, shall be constructed and maintained in conformity with the requirements herein-after set forth in order to provide reasonable safeguards for the safety, health and welfare of the occupants and users thereof.

**SECTION C - SCOPE**

This Ordinance shall apply to mobile homes and travel trailers used, or intended to be used, for year-round or temporary dwelling accommodations, in mobile home and travel trailer parks. Unless otherwise noted, the term "park", as used in this ordinance, shall refer to both

mobile home and travel trailer park.

**SECTION D - PARTIAL INVALIDITY**

If a term, part, provision, section, subdivision or paragraph of this Ordinance shall be held unconstitutional, invalid, or ineffective, in whole or in part, such determination shall not be deemed to invalidate the remaining terms, parts, provisions, sections, subdivisions and paragraphs.

**SECTION E - DEFINITIONS**

The following definitions shall apply in the interpretation of this Ordinance:

1. Mobile Home - A detached single family dwelling unit with all of the following characteristics:
  - a. Designed for long-term occupancy and containing

sleeping accommodations, a flush toilet, a tub or shower bath, and kitchen facilities, with plumbing and electrical connections provided for attachment to outside systems.

- b. Designed to be transported after fabrication on its own wheels or on flatbed or other trailers or detachable wheels.
  - c. Arriving at the site where it is to be occupied as a dwelling complete, including major appliances and furniture and ready for occupancy, except for minor and incidental unpacking assembly operations, location on foundation supports, connections to utilities, and the like.
2. Travel Trailer - A vehicular

portable structure designed as a temporary dwelling for travel, recreational and vacation uses, which is:

- a. Identified on the unit by the manufacturer as a travel trailer.
  - b. Not more than eight (8) feet in body width.
  - c. Of any weight provided its body length does not exceed 35 feet.
  - d. Of any length provided its gross weight, factory equipped for the road, does not exceed five thousand (5,000) pounds.
3. Mobile Home or Travel Trailer Park — A parcel of land which has been planned and improved for the placement of two (2) or more mobile homes or travel trailers.
4. Mobile Home or Travel Trailer Lot — A designated site within a mobile home or travel trailer park for the exclusive use of a single mobile home or travel trailer.
5. Accessory storage structure — An enclosed space designated and designed to provide auxiliary general storage space for an individual mobile home or travel trailer.
6. Community recreational area — An area or space within a park, including fences, walls and other minor constructions, which is designed for joint use of occupants.
7. Community structure — A structure within a mobile home or travel trailer park providing any or all of the following: laundry, toilets, recreation parking or other common facilities, management office or storage.
8. Carport — A structure which is without sides and whose roof is supported by pillars, attached to or away from a mobile home which primary purpose is to house automobiles and shall be considered open area.
9. Patio awning — An attached structure to mobile homes for the purpose of providing sheltered outdoor living, which structure in addition to the wall of the mobile home be enclosed by one additional wall and shall be considered open area unless further enclosed as to provide another room.

**SECTION F — APPLICATION**

In a case where this Ordinance is found to be in conflict with a provision of a zoning, building, fire, safety, health, water supply or sewage disposal law or ordinance, or regulation adopted pursuant thereto, or other local law, ordinance, code or reg-

ulation, the provision or requirement which is the more restrictive or which establishes the higher standard shall prevail.

**SECTION G — PERMITS**

1. It shall be unlawful for any person, persons, firm, association, corporation or co-partnership to operate within the limits of the Town of Riverhead any Mobile Home Park or Travel Trailer Park as defined in this Ordinance on any location or plot of ground for use of same who does not possess a permit from the Suffolk County Department of Health and the Town Board of the Town of Riverhead. The permits issued by the Town Board of the Town of Riverhead may be revoked by that Board for violation of any part of this Ordinance after a hearing has been granted.
2. No mobile home or travel trailer park may be established or extended until a permit therefore has been issued by the Town Clerk.
  - a. All parks established or extended after the adoption of this Ordinance shall comply with the requirements of this Ordinance and shall be issued a Permanent Mobile Home Park Permit or a Permanent Travel Trailer Park Permit upon compliance with such requirements.
  - b. All extensions after the adoption of this Ordinance to parks established prior to the adoption of this Ordinance shall comply with the requirements of this Ordinance and shall be issued a Permanent Mobile Home Park Permit or a Permanent Travel Trailer Park Permit upon compliance with such requirements, not withstanding any other permit required as to the prior established park or extensions thereto.
  - c. All parts existing prior to the adoption of this Ordinance shall comply with Ordinance No. 10 of the Town of Riverhead and shall upon compliance with said Ordinance No. 10 be issued an Annual Mobile Home Park Permit or an Annual Travel Trailer Park Permit, which shall expire on December 31, following the date of issuance. When aforesaid parks comply with this Ordinance said parks shall be issued a Permanent Mobile Home Park Permit or Travel

**Trailer Park Permit.**

3. Any person or persons, firm, association, corporation or co-partnership hereafter applying for a permit to establish or extend and operate a mobile home park or travel trailer park must first file with the initial application only with the Suffolk County Department of Health, in addition to the application filed with the Town Clerk of the Town of Riverhead a complete copy of the plan of the proposed park or extension to an existing park plan shall show thereon:
  - a. An indentifying title with the name of the hamlet and town.
  - b. The name and address of the owner of record.
  - c. Location of property lines, easement lines and water courses.
  - d. The name of the adjacent public highway or, if none, the "tie in" to a public highway.
  - e. Names of adjacent owners.
  - f. A topographical survey showing contours at an appropriate interval, but not greater than a five-foot interval if the land is rolling, and not greater than a two-foot interval if the land is flat.
  - g. Date, north line and scale.
  - h. The proposed lot lines of the lots with dimensions and angles.
  - i. The location of the mobile home or travel trailer with the lot. A typical arrangement may be drawn instead of showing the mobile home or travel trailer on each lot.
  - j. The proposed method of sewage disposal or removal, and the plan for water supply for approval by the Suffolk County Department of Health.
  - k. The roadways or driveways, showing the widths.
    - l. The roadway lighting arrangement.
    - m. Drainage rights-of-way or leaching areas.
    - n. Park and playground areas.

**SECTION H — FEES**

Every owner or lessee of a Mobile Home Park or Travel Trailer Park shall upon the establishment or extension of an existing park, (including extensions to existing parks regulated by Ordinance No. 10 of the Town of Riverhead) and thereafter on or before December 31 pay to the Town Clerk an annual fee for the following year, based upon the number of mobile home and/or travel trailer

lots shown on the filed plan of the park or extensions to such park. The fees are as follows:

- 25 lots or less — \$25.00
- Over 25 lots to 99 lots — \$25.00 plus \$1.00 per lot over 25.
- Over 99 lots — \$100 plus \$.50 per lot over 100 lots.

**ARTICLE II — ENVIRONMENTAL REQUIREMENTS**

**SECTION A — SITE LOCATION**

The location of all mobile home and travel trailer parks shall comply with the following minimum requirements:

1. Not subject to flooding from adjacent bodies of water or waterways.
2. Not subject to any source of pollution, such as drainage from barnyards and garbage disposal areas.
3. Not subject to any adverse influence from adjoining streets and areas.

**SECTION B — SITE DRAINAGE REQUIREMENTS**

1. The ground surface in all parts of every park shall be graded and equipped to drain all surface water in a safe, efficient manner.
2. Surface water collectors and other bodies of standing water capable of breeding mosquitoes and other vectors shall be treated in an approved manner.
3. Waste water from any plumbing fixture or sanitary sewer line shall not be deposited upon the ground surface in any part of a park.

**SECTION C — SOIL AND GROUND COVER REQUIREMENTS**

1. Exposed ground surfaces in all parts of every park shall be paved or covered with stone screenings or other solid material or protected with vegetative growth that is capable of preventing soil erosion and the emanation of dust during dry weather, except those parts under construction.
2. Where the topography has a slope of 1 on 2 or more, a retaining wall, rip wall, cribbing or other approved system of soil and slope stabilization shall be installed and maintained.

**SECTION D — OCCUPANCY REQUIREMENTS**

Every transportable dwelling or portable structure occupied or intended for occupancy as living or sleeping quarters in any mobile home or travel trailer park for a period exceeding 60 days shall conform with all requirements relating to mobile homes in this Ordinance.

**SECTION E — ILLUMINATION OF PARK STREET AND COMMON WALK SYSTEMS**

Artificial lighting shall be provided to illuminate walks, driveways and parking spaces for the safe movement of pedestrians and vehicles at night.

#### SECTION F — REQUIRED SEPARATIONS OF BUILDING AND STRUCTURES

1. Mobile homes and travel trailers in mobile home parks shall be separated from each other and from other community structures by at least 15 feet, provided that mobile homes and travel trailers placed end to end may have a clearance of 15 feet where opposing rear walls are staggered. Travel trailers in travel trailer parks shall be separated from each other and from any community structure by at least 15 feet.
2. An accessory structure in any park which is located within five feet or attached to a mobile home or travel trailer and has a roof that is higher than adjacent window sills of such mobile home or travel trailer shall, for the purpose of this separation requirement be considered

part of the mobile home or travel trailer.

3. An accessory storage structure in any park must be at least five (5) feet from any mobile home or travel trailer park property boundary line and 25 feet from any public street line.
4. All mobile homes and travel trailers in a park shall be located at least 25 feet from any park property boundary line abutting upon a public street or highway and at least 20 feet from other property boundary lines.

#### SECTION G — PARK MAINTENANCE

All parks shall be maintained in conformity with the requirements of this Section so as to assure preservation of their residential character.

1. Buildings and Structures:
  - a. All buildings, structures and community service facilities in every park shall be maintained so as to be free of conditions detrimental to safety or health.
  - b. Exterior surfaces of buildings and structures not inherently resistant to deterioration by the natural elements shall be periodically treated by appropriate means and materials suitable for the preservation of such surfaces.
  - c. Floors, walls, ceilings furnishings and fixtures of service buildings and other community structures

shall be maintained in a clean and sanitary condition.

#### 2. Garbage and Refuse Disposal:

- a. The storage and collection of garbage and refuse shall be conducted in such manner as to prevent health hazards, rodent harborage, insect breeding, accident hazards or air pollution. Such operations shall be conducted in accordance with the requirements of the authority having jurisdiction.
- b. All garbage and refuse shall be stored in durable, fly tight, water-tight and rodent-proof containers, which shall be located not more than 150 feet from any mobile home or travel trailer space. Containers shall be provided in sufficient number and capacity to properly store all garbage and refuse.
- c. Racks, cabinets and other enclosures for hold garbage and refuse containers shall be constructed of durable material and shall be so designed as to facilitate cleaning and prevent rodent harborage.
- d. All garbage and refuse containers, and enclosures for holding such containers shall be maintained in a sanitary condition at all times.
- e. Garbage and refuse shall be collected and properly disposed up as frequently as may be necessary to insure that containers do not overflow.

#### ARTICLE III — PARK ACCESS REQUIREMENTS

#### SECTION A — GENERAL REQUIREMENTS

All parks shall provide safe, continuous and convenient vehicular access from abutting public streets or roads to each mobile home and travel trailer lot. For purposes of this Ordinance all streets or roads providing such vehicular access shall hereinafter be referred to as the "Park Street System".

#### SECTION B — ENTRANCE ROADS

All parks containing ten (10) or more acres in total area and/or providing for the accommodation of one hundred fifty (150) or more mobile homes and/or travel trailers shall have at least two (2) entrances connecting the park street system with a public road or street.

#### SECTION C — STREET CONSTRUCTION AND DESIGN STANDARDS

1. All streets in the park street system shall be a minimum width of 36 feet if parking is allowed on both sides of the road, and a minimum width of 25 feet if parking is not allowed on either side of the road. In the event no on street parking is allowed, off street parking must be provided and shown on the map accompanying application.
2. Construction specifications:
  - a. The part of the highway from curb to curb, which shall be not less than 32 feet wide, in the event of parking on both sides of street, or not less than 25 feet wide in the event no parking is allowed on either side of the road, shall be known as the road section.
  - b. The entire width of highway shall be thoroughly cleared of trees, bushes, shrubs, roots, etc., and all such material shall be removed from the highway area.
  - c. Grades of all highways shall be the reasonable minimum, but shall not be less than 0.5 per cent nor more than 10.0 %.
  - d. The road section shall be plowed, disc-harrowed, rolled and graded to a uniform surface to the longitudinal grades as shown on the plan.
  - e. After the road section has been graded and shaped, an application of  $\frac{3}{4}$  gallon or approved road oil or SC-1 (Bituminous Cutback) per square yard shall be applied and a blotter coat of sand sufficient to absorb the excess oil shall be applied.

Within 60 days after the first application the road section shall be honed and properly prepared to receive a second application of half gallon of approved road oil or MC-2 (Bituminous Cutback) per square yard and a blotter coat of sand.

After a sufficient period of time and in no case until after the road has been subjected to a winter season, the third application consisting of half gallon of approved road oil or RC-2 (Bituminous Cutback) or emulsion per square yard and covered with grits or chipped blue stones shall be applied, provided that there has been no deterioration in the base courses. In case of failure in the road section or any part thereof, the base courses

shall be satisfactorily reconstructed to receive the final application of oil or emulsion and grits or chipped blue stones.

#### ARTICLE IV — COMMUNITY FACILITIES SECTION A — GENERAL REQUIREMENTS

The requirements of this Article shall apply to accessory structures and community service facilities in all parks which are required for park management and for the servicing and well being of park residents. Such accessory structures may include but are not limited to service buildings and other community structures containing one or more of the following uses:

1. Community water supply and sanitary facilities.
2. Community laundry facilities.
3. Park management offices and repair shops.
4. Indoor community recreation areas.
5. Storage.
6. Commercial uses supplying essential goods or services.

#### SECTION B — RECORDS

1. Each park shall be provided with a building to be known as the office in which shall be kept copies of all records pertaining to the management or supervision of the park, such records to be available for inspection by the Suffolk County Department of Health or by the Police Department.
2. It shall be the duty of the owner, his agent or manager, of each travel trailer park to keep a register of all persons accommodated in the park, said register to include the names of all persons, their home addresses, the number and description of their automobiles or other vehicles.

#### SECTION C — RECREATION AREAS

1. In all mobile home parks accommodating or designed to accommodate fifty (50) or more mobile homes there shall be one or more recreation areas totaling one fourth ( $\frac{1}{4}$ ) acre for every fifth (50) mobile home lots, exclusive of the first fifty mobile home lots, in fixed areas which shall be easily accessible to all park residents.
2. In all travel trailer parks accommodating or designed to accommodate fifty (50) or more travel trailers there shall be one or more recreation areas totaling one fourth ( $\frac{1}{4}$ ) acre for every fifty (50) travel trailer lots in fixed areas which shall be easily

accessible to all park residents.

#### SECTION D — SWIMMING POOLS

Swimming pools shall be in accordance with the provisions of the Zoning Ordinance of the Town of Riverhead.

#### ARTICLE V COMMUNITY SERVICE FACILITIES IN TRAVEL

##### TRAILER PARKS

#### SECTION A — DESTINATION TRAVEL TRAILER PARKS

Every park accommodating or intended for the accommodation of travel trailers for periods exceeding two days on spaces lacking water or sewer connections shall be provided with one or more service buildings or other accessory structures, containing the following required community service facilities:

##### 1. Toilet and Bathing Facilities:

For the first 20 trailer spaces lacking water and sewer connections, or fractional part thereof, there shall be two water closets, one lavatory and one shower or bathtub for females, and one water closet, one urinal, one lavatory and one shower or bathtub for males. For each additional group of ten (10) spaces lacking water and sewer connections or fractional part thereof, there shall be one water closet, one lavatory and one shower or bathtub for each sex. Urinals may be substituted for

not more than one third of the additional water closets required for males.

##### 2. Kitchen Sink Facilities:

Washing facilities for cleaning dishware and cooking utensils shall be provided in the ratio of one kitchen sink for every 20 spaces lacking individual water and sewer connections. The kitchen sink shall be supplied with hot and cold water. Such facilities shall not be located in any toilet or laundry room.

##### 3. Water Supply Facilities:

For every 20 spaces not provided with water connections there shall be water supply facilities consisting of a hydrant or other plumbing equipment connected to the Park water supply system. Garden hose or other temporary means of distributing water shall not be acceptable in meeting this requirement.

##### 4. Sanitary Stations:

Sufficient facilities shall be provided at sanitary stations

for the sole purpose of removing and disposing of wastes from all travel trailers holding tanks in a clean efficient and convenient manner. Each sanitary station shall be constructed to the requirements set forth by the Mobile Home Manufacturers Association and/or local public health regulations. Each sanitary station shall be located not less than 25 feet from any mobile home or travel trailer lot.

5. All required community service facilities shall be approved by the Suffolk County Department of Health.

#### SECTION B — OVERNIGHT TRAVEL TRAILER PARKS

Every overnight travel trailer park operated or intended to be operated for the exclusive accommodation of self-contained travel trailers for periods of not more than two days shall be provided with the following required community service facilities:

##### 1. Service Building with Emergency Sanitary Facilities:

For every 100 travel trailer spaces or fractional part thereof, there shall be one or more service buildings or other accessory structures, which shall be furnished with emergency sanitary facilities consisting of one flush toilet, one lavatory and one shower or bathtub, with individual dressing accommodations for each sex.

##### 2. Water Supply Facilities:

For every 50 travel trailer spaces or fractional part thereof that are not provided with individual water supply connections, there shall be facilities to provide water for travel trailer water storage tanks. Such facilities shall be equipped with a hydrant or other plumbing equipment which shall be connected to the park water supply system. Adequate measures shall be taken to prevent contamination from being introduced into water storage tanks and the water supply system.

##### 3. Sanitary Stations:

a. Sufficient facilities shall be provided at sanitary stations for the sole purpose of removing and disposing of wastes from all travel trailer holding tanks in a clean, efficient and convenient manner.

b. Each sanitary station unit shall consist of a drainage basin constructed of impervious material, containing a disposal hatch and self-closing cover and

related washing facilities. Such units shall be provided on the basis of one for every 100 travel trailer spaces or fractional part thereof, lacking individual sewer connections.

c. Sanitary stations shall be located not less than 25 feet from any trailer space or other residential areas. Such facilities shall be screened from other activities by six feet high visual barriers such as solid fences or free standing walls or compact natural growth.

d. The disposal hatch of sanitary station units shall be connected to the park sewage disposal system. Related facilities required to wash trailer holding tanks and the general area of the sanitary station shall be connected to the park water supply system.

##### 4. Required Approval:

All required community service facilities shall be approved by the Suffolk County Department of Health.

#### ARTICLE VI — UTILITIES SECTION A — WATER SUPPLY SYSTEM

General Requirements: Every park shall have a water supply system capable of providing a sufficient supply of potable water, under adequate pressure, to water supply facilities for mobile homes, travel trailers, service buildings, sanitary stations, fire hydrants and other accessory facilities as required by this Ordinance for the well-being of park residents and for park maintenance. Such a system shall be designed, constructed and maintained in accordance with State and local laws and shall conform with the regulations of the authorities having jurisdiction.

##### 1. Source of Supply:

- Where a public water supply system is available the park water supply system shall be connected thereto.
- Where a public water supply source is not available the park's source of water supply, including the construction, equipment and distribution system for withdrawing and distributing water, shall be approved by the Suffolk County Department of Health and other authorities having jurisdiction.
- The water source shall be capable of producing an adequate volume of water to supply all mobile home and travel trailer lots in

any park, but in no case shall such capacity be less than 150 gallons per space per day in any mobile home park, and no less than 100 gallons per space per day in any destination travel trailer park, and no less than 50 gallons per space per day in any overnight travel trailer park.

##### 2. Water Storage facilities:

All structures used for storing potable water in any park shall be watertight and so constructed and located as to protect the contents against pollution. Reservoirs shall be provided with watertight covers. All manholes and openings required for proper operation of water storage facilities shall be covered or screened to prevent the entrance of birds, insects, vermin and other contaminants. There shall be no direct drainage between a reservoir and any pipe conveying or liable to convey sewage or polluted water.

##### 3. Water Distribution System:

The water distribution system shall be constructed of piping, fixtures, and other equipment of approved materials and shall be so designed and maintained as to provide a pressure of not less than 20 pounds per square inch under normal operating conditions at each mobile home and travel trailer space, service building and other locations requiring potable water supply. Such piping shall not be interconnected or cross-connected with any drainage, venting or other system conveying non-potable water.

##### 4. Individual Space Connections in Mobile Home Parks:

a. Individual water service connections shall be provided at each mobile home and travel trailer space in mobile home parks. All water service connections shall be watertight and located at a safe distance from sanitary sewer connections. The minimum pipe size of connections shall be at least one-half (1/2) inch. Outlets shall be so constructed as to be free of possible contamination from surface drainage and possible damage during installation of a mobile home or travel trailer.

b. Adequate provisions shall be made to prevent freeze-

ing of service lines, valves and riser pipe and to protect risers from heaving and thawing actions of ground during freezing weather.

#### 5. Required Water Supply for Fire Protection:

- a. Where a public or private water supply system with a water main of four (4) inches or larger is available, all parks accommodating or designed to accommodate ten (10) or more mobile homes or travel trailers, or both, shall provide the following water supply facilities:

1. Hydrants shall be located within one thousand (1000) feet of all structures.

2. Public and private water supply systems shall deliver at the hydrant, fifty (50) gallons per minute at a pressure of twenty (20) pounds per square inch.

- b. In addition to, or where there is no public or private water supply system, the following fire protection facilities shall be provided: A minimum of one 5 lb. CO<sub>2</sub> type portable fire extinguisher shall be provided for each five mobile homes or travel trailers, or both, accommodated in the park. These extinguishers shall be placed at easily accessible positions on the road ways of the park and shall be well marked and easily identifiable.

#### SECTION B — SANITARY SEWAGE DISPOSAL SYSTEM

General Requirements: An adequate and safe system of sanitary sewerage shall be provided in all parks for conveying and disposing of sewage from mobile homes, travel trailers, service buildings, sanitary stations and other accessory facilities, as required by this Ordinance for the well-being of park residents and for park maintenance. Such system shall be designed, constructed and maintained in accordance with State and local laws and shall conform with the regulations of the authorities having jurisdiction.

##### 1. Sewer Lines:

All sewer lines shall be located in trenches of sufficient depth to be free of breakage from traffic or other movement and located at a safe distance from the park water supply system.

##### 2. Cleanouts, Handholes and Manholes:

Sufficient cleanouts, handholes and manholes shall be provided in sewer systems to maintain serviceable condi-

tions. Cleanouts extending to grade and capped with cleanout plugs shall be provided at 100 foot intervals on four-inch lines. Manholes shall be provided in large sewer systems at changes in direction over 45 degrees at intersections of main sewers and at intervals not exceeding 400 feet in straight sewers.

#### 3. Individual Space Connections in Mobile Home Parks:

- a. Each mobile home and travel trailer lot in mobile home parks shall be provided with at least a four-inch sewer riser. The sewer riser shall be so located and equipped with fittings that a suitable watertight connection can be made from the drain of a mobile home or travel trailer located on the lot. Each sewer riser shall be provided with a cap or plug for closure when not in use.

b. Each sewer riser shall be so constructed as to be free from surface drainage and possible damage during installation of mobile home or travel trailer. All connections between mobile home or travel trailer drains and sewer risers shall be watertight and self-draining by means of noncollapsible, corrosion- and weather-resistant hoses at least 3 inches in diameter.

#### 4. Private Sewage Treatment System:

- a. Where a public sewer system is not available to a park an adequate sewage treatment system shall be provided to dispose of all sanitary sewage in accordance with the rules and regulations of the New York State and Suffolk County Departments of Health.

b. Effluents of sewage treatment systems shall not be discharged into the waters of the State of New York, except where specially approved by the authority having jurisdiction, in accordance with Article 17 of the New York State Health Law. The disposal facilities shall be located where they will not create a health hazard or odor nuisance to the park residents or to the occupants of any adjacent property.

#### SECTION C — ELECTRICAL WIRING SYSTEM

##### 1. General Requirements:

- a. Every park shall contain an electrical wiring system consisting of approved wiring, fixtures, equipment and appurtenances, which shall be installed and maintained in accordance with applicable codes and regulations governing such systems. All parts of the system shall conform with approved standards for safety to life and property and with accepted engineering practices.

b. Where "120 volts" and "220 volts" are used separately or in combination, such as "120/240 volts", it shall be interpreted to mean 110, 115, 120 or 125 volts and 208, 220, 230, 240 or 250 volts respectively.

##### 2. Power Distribution Lines:

- a. Main power lines not located underground shall be suspended at least 18 feet above the ground. All wires passing over any part of a park street system or common walk system shall have a minimum clearance of 18 feet over such access ways. There shall be a minimum horizontal clearance of three (3) feet between overhead wiring and any mobile home, travel trailer, service building or other temporary structure in a park.

b. Poles for park overhead wiring systems shall be of approved materials, size and construction.

##### 3. Protection of Outdoor Equipment:

All receptacles, disconnecting means, overcurrent protective equipment and metering devices located outdoors shall be properly grounded and of weather-proof types or shall be enclosed in weatherproof enclosures and cabinets.

##### 4. Individual Space Connections:

- a. Each mobile home and travel trailer space in all parks shall be connected to the Park electrical wiring system by underground cable and by approved receptacles, disconnecting means and overcurrent protective equipment. The minimum service for each mobile home lot shall be 120/240 volts AC, 80 amperes. The minimum service for each travel trailer lot shall be 120 volts AC, 30 amperes.

b. Adequate overcurrent

protective and disconnecting means for controlling power supply to individual spaces shall be provided in accessible locations within convenient and readily traversable distance from such spaces without interruption by a street.

- c. Branch current receptacles for supplying power to individual mobile home and travel trailer spaces shall be of approved weatherproof and grounded types designed to receive attachment plugs. Such receptacles shall be located not more than 25 feet from the overcurrent protective devices in the mobile home or travel trailer.

d. Every mobile home, except one provided with mast-weathered service, shall be connected to the branch circuit receptacle by an approved type of flexible cable not more than 25 feet in length, with connectors and/or male attachment plug caps. Attachment plug caps and connectors shall be approved types and shall be designed and constructed so as to prevent strain from being transmitted from cable to terminals and to endure rough usage. A mobile home provided with a mast-weathered type service shall be connected to an approved pole provided with approved disconnecting means and overcurrent protection device.

##### 5. Required Grounding:

All exposed non-current-carrying metal parts of mobile homes and travel trailers and all other equipment shall be grounded by means of an approved grounding conductor run with branch circuit conductors or other approved method of grounded metallic wiring. The neutral conductor shall not be used as an equipment ground for mobile homes, travel trailers or equipment within a park.

#### SECTION D — FUEL SUPPLY AND STORAGE

##### 1. Fuel Gas Piping Systems:

- a. Fuel gas piping systems in all parks shall be installed and maintained so as to remain gastight, safe and operative under conditions of use. Such systems shall provide a supply of gas sufficient to meet the maximum expected demand of the in-

stalled gas-burning appliances connected thereto. The gas piping system shall be installed and maintained in conformity with accepted engineering practices and the rules and regulations of the authority having jurisdiction.

- b. Each mobile home and travel trailer lot provided with piped gas shall have an approved shutoff valve installed upstream of the gas outlet. Such valve shall be located at a height of not less than six inches above grade, but shall not be located under a travel trailer. The outlet shall be equipped with an approved cap to prevent accidental discharge of gas when outlet is not in use.
- c. Any riser, regulator, valve or other exposed piping and equipment subject to damage by vehicles shall be suitably protected.
2. Liquefied Petroleum Gas Systems:
- a. Liquefied petroleum gas systems provided for mobile homes, travel trailers, service buildings or other structures shall be

installed and maintained in conformity with the rules and regulations of the authority having jurisdiction.

- b. Systems shall be provided with safety devices to relieve excessive pressures and shall be arranged so that the discharge terminates at a safe location.
- c. Systems shall have at least one accessible means for shutting gas off. Such means shall be located outside the mobile home and shall be maintained in effective operating condition.
- d. All LPG piping outside of mobile homes and travel trailers shall be well supported and protected against mechanical injury. Undiluted liquefied petroleum gas in liquid form shall not be conveyed through piping equipment and systems in mobile homes.
- e. Vessels of more than five and less than 60 U.S. gallons gross capacity may be installed as a mobile home or travel trailer space and shall be securely fastened to prevent acci-

dental overturning.

- f. No LPG vessel shall be stored or located inside any carport, mobile home or any other habitable structure, unless such installations are specially approved by the authority having jurisdiction.
2. In addition to the requirements for liquefied petroleum gas systems in this sections, mobile homes and travel trailers provided with such systems shall conform with the requirements described under Fuel Gas System, Paragraph 1 of this Section.
3. Fuel Oil Supply Systems:
- a. All fuel oil supply systems provided for mobile homes, travel trailers, service buildings and other structures shall be installed and maintained in conformity with the rules and regulations of the authority having jurisdiction.
- b. Storage tanks located in areas subject to traffic shall be protected against physical damage.
- c. Tanks shall be designed and installed so as not to be a hazard to any part of the park or the surround-

ing property.

- d. Pipes from tanks to mobile homes and travel trailers shall be protected from damage by settlement or corrosion.

#### ARTICLE VII — ADMINISTRATION

##### SECTION A — ADMINISTRATIVE OFFICER

The officer designated by the Town Board of the Town of Riverhead shall administer and enforce this Ordinance.

##### SECTION B — PENALTIES

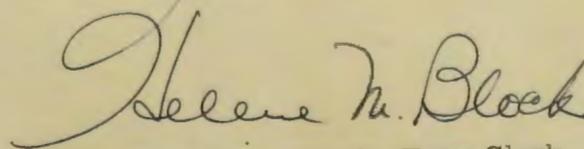
Any person, firm or corporation who shall violate or fail to comply with any of the provisions of this Ordinance shall be guilty of a misdemeanor and shall upon conviction be punishable by a fine of not less than \$5.00, nor to exceed \$100.00, or by imprisonment for a term not exceeding six (6) months, or by both such fine and imprisonment. Each day that a violation is permitted to exist shall constitute a separate offense.

Dated: December 28th, 1967

BY ORDER OF  
THE TOWN BOARD  
TOWN OF RIVERHEAD  
HELENE M. BLOCK,  
TOWN CLERK

The vote, Councilman Young, Yes, Councilman Grodski, Yes, Town Justice Zaloga, Yes, Town Justice Costello, Yes, and Supervisor Vojvoda, Absent. The Resolution was thereupon declared duly adopted.

There being no further business on motion and vote, the meeting adjourned.



Helene M. Block, Town Clerk