

**SPECIAL TOWN BOARD MEETING
MAY 26, 2011**

- Res. #411 Authorizes Town Clerk to Publish and Post the Attached Notice to Bidders for Installation of Air Conditioning in Riverhead Ambulance Bay Area
- Res. #412 Amends Resolution #371 (Promotion to Maintenance Mechanic II – David Zebrowski)
- Res. #413 Amends Resolution #372 (Promotion to Maintenance Mechanic II – James Smith)
- Res. #414 Ratifies the Appointment of a Seasonal Groundskeeper (Kevin Curtis)
- Res. #415 Authorizes the Town Clerk to Publish and Post a Help Wanted Ad for an Assistant Town Engineer
- Res. #416 Ratifies the Re-Appointment of a Temporary Student Intern I (Thomas Houghton)
- Res. #417 Changes the Status of an Employee (Donna Trojanowski)
- Res. #418 Classifies Action and Declares Lead Agency on Special Permit of Chernoff Realty Medical Building and Calls Public Hearing
- Res. #419 Authorizes the Execution of the Long Island Intergovernmental Relations Purchasing Council Inter-Municipal Agreement Pursuant to §119-O and 239-N of the General Municipal Law
- Res. #420 Supports and Endorses Pursuit of Suffolk County Downtown Revitalization Round 10 Funding for Downtown Ice Rink Facility
- Res. #421 SEQRA Resolution Regarding Application for Suffolk County Downtown Revitalization Round 10 Funding for Downtown Ice Rink Facility

TOWN OF RIVERHEAD

Resolution # 411

**AUTHORIZES TOWN CLERK TO POST AND PUBLISH THE ATTACHED NOTICE
TO BIDDERS FOR INSTALLATION OF AIR CONDITIONING IN RIVERHEAD
AMBULANCE BAY AREA**

Councilman Dunleavy offered the following resolution,

which was seconded by Councilman Wooten

RESOLVED, that the Town Clerk be and is hereby authorized to post and publish the attached Notice to Bidders for the Installation of Air Conditioning in the Riverhead Town Volunteer Ambulance Bay Area to ensure that all medication used and stored on all Ambulance Mobile Units are stored at the proper temperature in accordance with the Department of Health, in the June 2, 2011 issue of the News Review newspaper; and

BE IT FURTHER RESOLVED, that the Town Clerk be and is hereby authorized to forward a copy of this resolution to Engineering Department, Purchasing Department, IT Department and the Office of Accounting.

BE IT FURTHER RESOLVED, that all Town Hall Departments may review and obtain a copy of this resolution from the electronic storage device and, if needed, a certified copy of same may be obtained from the Office of the Town Clerk.

THE VOTE

Giglio Yes No Gabrielsen Yes No
Wooten Yes No Dunleavy Yes No

Walter Yes No

The Resolution Was Thereupon Duly Declared Adopted

**TOWN OF RIVERHEAD
NOTICE TO BIDDERS**

Sealed proposals for the Ambulance Bay Air Conditioning Installation will be received by the Office of the Town Clerk, Riverhead Town Hall, 200 Howell Avenue, Riverhead, New York until 4:00 pm on June 15, 2011 and will be publicly opened and read aloud at 11:00 am on June 17, 2011 in the Office of the Town Clerk.

Plans and specifications may be examined and/or obtained on or about June 3, 2011 at the Office of the Town Clerk between the hours of 8:30 am and 4:30 pm weekdays, except holidays or by visiting the Town of Riverhead website: www.riverheadli.com and click on Bid Requests.

A fee \$50.00 *refundable fee (*subject to terms, conditions and instructions to be provided by Town Clerk/Receipt of Fee form) will be required for each hard copy of the contract documents obtained from the Office of the Town Clerk.

Each proposal must be submitted on the form provided and must be in a sealed envelope clearly marked, "Ambulance Bay A/C" and must be accompanied by a bid surety as stated in the Instruction to Bidders.

Please take further notice, that the Town Board reserves the right to reject in whole or in part any or all bids, waive any informality in the bids and accept the bid which is deemed most favorable in the interest of the Town of Riverhead. The Town Board will use its discretion to make judgmental determination as to its best estimate of the lowest bidder.

**BY ORDER OF THE RIVERHEAD TOWN BOARD
DIANE M. WILHELM, TOWN CLERK
Riverhead, NY 11901**

Dated: May 26, 2011

05.26.11 TABLED
06.01.11 UNTABLED
06.01.11 ADOPTED

05.26.2011
110412

TOWN OF RIVERHEAD

Resolution # 412

AMENDS RESOLUTION #371

Councilman Wooten offered the following resolution,

which was seconded by Councilman Gabrielsen

WHEREAS, Resolution # 371 was approved on May 18, 2011 promoting a Maintenance Mechanic II to a Maintenance Mechanic III in the Building and Grounds division of the Town Engineer's office; and

WHEREAS, the correct group and step for this promotion is Group 8, Step 8A of the Occupational and Technical Salary Schedule.

NOW THEREFORE BE IT RESOLVED, that effective for May 23, 2011 this Town Board hereby amends Resolution #371 and sets the salary of Maintenance Mechanic III David Zebrowski to Group 8, Step 8A of the Occupational and Technical Salary Schedule; and be it further

RESOLVED, that the Town Clerk is hereby authorized to forward a copy of this resolution to David Zebrowski, the Town Engineer, the Financial Administrator and the Personnel Officer; and be it further

RESOLVED, that all Town Hall Departments may review and obtain a copy of this resolution from the electronic storage device and, if needed, a certified copy of same may be obtained from the Office of the Town Clerk.

THE VOTE

Giglio Yes No Gabrielsen Yes No
Wooten Yes No Dunleavy Yes No

Walter Yes No

The Resolution Was Thereupon Duly Declared TABLED

06.01.11

On a motion by Councilman Wooten, seconded by Councilman Gabrielsen resolution #412 was UNTABLED

THE VOTE:

YES-5 Giglio, yes; Gabrielsen, yes; Wooten, yes; Dunleavy, yes; Walter, yes
NO-0

On a motion by Councilman Wooten, seconded by Councilman Gabrielsen resolution #412 was then ADOPTED

THE VOTE:

YES-5 Giglio, yes; Gabrielsen, yes; Wooten, yes; Dunleavy, yes; Walter, yes
NO-0

05.26.11 TABLED
06.01.11 UNTABLED
06.01.11 ADOPTED

05.26.2011
110413

TOWN OF RIVERHEAD

Resolution # 413

AMENDS RESOLUTION #372

Councilman Gabrielsen offered the following resolution,

which was seconded by Councilwoman Giglio

WHEREAS, Resolution # 372 was approved on May 18, 2011 promoting a Maintenance Mechanic II to a Maintenance Mechanic III in the Street Lighting division of the Town Engineer's office; and

WHEREAS, the correct group and step for this promotion is Group 8, Step 6A of the Occupational and Technical Salary Schedule.

NOW THEREFORE BE IT RESOLVED, that effective for May 23, 2011 this Town Board hereby amends Resolution #372 and sets the salary of Maintenance Mechanic III James Smith to Group 8, Step 6A of the Occupational and Technical Salary Schedule, and be it further

RESOLVED, that the Town Clerk is hereby authorized to forward a copy of this resolution to James Smith, the Town Engineer, the Financial Administrator and the Personnel Officer; and be it further

RESOLVED, that all Town Hall Departments may review and obtain a copy of this resolution from the electronic storage device and, if needed, a certified copy of same may be obtained from the Office of the Town Clerk.

THE VOTE

Giglio Yes No Gabrielsen Yes No
Wooten Yes No Dunleavy Yes No

Walter Yes No

The Resolution Was Thereupon Duly Declared TABLED

06.01.11

On a motion by Councilman Wooten, seconded by Councilman Gabrielsen resolution #413 was UNTABLED

THE VOTE:

YES-5 Giglio, yes; Gabrielsen, yes; Wooten, yes; Dunleavy, yes; Walter, yes
NO-0

On a motion by Councilman Wooten, seconded by Councilman Gabrielsen resolution #413 was then ADOPTED

THE VOTE:

YES-5 Giglio, yes; Gabrielsen, yes; Wooten, yes; Dunleavy, yes; Walter, yes
NO-0

TOWN OF RIVERHEAD

Resolution # 414

RATIFIES THE APPOINTMENT OF A SEASONAL GROUNDSKEEPER

Councilwoman Giglio offered the following resolution,

which was seconded by Councilman Dunleavy

WHEREAS, the need exists for a Seasonal Groundskeeper in the Buildings and Grounds Division of the Town Engineer's Department to maintain Town properties; and

WHEREAS, contingent upon having completed a satisfactory background investigation, a recommendation of a suitable candidate has been made by the Department Head.

NOW, THEREFORE, BE IT RESOLVED, that this Town Board hereby ratifies the appointment of Kevin Curtis to the position of Seasonal Groundskeeper I effective as of May 23, 2011 through September 15, 2011 at the hourly rate of \$12.50, and be it further

RESOLVED, that the Town Clerk is hereby authorized to forward a copy of this resolution to Kevin Curtis, the Town Engineer, the Financial Administrator and the Personnel Officer; and be it further

RESOLVED, that all Town Hall Departments may review and obtain a copy of this resolution from the electronic storage device and, if needed, a certified copy of same may be obtained from the Office of the Town Clerk.

THE VOTE

Giglio Yes No Gabrielsen Yes No
Wooten Yes No Dunleavy Yes No

Walter Yes No

The Resolution Was Thereupon Duly Declared Adopted

05.26.2011
110415

ADOPTED

TOWN OF RIVERHEAD

Resolution # 415

**AUTHORIZES THE TOWN CLERK TO PUBLISH AND POST A HELP
WANTED AD FOR AN ASSISTANT TOWN ENGINEER**

Councilman Dunleavy offered the following resolution,

which was seconded by Councilman Wooten

BE IT RESOLVED, that this Town Board hereby authorizes the Town Clerk to publish the attached Help Wanted Ad in the June 2, 2011 issue of The News Review.

THE VOTE

Giglio Yes No

Wooten Yes No

Gabrielsen Yes No

Dunleavy Yes No

Walter Yes No

The Resolution Was Thereupon Duly Declared Adopted

HELP WANTED

PLEASE TAKE NOTICE that the Town of Riverhead is seeking a qualified individual to serve in the position of Assistant Town Engineer. Must possess a valid NYS Professional Engineer's license. Thorough knowledge of the principles and practices of civil engineering as they apply to public works preferred. Applications are to be submitted to the Personnel Department, 1295 Pulaski St., Riverhead, NY. No applications will be accepted after 4:00pm on June 17, 2011. EOE.

**BY ORDER OF:
THE RIVERHEAD TOWN BOARD
DIANE M. WILHELM, TOWN CLERK**

TOWN OF RIVERHEAD

Resolution # 416

RATIFIES THE REAPPOINTMENT OF A TEMPORARY STUDENT INTERN I

Councilman Wooten offered the following resolution,

which was seconded by Councilman Gabrielsen

WHEREAS, the need for a temporary Student Intern exists in the Department of the Town Engineer; and

WHEREAS, a recommendation has been made by the Town Engineer to reappoint Thomas Houghton to the position.

NOW THEREFORE BE IT RESOLVED, that effective May 23, 2011 through August 31, 2011 this Town Board hereby ratifies the reappointment of Thomas Houghton to the position of temporary Student Intern I at the hourly rate of \$10.50, and be it further

RESOLVED, that the Town Clerk is hereby authorized to forward a copy of this resolution to Thomas Houghton, the Town Engineer, the Financial Administrator and the Personnel Officer; and be it further

RESOLVED, that all Town Hall Departments may review and obtain a copy of this resolution from the electronic storage device and, if needed, a certified copy of same may be obtained from the Office of the Town Clerk.

THE VOTE

Giglio Yes No Gabrielsen Yes No
Wooten Yes No Dunleavy Yes No

Walter Yes No

The Resolution Was Thereupon Duly Declared Adopted

05.26.11 TABLED
06.01.11 UNTABLED
06.01.11 ADOPTED

05.26.2011
110417

TOWN OF RIVERHEAD

Resolution # 417

CHANGES THE STATUS OF AN EMPLOYEE

Councilman Gabrielsen offered the following resolution,

which was seconded by Councilwoman Giglio

NOW, THEREFORE, BE IT RESOLVED, that this Town Board hereby changes the status of Assistant Senior Citizen Center Manager Donna Trojanowski from part-time to full-time effective May 30, 2011 at no change to her current rate of pay as found on Group 5, Step 3A of the Clerical and Supervisory Salary Schedule; and be it further

RESOLVED, that the Town Clerk is hereby authorized to forward a copy of this resolution to Donna Trojanowski, the Senior Citizen Program Director, the Financial Administrator and the Personnel Officer; and be it further

RESOLVED, that all Town Hall Departments may review and obtain a copy of this resolution from the electronic storage device and, if needed, a certified copy of same may be obtained from the Office of the Town Clerk.

THE VOTE

Giglio Yes No Gabrielsen Yes No
Wooten Yes No Dunleavy Yes No
Walter Yes No

The Resolution Was Thereupon Duly Declared Tabled

06.01.11

On a motion by Councilman Wooten, seconded by Councilman Gabrielsen resolution #417 was UNTABLED

THE VOTE:

YES-5 Giglio, yes; Gabrielsen, yes; Wooten, yes; Dunleavy, yes; Walter, yes
NO-0

On a motion by Councilman Wooten, seconded by Councilman Gabrielsen resolution #417 was then ADOPTED

THE VOTE:

YES-5 Giglio, yes; Gabrielsen, yes; Wooten, yes; Dunleavy, yes; Walter, yes
NO-0

05.26.2011
110418

ADOPTED

TOWN OF RIVERHEAD

Resolution # 418

CLASSIFIES ACTION AND DECLARES LEAD AGENCY ON SPECIAL PERMIT OF CHERNOFF REALTY MEDICAL BUILDING AND CALLS PUBLIC HEARING

Councilwoman Giglio offered the following resolution,

which was seconded by Councilman Dunleavy

WHEREAS, the Riverhead Town Board is in receipt of a special permit petition from Ira Chernoff pursuant to Article XXVIA and Section 108-282B.(1) of the Riverhead Town Code, for the construction of a two story medical office building of 11,130sqft. gross floor area and a 6,000sq.ft. unfinished basement together with related improvements on 1.855ac. of land zoned Rural Corridor (RLC); such property more particularly described as SCTM 0600-85-3-8&12.7, and

WHEREAS, a Full Environmental Assessment Form and supporting documentation were submitted as part of the petition, and

WHEREAS, the Riverhead Planning Department has reviewed these materials and has prepared a SEQR report identifying the petition as an Unlisted action pursuant to 6NYCRR Part 617 and further assessing the project's impacts upon the natural and social environment as well as issues pertaining to the considerations and determinations of special permits, and

WHEREAS, the applicant was directed to seek the prerequisite relief necessary for the Town Board to act upon the petition and the Zoning Board of Appeals issued all identified variances by Appeal No. 11-12, dated April 14, 2011, and

WHEREAS, the Town Board desires to proceed with the requisite public hearing, now

THEREFORE, BE IT RESOLVED, that the Riverhead Town Board declares itself to be the lead agency for the special permit application of Chernoff Realty Medical Building which it classifies as an Unlisted action for the purposes of SEQR compliance, and

BE IT FURTHER RESOLVED, that the Town Clerk is hereby authorized to forward a certified copy of this resolution to the Planning Department and to Charles Cuddy, Esq., 445 Griffing Avenue, Riverhead, NY 11901 and is directed to publish and

post the following notice of public hearing in the June 2, 2011 issue of the Riverhead News Review, and

BE IT FURTHER RESOLVED, that all Town Hall departments may review and obtain a copy of this resolution from the electronic storage device and, if needed, a certified copy of same may be obtained from the office of the Town Clerk.

THE VOTE

Giglio - ABSTAIN Gabrielsen Yes No
Wooten Yes No Dunleavy Yes No
Walter Yes No

The Resolution Was Thereupon Duly Declared Adopted

PLEASE TAKE NOTICE that a public hearing will be held before the Town Board of the Town of Riverhead at Riverhead Town Hall, 200 Howell Ave., Riverhead, New York on the 14th day of June 2011 at 7:10 o'clock PM to consider the special use permit of the Chernoff Realty Medical Building to construct a two story medical office building of 11,130sqft. gross floor area and a 6,000sq.ft. unfinished basement together with related improvements on 1.855ac. of land zoned Rural Corridor (RLC) pursuant to Article XXVIA and Section 108-282B.(1) of the Riverhead Town Code; such property being located on Main Road (SR25), Aquebogue, New York and more particularly described as SCTM 0600-85-3-8&12.7.

Dated: Riverhead, New York
June 2, 2010

BY THE ORDER OF THE TOWN BOARD OF THE
TOWN OF RIVERHEAD

TOWN OF RIVERHEAD

Resolution # 419

**AUTHORIZES THE EXECUTION OF THE LONG ISLAND INTERGOVERNMENTAL
RELATIONS PURCHASING COUNCIL INTERMUNICIPAL AGREEMENT PURSUANT TO
§§ 119-O AND 239-N OF THE GENERAL MUNICIPAL LAW**

Councilman Dunleavy offered the following resolution,

which was seconded by Councilman Wooten

WHEREAS, section 239-n of Article 12-C of the General Municipal Law provides that ^H[a]ny County ... town, village, school district, board of cooperative educational services, or fire district or any combination thereof, may create by agreement an intergovernmental relations council to strengthen local governments and to promote efficient and economical provision of local governmental services within or by such participating municipalities, and to that end such council shall have power to:

- a. Employ such persons and adopt such rules and regulations as shall be necessary and proper to effectuate the purposes of this section.
- b. Provide a forum for local governments to explore and develop areas for municipal cooperative activities pursuant to article five-G of this chapter.
- c. Operate as a purchasing consortium, where authorized by participating municipalities, for the purpose of obtaining economies through joint bidding and purchasing.
- d. Purchase and make available to participating municipalities, where authorized by participating municipalities, goods and equipment, including but not limited to computer hardware and software.
- e. Gather and make available information on surplus goods and equipment for sale or lease...;"

and

WHEREAS, sub-division (1) of section 119-0 of Article 5-G of the General Municipal Law provides, in part, that ^U[i]n addition to any other general or special powers vested in [Municipal [Corporations and districts for the performance of their respective functions, powers or duties on an individual, cooperative, joint or contract basis, [Municipal [Corporations and districts shall have power to enter into, amend, cancel and terminate agreements for the performance among themselves or one for the other of their respective functions, powers and duties on a cooperative or contract basis or for the provision of a joint service ...;" and

WHEREAS, Suffolk County Resolution No. 558-2010 authorized and directed the County Executive to enter into an intermunicipal agreement with the County of Nassau and other municipalities for purposes of forming and empowering the Long Island Intergovernmental Relations Purchasing Council; and

WHEREAS, Nassau County Resolution No. 154-2010 authorized and directed the County Executive to enter into an intermunicipal agreement with the County of Suffolk and other municipalities for purposes of forming and empowering the Long Island Intergovernmental Relations Purchasing Council; and

WHEREAS, it is the desire of the Town of Riverhead to realize fully the rights and benefits conferred by state law upon municipalities, as has been enumerated above, by entering into the intermunicipal agreement for the Long Island Intergovernmental Relations Purchasing Council.

NOW THEREFORE BE IT RESOLVED, the Supervisor is hereby authorized, empowered, and directed to enter into the intermunicipal agreement annexed hereto for the Long Island Intergovernmental Relations Purchasing Council pursuant to §§ 119-o and 239-n of the General Municipal Law; and be it further

RESOLVED, the execution and delivery on behalf of, and in the name of the town of Riverhead and/or his designee(s) of the intermunicipal agreement for the Long Island Intergovernmental Relations Purchasing Council shall be conclusive evidence of approval by this governing body to join the Long Island Intergovernmental Relations Purchasing Council and to abide by the terms and conditions of the Long Island Intergovernmental Relations Purchasing Council intermunicipal agreement; and be it further

RESOLVED, that this Legislature, being the State Environmental Quality Review Act (SEQRA) lead agency, hereby finds and determines that this law constitutes a Type II action pursuant to Section 617.5(c)(20) and (27) of Title 6 of the NEW YORK CODE OF RULES AND REGULATIONS (6 N.Y.C.R.R.) and within the meaning of Section 8-0109(2) of the NEW YORK ENVIRONMENTAL CONSERVATION LAW as a promulgation of regulations, rules, policies, procedures, and legislative decisions in connection with continuing agency administration, management and information collection. The Suffolk County Council on Environmental Quality (CEQ) is hereby directed to circulate any appropriate SEQRA notices of determination of non-applicability or non-significance in accordance with this law; and be it further

RESOLVED, that the Town Clerk is hereby directed to forward a copy of this resolution to the County of Suffolk, to the attention of Steve Levy, County Executive and to the County of Nassau to the attention of Edward P. Mangano, County Executive; and be it further

RESOLVED, that all Town Hall Departments may review and obtain a copy of this resolution from the electronic storage device and, if needed, a certified copy of same may be obtained from the Office of the Town Clerk.

THE VOTE

Giglio Yes No

Gabrielsen Yes No

Wooten Yes No

Dunleavy Yes No

Walter Yes No

The Resolution Was Thereupon Duly Declared Adopted

Joint Purchase Agreement

Joint Purchase Agreement, dated as of _____, 2011 ("**Agreement**") between the **County of Suffolk ("Suffolk")**, a municipal corporation of the State of New York, the **County of Nassau**, a municipal corporation of the State of New York ("**Nassau**") (**Suffolk and Nassau also referred to herein as the "Organizing Local Governments"**), and _____ ("**Member**").

of:
By: _____
Name: _____
Address: _____
Date: _____

County of Suffolk
By: s/ _____
Name: Steve Levy
County Executive
Date: August 10, 2010

County of Nassau
By: s/ _____
Name: Edward P. Mangano
County Executive
Date: August 11, 2010

THIS SPACE INTENTIONALLY LEFT BLANK

RECITALS

WHEREAS, section 239-n of Article 12-c of the General Municipal Law provides that "[a]ny county ... town, village, school district, board of cooperative educational services, or fire district or any combination thereof, may create by agreement an intergovernmental relations council to strengthen local governments and to promote efficient and economical provision of local governmental services within or by such participating municipalities, and to that end such council shall have power to:

- g. Employ such persons and adopt such rules and regulations as shall be necessary and proper to effectuate the purposes of this section.
- h. Provide a forum for local governments to explore and develop areas for municipal cooperative activities pursuant to article five-G of this chapter.
- i. Operate as a purchasing consortium, where authorized by participating municipalities, for the purpose of obtaining economies through joint bidding and purchasing.
- j. Purchase and make available to participating municipalities, where authorized by participating municipalities, goods and equipment, including but not limited to computer hardware and software.
- k. Gather and make available information on surplus goods and equipment for sale or lease....;" and

WHEREAS, sub-division (1) of section 119-0 of Article 5-G of the General Municipal Law provides, in part, that "[i]n addition to any other general or special powers vested in [M]unicipal [Corporations and districts for the performance of their respective functions, powers or duties on an individual, cooperative, joint or contract basis, [M]unicipal [Corporations and districts shall have power to enter into, amend, cancel and terminate agreements for the performance among themselves or one for the other of their respective functions, powers and duties on a cooperative or contract basis or for the provision of a joint service ...;" and

WHEREAS, paragraph (d) of sub-division (2) of section 119-o of Article 5-G of the General Municipal Law authorizes agreements relating to "[p]urchasing and making of contracts subject to general laws applicable to [Municipal [Corporations and school districts;" and

WHEREAS, sub-division (a) of section 119-n of Article 5-G provides that "[t]he term '[M]unicipal [Corporation]' means a county outside the city of New York, a city, a town, a village, a board of cooperative educational services, fire district or a school district;" and

WHEREAS, sub-division (b) of section 119-n of Article 5-G provides that [t]he term 'district' means a county or town improvement district....;" and

WHEREAS, any agreement entered into pursuant to sub-division (1) of section 119-o of Article 5-G of the General Municipal Law shall be approved by each participating municipal corporation by a majority vote of the voting strength of its governing body; and

WHEREAS, Suffolk County Resolution No. 558-2010 authorized, empowered, and directed the County

Executive to enter into this Agreement with Nassau; and

WHEREAS, Nassau County Resolution No. 154-10 authorized, empowered, and directed the County Executive to enter into this Agreement with Suffolk; and

WHEREAS, Town of Riverhead Resolution No. ____ authorized, empowered, and directed the Supervisor to enter into this Agreement; and

WHEREAS, it is the desire of the signatories to this Joint Purchase Agreement to realize fully the rights and benefits conferred by state law upon municipalities as has been enumerated in the RECITALS set forth immediately above.

Now, THEREFORE, in consideration of the premises and the mutual covenants herein set forth, the parties hereto agree to the terms as described in the as follows:

Article I Definitions

Section 1.1 Definitions. Whenever used in this Agreement, the following words and phrases, unless the context otherwise requires, shall have the following meanings:

Best Value means the basis for awarding contracts for Services to the Offeror which optimizes quality, cost and efficiency, among Responsive and Responsible Offerors based on, to the extent practicable, objective and quantifiable analysis.

Council means the Long Island Intergovernmental Relations Purchasing Council created in this Agreement pursuant to section 239-n of Article 12-c of the General Municipal Law.

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Green Seal GS-37 means Green Seal Environmental Standard For Industrial And Institutional Cleaners (GS-37).

Joint Purchase Program means all terms and conditions herein relating to commodities and Services that are subject to an invitation for competitive bid, a request for proposals or other means of permissible competitive solicitation.

Lowest Price means the basis for awarding contracts for commodities among Responsive and Responsible Offerors.

Lowest Responsible Bidder means the lowest Offeror found qualified to perform the particular work.

Member means the Organizing Local Governments and a Municipal Corporation that is a signatory to this Agreement or any counterpart thereof.

Rev. 9.18.2011; Law No.

Municipal Corporation means a county outside the city of New York, a city, a town, a village, a board of cooperative educational services, fire district, a school district, and a county or town improvement district.

Offeror means a person or entity that makes a specific proposal to the Council in response to an invitation for competitive bid, a request for proposals or other means of permissible competitive solicitation.

Procurement Record means a record of the decisions, and reasons therefore, made in the Joint Purchase Program.

Responsible means the financial ability, legal capacity, integrity, and past performance of a person or business entity and as such terms have been interpreted relative to public procurements.

Responsive means Offeror meeting the minimum Specifications or Requirements as prescribed in a competitive bid, a request for proposals or other means of permissible competitive solicitation.

Service means a single and uniform set of Specifications or Requirements of the work to be performed, including public work.

Specification or Requirement means any description of the physical or functional characteristics or the nature of a commodity or item, any description of the work to be performed, the Service or products to be provided, the necessary qualifications of the Offeror, the capacity and capability of the Offeror to successfully carry out the proposed contract, or the process for achieving specific results and/or anticipated outcomes or any other requirement necessary to perform the work. It may include a description of any obligatory testing, inspection or preparation for delivery and use, and may include federally required provisions and conditions where the eligibility for federal funds is conditioned upon the inclusion of such federally required provisions and conditions. Specifications shall be designed to enhance competition, ensuring that the commodities, or services of any Offeror, are not given preference.

Section 1.2 Other Definitional Provisions. A. Capitalized terms used herein and not otherwise defined herein have the meanings assigned to them in this Agreement.

B. All terms defined in this Agreement shall have the defined meanings when used in any other document made or delivered pursuant hereto unless otherwise defined therein.

C. Unless otherwise specified in this Agreement, the words "hereof", "herein", "hereunder" and words of similar import when used in this Agreement shall refer to this Agreement as a whole and not to any particular provision of this Agreement; Article and Section references contained in this Agreement are references to Articles and Sections in or to this Agreement unless otherwise specified; and the term "including" shall mean "including without limitation."

D. The definitions contained in this Agreement are applicable to the singular as well as the plural forms of such terms and to the masculine as well as to the feminine and neuter genders of such terms.

E. Any agreement, instrument or statute defined or referred to herein or in any document delivered in connection herewith means such agreement, instrument or statute as from time to time amended, modified or supplemented and includes references to all attachments thereto and instruments incorporated therein; references to a person or entity are also to its permitted successors and assigns.

**Article II
Term**

Section 2.0 Term. The Term of this Agreement will be for three years beginning on July 1, 2010, unless one hundred eighty (180) days prior to July 1, 2011, or upon sixty (60) days notice thereafter a Member or an Organizing Local Government delivers to the other and the Council written notice of its intention to withdraw from the Council.

**Article III Long Island Intergovernmental Relations
Purchasing Council**

Section 3.0 Creation of the Council. There is hereby created by the Organizing Local Governments, pursuant to section 239-n of Article 12-c of the General Municipal Law, the Long Island Intergovernmental Relations Purchasing Council ("Council").

Section 3.1 Membership. Membership in the Council is open to all Municipal Corporations within the counties of Suffolk and Nassau.

Section 3.2 Purpose of the Council. The purpose of the Council is to administer a Joint Purchase Program to reduce costs through economies of scale by utilizing volume buying.

Section 3.3 Council Powers and Duties; Generally. A. The Council shall conduct regular and critical review of the efficiency, integrity and effectiveness of the overall Joint Purchase Program.

B. The Council's By-laws, attached hereto as Exhibit "A," shall be approved by those who are Members of the Council at the first meeting of the Council held after the governing boards of both Organizing Local Governments shall have approved this Agreement.

C. The Council, as an instrumentality of its Members, shall leverage the Members' aggregate buying power by:

- i. promoting purchasing from Responsive and Responsible Offerors, including small businesses;
- ii. standardizing and centralizing the purchase of commodities and Services required by Members in a manner which maximizes the purchasing value of public funds;
- iii. compiling the purchasing needs of Members;
- iv. serving as the purchasing entity of all Members, notwithstanding any local rule or regulation of procurement requirements;
- v. evaluating the reasonableness of all invitations for competitive bid, requests for proposals or other means of permissible competitive solicitation for the Joint Purchase Program for the purchase of commodities and Services based on the following factors:

Rev. 9.18.2011; Law No.

- a. the nature of the commodity or Service;
 - b. the complexity of the procurement;
 - c. the number and type of Members who use the procured commodities or Services; and
 - d. the estimated contract value;
- vi. issuing invitations for competitive bid, request for proposals or other means of permissible competitive solicitation, notwithstanding any local rule or regulation of procurement requirements;
 - vii. responding to Offeror inquires;
 - viii. receiving, opening and evaluating all bid or solicitation responses;
 - ix. awarding all contracts for commodities and Services;
 - x. ensuring that contracts are awarded consistent with the best interests of the Members;
 - xi. maintaining lists of qualified Offerors of commodities and Services capable of serving the needs of the Members;
 - xii. making reasonable efforts to ensure that Offerors are apprised of procurement opportunities by specifying the elements of a Responsive bid or solicitation and disclosing the process for awarding contracts including, if applicable, the relative importance and/or weight of cost and the overall technical criterion for evaluating offers; and by ensuring the procurement is conducted accordingly;
 - xiii. notifying Members, non-member Municipal Corporations of purchasing opportunities;
 - xiv. maintaining a list of firms suitable for the Joint Purchase Program producing or selling environmentally sensitive cleaning and maintenance products meeting Green Seal GS-37 standards, and in the form, function and utility generally used by elementary and secondary schools as required by section 409-i of the Education Law;

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- xv. pursue with any state agency, department, board, bureau, commission, division, office, council, committee, or officer of the state, whether permanent or temporary, or a public benefit corporation or a public authority, or a soil and water conservation district, and any unit of the State University of New York agreements and/or contracts pursuant to section 99-r of Article 5 of the General Municipal Law for a Member to provide or receive fuel, equipment, maintenance and repair, supplies, water supply, street sweeping or maintenance, sidewalk maintenance, right-of-way maintenance, storm water and other drainage, sewage disposal, landscaping, mowing or any other services of government; and
- xvi. doing all things necessary, convenient or desirable, including ancillary and incidental activities, to carry out the foregoing activities and for the exercise of the Council's powers.

D. The Council shall maintain a Procurement Record for each invitation for competitive bid, request for proposals or other means of permissible competitive solicitation, including any contract amendment. The Procurement Record shall also include a recapitulation of all items purchased under this Joint Purchase Program.

E. At any time during the Term of this Agreement, the Council may require clarification from Offerors for purposes of assuring a full understanding of Responsiveness to the Specifications and Requirements of the an invitation for competitive bid, request for proposals or other means of permissible competitive solicitation.

Section 3.3.1 Council Powers and Duties; Commodities. A. The Council shall determine whether a commodity is available in the form, function and utility consistent with the Joint Purchase Program. If the commodity is not available in the form, function and utility consistent with the Joint Purchase Program, the Member may procure the commodity independently as set forth in **Section 4.2**.

B. In addition to the powers enumerated in **Section 3.3**, the Council, as an instrumentality of its Members, shall leverage the Members aggregate buying power as to commodities by:

- i. determining the number of Joint Purchase Program contracts for commodities to be let during any period; and
- ii. insuring that the Specifications and Requirements of commodities for the Joint Purchase Program are suitable and that such Specifications and Requirements conform to industry standards.

Section 3.3.2 Commodity Purchase Amount Thresholds. Pursuant to subdivision 1 of section 103 of Article 5-A of the General Municipal Law, the Council may award all commodity purchase contracts involving an expenditure of amount up to twenty thousand dollars without a formal competitive process. Commodity purchases contracts shall not be artificially divided for the purpose of satisfying the purchase thresholds established by this **Section 3.3.2**. A change to, or a renewal of, a commodity purchase contract shall not be permitted if the change or renewal would bring the purchase amount of all purchases of the same commodity during the term of the contract to an amount greater than the amount of twenty thousand dollars.

Section 3.3.3 Council Powers and Duties; Services. A. The Council shall determine whether a Service is available in the form, function and utility consistent with the Joint Purchase Program. If the Service is not available in the form, function and utility consistent with the Joint Purchase Program, the Member may procure the commodity independently as set forth in **Section 4.2**.

B. In addition to the powers enumerated in **Section 3.3**, the Council, as an instrumentality of its Members, shall leverage the Members aggregate buying power as to Services by:

- i. determining the number of Joint Purchase Program contracts for Services to be let during any period;
- ii. insuring that the Specifications and Requirements for Services are suitable for the Joint Purchase Program and that such Specifications and Requirements conform to industry standards.

Article IV Procurement; Contracts

Section 4.0 Method of procurement. Consistent with the requirements of Article 5-A of the General Municipal Law, the Council shall select among permissible methods of procurement including, but not limited to, an invitation for competitive bid, request for proposals or other means of permissible competitive solicitation. Bids or solicitations may be accepted electronically. Bids or solicitations shall prescribe the minimum Specifications or Requirements that must be met in order to be considered Responsive and shall describe and disclose the general manner in which the evaluation and selection shall be conducted.

Section 4.1 Awards. The Council shall award commodity contracts on the basis of Lowest Price to a Responsive and Responsible Offeror. The Council shall award Service contracts on the basis of Best Value from a Responsive and Responsible Offeror. If the basis for award is Best Value, the Council shall document, in the Procurement Record, a reasonably detailed explanation of the process used in the determination of Best Value except as otherwise provided in **Section 4.1.1**.

Section 4.1.1 Local Preference.

A. To the extent permitted by law, any award for the procurement of professional Services that are subject to a request for proposals or other means of permissible competitive solicitation pursuant to section 104(b) of Article 5A of New York State General Municipal Law, shall be awarded to the Offeror on the basis of Best Value provided, however, preference may be given to an Offeror, who is located and doing business in Nassau or Suffolk County over equally qualified Offerors who are not located and doing business in Nassau or Suffolk County.

B. For purposes of this Agreement, "located and doing business within Suffolk County or Nassau County" means maintaining a place of business and a staffed, operational office from which a majority of the employees performing the contract have been working out of an address within the geographical boundaries of Suffolk County or Nassau County for a period of at least one year prior to the award date.

Section 4.2 Members' Contracts. A. During the term of this Agreement, the Member shall take all actions as permitted by law, and to the extent practicable, to use Council awards to contract for the purchase of

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commodities and Services with the chosen Offeror; provided, however, that the Member shall not be required to make any purchase that is not in the Member's best interest.

B. Subject to the negative covenant set forth in **Section 5.2**, nothing in this **Article 4** shall be construed as a bar to any Member using an invitation for competitive bid, request for proposals or other means of permissible competitive solicitation to award contracts and purchase on its own behalf of any commodities or Services not within the scope of a Joint Purchase Program being administered by the Counsel under the terms and conditions of this Agreement.

**Article V Member
Covenants**

Section 5.0 Affirmative Covenants. The Members covenant and agree that the Council shall:

- A. promote purchasing from Responsive and Responsible Offerors, including small businesses;
- B. standardize and centralize purchase of commodities and Services required by Members in a manner which maximizes the purchasing value of public funds;
- C. compile the purchasing needs of Members;
- D. serve as the purchasing entity of all Members, notwithstanding any local rule or regulation of procurement requirements;
- E. evaluate the reasonableness of all invitations for competitive bid, request for proposals or other means of permissible competitive solicitation for the Joint Purchase Program for the purchase of commodities or Services based on the following factors:
 - i. the nature of the commodity or Service;
 - ii. the complexity of the procurement; and
 - iii. the number and type of Members who use the procured commodities or Services;
 - iv. the estimated contract value;
- F. issue invitations for competitive bid, request for proposals or other means of permissible competitive solicitation, notwithstanding any local rule or regulation of procurement requirements;
- G. respond to Offeror inquires;
- H. receive, open and evaluate all bid or solicitation responses;
- I. award all contracts for commodities and Services;

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- J. ensure that contracts are awarded consistent with the best interests of the Members;
- K. maintain lists of qualified Offerors of commodities and services capable of serving the needs of the Members;
- L. make reasonable efforts to ensure that Offerors are apprised of procurement opportunities by specifying the elements of a responsive bid or solicitation and disclosing the process for awarding contracts including, if applicable, the relative importance and/or weight of cost and the overall technical criterion for evaluating offers; and by ensuring the procurement is conducted accordingly;
- M. notify Members, non-member Municipal Corporations of purchasing opportunities;
- N. maintain a list of firms suitable for the Joint Purchase Program producing or selling environmentally sensitive cleaning and maintenance products meeting Green Seal GS-37 standards, or in the form, function and utility generally used by elementary and secondary schools as required by section 409-i of the Education Law;
- O. pursue with any state agency, department, board, bureau, commission, division, office, council, committee, or officer of the state, whether permanent or temporary, or a public benefit corporation or a public authority, or a soil and water conservation district, and any unit of the State University of New York agreements and/or contracts pursuant to section 99-r of Article 5 of the General Municipal Law for a Member to provide or receive fuel, equipment, maintenance and repair, supplies, water supply, street sweeping or maintenance, sidewalk maintenance, right-of-way maintenance, storm water and other drainage, sewage disposal, landscaping, mowing or any other services of government; and
- P. do all things necessary, convenient or desirable, including ancillary and incidental activities, to carry out the foregoing activities and for the exercise of the Council's powers.

Section 5.1 Contract Rider. The Members covenant to add as a provision to all of its contracts with an Offeror selected by the Council, the following clause:

"<Offeror> shall honor all purchase orders for purchase of the <commodity, or Services> from a Council Member upon the same terms and conditions of this <contract> as exist between the <Offeror> and the <Member>."

Section 5.2 Negative Covenant. During the first year of this Agreement, unless otherwise required by law, the Members shall not issue an invitation for competitive bid, request for proposals or other permissible competitive solicitation that is substantially similar to Council invitations for competitive bid, requests for proposals or other permissible competitive solicitation. Notwithstanding the foregoing and unless pursuant to an independent solicitation, Members shall not enter into any contract with an Offeror chosen by the Council that is for terms different than those terms awarded by the Council.

Section 53. Recapitulation. Each Member shall submit to the Council, on a quarterly basis, a report which details the purchases made pursuant to this Joint Purchase Program. The Council will prepare a standardized reporting form which will capture desired information, including, but not limited to, the commodity or service purchased, the bid or RFP number, quantities purchased and total contract cost.

Article VI Miscellaneous

Section 6.0 Reasonableness of Joint Purchase Program. It shall be the responsibility of the Council to periodically sample the results of the procurement process to test for reasonableness; to ensure that the results withstand public scrutiny and that the quality and the price of the purchase makes sense; and to ensure that purchasing is conducted in a manner consistent with the public interest. Nothing contained in this Agreement shall be construed as limiting the right of any Member to request that the Council procure a commodity or Service.

Section 6.1 Amendment. No agreement or other instrument purporting to amend, modify, supersede or retract or otherwise alter this Agreement or any provision hereof shall have any force or effect unless approved by majority of the Members and the Board. This Agreement may be amended from time to time by majority of the Members, the Board, the Organizing Local Governments to cure any ambiguity or patent defect, or to add additional covenants for the benefit of the Council. Promptly after the execution of any such amendment, the Organizing Local Governments shall furnish an executed counterpart of such amendment to each Member.

Section 6.2 Notices. All demands, notices and communications upon any Member, the Board, the Council, or the Organizing Local Governments shall be in writing, personally delivered or mailed by first class and certified mail, return receipt requested, and shall be deemed to have been duly given upon receipt (a) in the case of the Suffolk, to County of Suffolk, H. Lee Dennison Building, 100 Veterans Memorial Highway, Hauppauge, New York 11788, Attention: Chief Deputy County Executive; (b) in the case of Nassau, Nassau County Office of the County Executive, 1550 Franklin Avenue, Mineola, NY 11501; (c) in the case of a Member, at the office as stated on the signature page of this Agreement; (d) in the case of the Council, to the Board, 100 Veterans Memorial Highway, Hauppauge, NY 11788; (e) in the case of the Board, to the Board of Directors, 100 Veterans Memorial Highway, Hauppauge, NY 11788; or, as to each of the foregoing, at such other address as shall be designated by written notice to the other parties.

Section 6.3 Assignment. This Agreement may not be assigned by any of its signatories.

Section 6.4 Limitations on Rights of Others. The provisions of this Agreement are solely for the benefit of its signatories and nothing in this Agreement, whether express or implied, shall be construed to give to any other person or entity any legal or equitable right, remedy or claim under or in respect of this Agreement or any covenants, conditions or provisions contained herein.

Section 6.5 Separate Counterparts. This Agreement may be executed by the parties hereto in separate counterparts, each of which when so executed and delivered shall be an original, but all such counterparts shall together constitute but one and the same instrument.

Section 6.6 Headings. The headings of the various Articles and Sections herein are for convenience of reference only and shall not define or limit any of the terms or provisions hereof.

Section 6.7 Governing Law. This Agreement shall be construed in accordance with the laws of the State of New York, without reference to its conflict of law provisions, and the obligations, rights and remedies of the parties hereunder shall be determined in accordance with such laws.

The parties hereto agree that any and all claims asserted or arising under this Agreement or related thereto shall be heard and determined either in the courts of the United States located in the Eastern District of New York or in the courts of the State of New York ("New York State Court") located in the County of Suffolk.

Section 6.8 Limitation of Liability of County Officers, Employees or Agents. Notwithstanding anything contained herein to the contrary, no officer, employee or agent of Suffolk or Nassau shall have any liability for the representations, warranties, covenants, agreements or other obligations hereunder or in any of the certificates, notices or agreements delivered pursuant hereto.

Section 6.9 Cooperation on Claims. Each signatory to this Agreement hereto agrees to render diligently to each other, without compensation, any and all cooperation, that may be required to defend the other party, its employees and designated representatives against any claim, demand or action that may be brought against the other party, its employees or designated representatives in connection with this Agreement.

Section 6.10 Severability. It is expressly agreed that if any term or provision of this Agreement, or the application thereof to any person or circumstance, shall be held invalid or unenforceable to any extent, the remainder of this Agreement, or the application of such term or provision to persons or circumstances other than those as to which it is held invalid or unenforceable, shall not be affected thereby, and every other term and provision of this Agreement shall be valid and shall be enforced to the fullest extent permitted by law.

END OF TEXT

TOWN OF RIVERHEAD

Resolution # 420

**SUPPORTS AND ENDORSES PURSUIT OF SUFFOLK COUNTY DOWNTOWN
REVITALIZATION ROUND 10 FUNDING FOR DOWNTOWN ICE RINK FACILITY**

Councilman Wooten offered the following resolution,

which was seconded by Councilman Gabrielsen

WHEREAS, the Town of Riverhead is always desirous to improve the economy and quality of life within the Town of Riverhead; and

WHEREAS, through the Suffolk County Downtown Revitalization Program, the County of Suffolk participates with local governments in the development, support and funding of projects located in Suffolk County that will have an important and sustainable impact on downtowns and business districts; and

WHEREAS, Suffolk County announced Round 10 of the Downtown Revitalization Grant Program to encourage long-term improvements in downtown business districts; and

WHEREAS, eligible applicants include chambers of commerce and business improvement districts with municipalities acting as local sponsors; and

WHEREAS, the Town of Riverhead Community Development Department has been awarded funding for eight previous projects on behalf of the Riverhead Chamber of Commerce and the Riverhead Business Improvement District under Rounds 1 – 9 of the Suffolk County Downtown Revitalization Program; and

WHEREAS, the Riverhead Business Improvement District has requested grant writing support and sponsorship from the Town of Riverhead to submit a grant funding application to provide funds for site improvements to the Town of Riverhead property along the downtown waterfront to allow for a public ice rink facility within the Town of Riverhead parking district property; and

WHEREAS, the project meets the requirements and goals and objectives of the program, is consistent with the goals of the East Main Street Urban Renewal Plan (1993 and 2008 update), the Vision Plan for Downtown Riverhead (BID 1995), the Revitalization Strategy for Downtown Riverhead (APPS, June 2000), the Town of Riverhead Comprehensive Plan (2003), Downtown Center-1 zoning district (2004), and the objectives of Smart Growth as recognized by Vision Long Island (2005); and

WHEREAS, the project is supported by the Riverhead Business Improvement District and the Riverhead Town Board; and

WHEREAS, as part of the application process in conformity with Suffolk County Resolution No. 808-1998, the County of Suffolk requires a resolution of the Town Board showing local support for the proposed project; and

WHEREAS, upon the County's approval of the project, the Town/Village would be required to enter into an intermunicipal agreement with the County under Article 5-G of the General Municipal Law pursuant to which the Town of Riverhead would be required to undertake and complete the project and the County would be responsible for providing financing for all or part of the cost of the project; and

WHEREAS, in order to provide County financing for all or part of the project, the County of Suffolk must obtain a leasehold, easement or other real property interest in the site of the project.

NOW THEREFORE, BE IT RESOLVED, that the Town Board of the Town of Riverhead hereby states its support of the Ice Rink project proposed by the Town of Riverhead Business Improvement District Association pursuant to the Suffolk County Downtown Revitalization Program through the Town of Riverhead; and be it further

RESOLVED, that the Town Board authorizes the Supervisor to sign any and all necessary documents, including but not limited to the required easement/lease documents and an intermunicipal agreement, subject to review and approval of the Town Attorney, to participate in the above referenced program; and be it further

RESOLVED, that the Town Board hereby supports and endorses an application to be submitted by the Town of Riverhead Community Development Department and/or the Riverhead Business Improvement District to Suffolk County, the Legislator for the First District, and the Downtown Revitalization Program Citizens Advisory Panel for a project as herein described and reflecting leveraged funds provided by in kind Town of Riverhead engineering, community development and buildings and grounds services as well as Riverhead Business Improvement District matching funds; and

BE IT FURTHER RESOLVED, that all Town Hall Departments may review and obtain a copy of this resolution from the electronic storage device and, if needed, a certified copy of same may be obtained from the Office of the Town Clerk.

THE VOTE

Giglio Yes No Gabrielsen Yes No
Wooten Yes No Dunleavy Yes No

Walter Yes No

The Resolution Was Thereupon Duly Declared Adopted

05.26.2011
110421

ADOPTED

TOWN OF RIVERHEAD

Resolution # 421

**SEQRA RESOLUTION REGARDING APPLICATION FOR SUFFOLK COUNTY
DOWNTOWN REVITALIZATION ROUND 10 FUNDING FOR DOWNTOWN ICE RINK
FACILITY**

Councilman Gabrielsen offered the following resolution,
which was seconded by Councilwoman Giglio

WHEREAS, the Town of Riverhead and the Town of Riverhead Business Improvement Association wish to construct a public ice rink facility within the Town of Riverhead parking district property (tax map no. 0600-128-6-86.1) along the downtown waterfront on an area of less than .5 acres; and

WHEREAS, the Town of Riverhead and the Town of Riverhead Business Improvement Association are making an application to Suffolk County for a Suffolk County Downtown Revitalization Round 10 Grant; and

WHEREAS, the Riverhead Planning Department has reviewed the project documentation provided by the Community Development Department and has recommended the directly undertaken action to be considered an Unlisted Action pursuant to 6NYCRR Part 617; and

WHEREAS, coordinated SEQRA review is optional and unnecessary; the Town of Riverhead being the sole involved agency; and

WHEREAS, an EAF was prepared for the project revealing no significant impacts on the natural and surrounding environment.

THEREFORE, BE IT RESOLVED, that Riverhead Town Board declares itself to be the lead agency in construction of a public ice rink facility within the Town of Riverhead parking district property along the downtown waterfront on an area of less than .5 acres, which it declares to be an Unlisted Action for the purposes of compliance with State Environmental Quality Review without a significant impact and that an EIS need not be prepared; and

THEREFORE, BE IT FURTHER RESOLVED, that the Town Clerk shall provide notification of this resolution to the Community Development Department and a copy to Ms. Carolyn Fahey, Intergovernmental Relations Coordinator, Suffolk County Department of Economic Development and Workforce Housing, H. Lee Dennison Building, 2nd floor, Hauppauge, NY 11788-0099.

BE IT FURTHER RESOLVED, that all Town Hall Departments may review and obtain a copy of this resolution from the electronic storage device and, if needed, a certified copy of same may be obtained from the Office of the Town Clerk.

THE VOTE

Giglio Yes No Gabrielsen Yes No
Wooten Yes No Dunleavy Yes No
Walter Yes No

The Resolution Was Thereupon Duly Declared Adopted