

## **RESOLUTION LIST**

**OCTOBER 4, 2016**

- Res. #735 Authorizing Removal of Fixed Asset Records from System**
- Res. #736 2013 Millbrook Gables Playground Budget Adjustment**
- Res. #737 2015 General Fund Budget Adjustment**
- Res. #738 2016 Skate Park Project at Stotzky Park Budget Adjustment**
- Res. #739 Riverhead Water District Capital Project Closure #30133**
- Res. #740 Capital Project Closure #40104**
- Res. #741 Capital Project Closure #42054**
- Res. #742 Basketball Court Project at South Jamesport Budget Adoption**
- Res. #743 Amends Resolution #253, Adopted on April 19, 2016 EPCAL Playground – Budget Amendment**
- Res. #744 Accepts Highway Superintendent’s Personnel Report & Request for Town Board Resolution to Effectuate Personnel Request (Thomas Vance)**
- Res. #745 Authorizes Publication of Help Wanted Advertisement for an Auto Mechanic II**
- Res. #746 Appoints a Cook (Joanna Sawaya)**
- Res. #747 Appoints an Administrative Assistant (Emily Toth)**
- Res. #748 Accepts the Retirement of a Senior Account Clerk Typist (Joanne Krajewski)**
- Res. #749 Accepts the Resignation of a Network and Systems Technician (Martin Lynch)**
- Res. #750 Authorizes the Town Clerk to Publish and Post Notice for a Public Hearing for a Special Permit for Country Wood Village (Gendot Associates, Inc.)**
- Res. #751 Authorizes the Town Clerk to Publish and Post Notice for a Public Hearing for a Special Permit for North Fork Auto Body**

- Res. #752 Authorization to Publish Advertisement for Fertilizer & Lawn Chemicals**
- Res. #753 Authorization to Publish Advertisement for Town Wide Printing**
- Res. #754 Awards Bid for Truck Parts**
- Res. #755 Ratifies the Appointment of a Call-In Assistant Recreation Leader to the Recreation Department (Melissa Muller)**
- Res. #756 Appoints Call-In Recreation Aide to the Recreation Department (Joseph Ryan)**
- Res. #757 Appoints a Call-In Recreation Specialist to the Recreation Department (Jaclyn Zilnicki)**
- Res. #758 Ratifies the Appointment of Call-In Personnel to the Recreation Department**
- Res. #759 Authorizes Town Clerk to Publish and Post Notice of Public Hearing to Consider the Adoption of the 2017 Preliminary Annual Budget for the Town of Riverhead**
- Res. #760 Authorizes Town Clerk to Publish and Post a Public Notice for a Public Hearing Regarding an Alleged Unsafe Structure Located at 212 Trout Brook Lane, Riverhead, Suffolk County, New York, SCTM #600-85-2-095.019 Pursuant to Chapter 217, Part 4, of the Riverhead Town Code**
- Res. #761 Amends Resolution #683 of 2016 (29 Lewis Street Board Up Order)**
- Res. #762 Approves the Chapter 255 Application of Costco Wholesale #785 (Retail Sale of Christmas Trees to Warehouse Members)**
- Res. #763 Approves the Chapter 255 Application of HTBAD Inc. (“Happy Fest – Obstacle Course & Festival” – Saturday, October 15, 2016)**
- Res. #764 Authorizes Town Clerk to Publish and Post a Public Notice for a Local Law to Consider Amendments to Chapter 273 Entitled “Solid Waste” of the Riverhead Town Code**
- Res. #765 Authorizes Settlement with Harold Newman and with National Liability & Fire Insurance Co. for Property Damage to the Town of Riverhead Highway Street Sweeper**

- Res. #766** Ratifies Issuance of a Letter by the Supervisor to the Suffolk County Department of Health Services Allowing the Use of Pine Barrens Credits Originated from Property Located in Riverhead (Farmingville Associates)
- Res. #767** Approves Chapter 255 Application of Railroad Museum of Long Island (“Toy Train Play Days’ – October 8<sup>th</sup> and 9<sup>th</sup>, 2016)
- Res. #768** Town Board Authorizes Town Clerk to Publish and Post Notice for the Town Board to Classify the Action as Type I Action Pursuant to SEQRA, Request Lead Agency Status, Consider an Amendment to the Comprehensive Plan and Zoning Map and to Change the Zoning Classification of Certain Parcels from Shopping Center (SC) to Hospital (H) Zoning Use District Along Roanoke Avenue, Riverhead, New York
- Res. #769** Authorizes Town Clerk to Publish and Post Public Notice to Consider a Local Law to Amend Chapter 301 Entitled “Zoning and Land Development” of the Riverhead Town Code
- Res. #770** Authorizes Town Clerk to Publish and Post Public Notice to Consider a Local Law to Amend Chapter 301 Entitled “Zoning and Land Development” of the Riverhead Town Code
- Res. #771** Accepts Resignation of Member from the Architectural Review Board (Richard Searles)
- Res. #772** Appoints Member to the Architectural Review Board (Kelly Shauger)
- Res. #773** Amends Resolution #720 of 2016 (Approves the Chapter 255 Application of Sports Car Club of America New York Region – Solo Driving Event)
- Res. #774** Pays Bills
- Res. #775** Approves the Submission of a Grant Application to the State of New York Unified Court System

TOWN OF RIVERHEAD

Resolution # 735

**AUTHORIZING REMOVAL OF FIXED ASSET RECORDS FROM SYSTEM**

Councilman Wooten offered the following resolution,

which was seconded by Councilwoman Giglio

**WHEREAS**, after a thorough review by the Departments listed below, the following items listed below by department have been deemed broken or unusable and need to be removed from the Town of Riverheads system The Accounting Department hereby requests that the Town Board authorize the removal of these records from the Fixed Asset system

**RESOLVED**, that the Accounting Department is hereby authorized to discard the following items:

<u>Department</u>	<u>Tag#</u>	<u>Description</u>
Building & Grounds	27678	File Cabinet
Building & Grounds	No #	Desk
Building & Grounds	No #	Coat Rack
Building & Grounds	No #	Table
Building & Grounds	8665	Desk
Highway	71	Hot Box
Water	24259	DR/860 Colorimeter
Sewer	22677	Air Conditioning Unit
Accounting	6501	Desk

**RESOLVED**, all Town Hall Departments may review and obtain a copy of this resolution from the electronic storage device and if needed, a certified copy of same may be obtained from the Office of the Town Clerk.

**THE VOTE**

Hubbard <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	Giglio <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
Wooten <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	Dunleavy ABSENT
Walter <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	

The Resolution Was  Thereupon Duly Declared Adopted

TOWN OF RIVERHEAD

Resolution # 736

2013 MILLBROOK GABLES PLAYGROUND

BUDGET ADJUSTMENT

Councilwoman Giglio offered the following resolution,

which was seconded by Councilman Hubbard

**WHEREAS**, Resolution #778 adopted 11/6/2013 authorized the budget adoption for the 2013 Millbrook Gables Playground; and

**WHEREAS**, the Superintendent of Recreation requests a transfer of funds from the Special Trust Fund of Park and Recreation fees for a swingset installation.

**NOW THEREFORE BE IT RESOLVED**, that the Riverhead Town Board authorizes the Accounting Department to establish the following budget and make the necessary transfers from the Special Trust Park and Recreation Account:

	<u>FROM</u>	<u>TO</u>
736.092705.421050.00000    Transfer from Park and Rec Fees	10,000	
406.071100.527000.70130                    Playground Improvement		10,000

**RESOLVED**, that the Town Clerk is hereby authorized to forward a copy of this resolution to the Recreation Department and the Accounting Department.

**RESOLVED**, that all Town Hall Departments may review and obtain a copy of this resolution from the electronic storage device and, if needed, a certified copy of same may be obtained from the Office of the Town Clerk.

THE VOTE

Hubbard <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	Giglio <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
Wooten <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	Dunleavy ABSENT
Walter <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	

The Resolution Was  Thereupon Duly Declared Adopted

**TOWN OF RIVERHEAD**

**Resolution # 737**

**2015 GENERAL FUND**

**BUDGET ADJUSTMENT**

Councilman Hubbard offered the following resolution,

which was seconded by Councilman Wooten

**WHEREAS**, Year End budget adjustments are necessary for 2015.

**NOW THEREFORE, BE IT RESOLVED**, that the Town Board hereby authorizes the following 2015 General Fund Budget adjustment:

	<b><u>FROM</u></b>	<b><u>TO</u></b>
001.016200.546200    Utilities – Electricity	12,000	
001.050100.512500    Highway Overtime – Non Uniform		6,000
001.067720.512500    Seniors Overtime – Non Uniform		6,000

**RESOLVED**, that the Town Clerk is hereby authorized to forward a copy of this resolution to the Accounting Department.

**RESOLVED**, all Town Hall Departments may review and obtain a copy of this resolution from the electronic storage device and if needed, a certified copy of same may be obtained from the Office of the Town Clerk.

**THE VOTE**

Hubbard Yes No

Giglio Yes No

Wooten Yes No

Dunleavy ABSENT

Walter Yes No

The Resolution Was  Thereupon Duly Declared Adopted

**TOWN OF RIVERHEAD**

**Resolution # 738**

**2016 SKATE PARK PROJECT at STOTZKY PARK**

**BUDGET ADJUSTMENT**

Councilman Wooten offered the following resolution,

which was seconded by Councilwoman Giglio

**WHEREAS**, the Superintendent of Recreation had requested a transfer of funds from the Park and Recreation Special Trust Fund to the Skate Park at Stotzky Park and Resolution 2016-196 on April 5, 2016 adopted such transfer; and

**WHEREAS**, the Superintendent of Recreation requests to adjust the project to complete repairs.

**RESOLVED**, that the Riverhead Town Board authorizes the Accounting Department to adjust the budget and make the necessary transfers from the Special Trust Park and Recreation Account:

	<b><u>FROM</u></b>	<b><u>TO</u></b>
736.092705.421050. Transfer from Park and Rec Fees	3,000	
406.071100.523000.70161 Skate Park Improvement		3,000

**BE IT FURTHER RESOLVED**, that the Town Clerk is hereby authorized to forward a copy of this resolution to the Recreation and the Accounting Departments.

**RESOLVED**, all Town Hall Departments may review and obtain a copy of this resolution from the electronic storage device and if needed, a certified copy of same may be obtained from the Office of the Town Clerk.

**THE VOTE**

Hubbard <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	Giglio <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
Wooten <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	Dunleavy ABSENT
Walter <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	

The Resolution Was  Thereupon Duly Declared Adopted

**TOWN OF RIVERHEAD**

**Resolution # 739**

**RIVERHEAD WATER DISTRICT**

**CAPITAL PROJECT CLOSURE #30133**

Councilwoman Giglio offered the following resolution,

which was seconded by Councilman Hubbard

**WHEREAS**, Water Capital Project #30133, 1044 Parkway Street Water Service Installation is considered complete; and

**WHEREAS**, the Developer is due a refund of \$727.51 of unspent installation costs.

**RESOLVED**, that the Town Board hereby authorizes the Accounting Department to close Water Capital Project #30133, modify the budget and return the unspent money of \$727.51 to the Developer.

**BE IT FURTHER RESOLVED**, that the Town Clerk is hereby authorized to forward a copy of this resolution to the Accounting Department and Water District.

**RESOLVED**, all Town Hall Departments may review and obtain a copy of this resolution from the electronic storage device and if needed, a certified copy of same may be obtained from the Office of the Town Clerk.

**THE VOTE**

Hubbard Yes No

Giglio Yes No

Wooten Yes No

Dunleavy ABSENT

Walter Yes No

The Resolution Was  Thereupon Duly Declared Adopted

**TOWN OF RIVERHEAD**

**Resolution # 740**

**CAPITAL PROJECT CLOSURE #40104**

Councilman Hubbard offered the following resolution,

which was seconded by Councilman Wooten

**WHEREAS**, Capital Project #40104, Middle Road/Ostrander Traffic Control is considered complete; and

**RESOLVED**, that the Developer, Alvin Benjamin (JMV III), is due a refund of \$59,511.27 of unspent installation costs.

**RESOLVED**, that the Town Board hereby authorizes the Accounting Department to close Capital Project #40104, modify the budget and return the unspent money of \$59,511.27 to Alvin Benjamin, 377 Oak Street, Suite #401, Garden City, NY 11550.

**BE IT FURTHER RESOLVED**, that the Town Clerk is hereby authorized to forward a copy of this resolution to the Accounting and Engineering Departments.

**RESOLVED**, all Town Hall Departments may review and obtain a copy of this resolution from the electronic storage device and if needed, a certified copy of same may be obtained from the Office of the Town Clerk.

**THE VOTE**

Hubbard Yes No

Giglio Yes No

Wooten Yes No

Dunleavy ABSENT

Walter Yes No

The Resolution Was  Thereupon Duly Declared Adopted

TOWN OF RIVERHEAD

Resolution # 741

**CAPITAL PROJECT CLOSURE #42054**

Councilman Wooten offered the following resolution,

which was seconded by Councilwoman Giglio

**WHEREAS**, Capital Project #42054, Carl E. & Karen Terry Carter Open Space is considered complete; and

**RESOLVED**, that the Town Board hereby authorizes the Accounting Department to close Capital Project #42054, modify the budget and return the unspent money of \$5,212.98 to the Community Preservation Fund.

**BE IT FURTHER RESOLVED**, that the Town Clerk is hereby authorized to forward a copy of this resolution to the Accounting and Engineering Departments.

**RESOLVED**, all Town Hall Departments may review and obtain a copy of this resolution from the electronic storage device and if needed, a certified copy of same may be obtained from the Office of the Town Clerk.

**THE VOTE**

Hubbard Yes No

Giglio Yes No

Wooten Yes No

Dunleavy ABSENT

Walter Yes No

The Resolution Was  Thereupon Duly Declared Adopted



TOWN OF RIVERHEAD

Resolution # 743

**AMENDS RESOLUTION #253, ADOPTED ON APRIL 19, 2016**  
**EPCAL PLAYGROUND - BUDGET AMENDMENT**

Councilman Hubbard offered the following resolution,

which was seconded by Councilman Wooten

**WHEREAS**, the Superintendent of Recreation had requested a transfer of funds from the Park and Recreation Special Trust Fund to the Playground at EPCAL Park and Resolution 2016-253 on April 19, 2016 adopted such transfer; and

**WHEREAS**, the Superintendent of Recreation requests to downsize the project and return \$38,000 to the Park and Recreation Special Trust Fund, as \$10,000 had been previously returned per Resolution 2016-558.

**RESOLVED**, that the Riverhead Town Board authorizes the Accounting Department to keep project 70162 "2016 EPCAL Playground Improvement" and return \$38,000 to the Park and Recreation Special Trust Fund:

	<u>FROM</u>	<u>TO</u>
406.071100.527000.70162 Playground Equipment	38,000	
736.092705.421050 Park and Rec Special Trust Fund		38,000

**BE IT FURTHER RESOLVED**, that the Town Clerk is hereby authorized to forward a copy of this resolution to the Recreation and the Accounting Departments.

**RESOLVED**, all Town Hall Departments may review and obtain a copy of this resolution from the electronic storage device and if needed, a certified copy of same may be obtained from the Office of the Town Clerk.

**THE VOTE**

Hubbard <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	Giglio <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
Wooten <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	Dunleavy ABSENT
Walter <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	

The Resolution Was  Thereupon Duly Declared Adopted

TOWN OF RIVERHEAD

Resolution # 744

**ACCEPTS HIGHWAY SUPERINTENDENT'S PERSONNEL REPORT & REQUEST  
FOR TOWN BOARD RESOLUTION TO EFFECTUATE PERSONNEL REQUEST**

Councilman Wooten offered the following resolution,

which was seconded by Councilwoman Giglio

**WHEREAS**, pursuant to Town Law § 64(1), the Town Board has general management and control of the finances of the Town; and

**WHEREAS**, pursuant to Town Law § 64(3), the Town Board has general management and control of Town property; and

**WHEREAS**, pursuant to Town Law § 20 and except as otherwise provided by law, the Town Board has the responsibility to employ such persons as the Town Board deems necessary for the proper conduct of the affairs of the Town; and

**WHEREAS**, pursuant to Town Law § 27, the Town Board shall fix, from time to time, the salaries of all officers, officials and employees of said town, whether elected or appointed, and determine when the same shall be payable; and

**WHEREAS**, pursuant to Highway Law § 140(4), the Highway Superintendent shall employ such persons as may be necessary for the maintenance and repair of Town highways and removal of obstructions caused by snow and provide for the supervision over such employees, subject to the provisions of law recited above and, including but not limited to, available appropriations for such purpose, any applicable civil service requirements (see e.g. Civil Service Law § 75), and any applicable collective bargaining agreement provisions; and

**WHEREAS**, the Highway Superintendent filed a Personnel Report and Request for Town Board Resolution to Effectuate Personnel Request, to wit: hire Thomas Vance to the position of Automotive Equipment Operator effective October 17, 2016; and

**WHEREAS**, the Highway Superintendent's report stated that said hire is necessary for the repair and maintenance of Town highways, replacing a former Automotive Equipment Operator who has resigned; and

**WHEREAS**, in accordance with the CSEA contract, this position was duly posted, Job Posting #19.

**NOW, THEREFORE, BE IT RESOLVED**, that the Town Board accepts the Highway Superintendent's Personnel Report and Request Town Board Resolution to Effectuate Personnel Request, to wit: to hire Thomas Vance to the position of Automotive Equipment Operator as found on Group 6, Step 8A of the Operational and Technical Salary Schedule of the CSEA contract; and be it further

**RESOLVED**, that the Personnel Officer and Financial Administrator are hereby directed to take such action to effectuate this personnel matter on behalf of the Highway Superintendent; and be it further

**RESOLVED** that the Town Clerk is hereby directed to forward a copy of this resolution to the Town Highway Superintendent, Personnel Officer, Financial Administrator and Town Attorney's Office; and be it further

**RESOLVED**, that all Town Hall Departments may review and obtain a copy of this resolution from electronic storage device and, if needed, a certified copy of same may be obtained from the Office of the Town Clerk.

**THE VOTE**

Hubbard Yes No

Giglio Yes No

Wooten Yes No

Dunleavy ABSENT

Walter Yes No

The Resolution Was  Thereupon Duly Declared Adopted

**TOWN OF RIVERHEAD**

**Resolution # 745**

**AUTHORIZES PUBLICATION OF HELP WANTED ADVERTISEMENT FOR  
AN AUTO MECHANIC II**

Councilwoman Giglio Offered the following resolution,

Which was seconded by Councilman Hubbard

**RESOLVED**, the Town Clerk is hereby authorized to publish the attached Help Wanted Advertisement for an Auto Mechanic II in the October 13, 2016 issue of the News Review.

**BE IT FURTHER RESOLVED** that all Town Hall Departments may review and obtain a copy of this resolution from the electronic storage device and, if needed, a copy of same may be obtained from the Office of the Town Clerk.

**THE VOTE**

Hubbard Yes No      Giglio Yes No  
Wooten Yes No      Dunleavy ABSENT  
Walter Yes No

The Resolution Was  Thereupon Duly Declared Adopted

## **ADVERTISEMENT TO BE PLACED IN NEWS REVIEW**

Auto Mechanic II - The Town of Riverhead has a vacancy for an Auto Mechanic II. Annual salary is \$46, 323.12. **Must have experience with gas, diesel and heavy equipment.**

Qualifications: Either :a) Completion of one (1) year of vocational education courses in either a vocational school program or in an apprentice or training program in **automotive mechanics** and one (1) year of work experience in the repair and rebuilding of mechanical systems and components of automotive equipment; or,(b) Two (2) years of experience in the repair and rebuilding of mechanical systems and components of **automotive** equipment; or,(c) Satisfactory equivalent combination of the aforementioned education and experience; or,(d) One (1) year of experience as an Automotive Mechanic I.

Applications due: October 28, 2016  
Town of Riverhead-Personnel Department  
200 Howell Avenue, Riverhead, NY 11901

**TOWN OF RIVERHEAD**

**Resolution # 746**

**APPOINTS A COOK**

Councilman Hubbard offered the following resolution,

which was seconded by Councilman Wooten

**WHEREAS**, due to the resignation of an incumbent cook, a vacancy for this position now exists at the Riverhead Town Seniors Center; and

**WHEREAS**, in accordance with the CSEA contract, this vacancy was duly posted, Job Posting #20, and temporary Food Service Worker Joanna Sawaya has applied for consideration of this appointment; and

**WHEREAS**, a recommendation has been received by the Seniors Program Director to appoint Ms. Sawaya to this vacant position.

**RESOLVED**, effective October 5, 2016 this Town Board hereby appoints Joanna Sawaya to the position of Cook as found in Group 2, Step P of the CSEA Clerical and Supervisory Salary Schedule.

**BE IT FURTHER RESOLVED**, all Town Hall Departments may review and obtain a copy of this resolution from the electronic storage device and if needed, a certified copy of same may be obtained from the Office of the Town Clerk.

**THE VOTE**

Hubbard Yes No

Wooten Yes No

Walter Yes No

Giglio Yes No

Dunleavy ABSENT

The Resolution Was  Thereupon Duly Declared Adopted

**TOWN OF RIVERHEAD**

**Resolution # 747**

**APPOINTS AN ADMINISTRATIVE ASSISTANT**

Councilman Wooten offered the following resolution,

which was seconded by Councilwoman Giglio

**WHEREAS**, Emily Toth has been serving as a provisional appointment in the position of Administrative Assistant; and

**WHEREAS**, on September 9, 2016 the Suffolk County Department of Civil Service established a certified List of Eligible for the position of Administrative Assistant, and in accordance with Civil Service regulations, said list was duly canvassed, resulting in Emily Toth being appointable from the Town-wide list.

**RESOLVED**, that pursuant to Civil Service regulations, this Town Board hereby removes the provisional status of Emily Toth and appoints her to the title of Administrative Assistant effective October 2, 2016 at no change to her current salary or other level of benefits.

**BE IT FURTHER RESOLVED**, all Town Hall Departments may review and obtain a copy of this resolution from the electronic storage device and if needed, a certified copy of same may be obtained from the Office of the Town Clerk.

**THE VOTE**

Hubbard Yes No

Giglio Yes No

Wooten Yes No

Dunleavy ABSENT

Walter Yes No

The Resolution Was  Thereupon Duly Declared Adopted

**TOWN OF RIVERHEAD**

**Resolution # 748**

**ACCEPTS THE RETIREMENT OF A SENIOR ACCOUNT CLERK TYPIST**

Councilwoman Giglio offered the following resolution,

which was seconded by Councilman Hubbard

**WHEREAS**, the Town has received notification from Joanne Krajewski, a Senior Account Clerk Typist in the Building Department, giving notice of her intent to retire effect October 28, 2016.

**RESOLVED**, that this Town Board hereby accepts the retirement of Joanne Krajewski.

**BE IT FURTHER RESOLVED**, all Town Hall Departments may review and obtain a copy of this resolution from the electronic storage device and if needed, a certified copy of same may be obtained from the Office of the Town Clerk.

**THE VOTE**

Hubbard Yes No

Giglio Yes No

Wooten Yes No

Dunleavy ABSENT

Walter Yes No

The Resolution Was  Thereupon Duly Declared Adopted

**TOWN OF RIVERHEAD**

**Resolution # 749**

**ACCEPTS THE RESIGNATION OF A NETWORK AND SYSTEMS TECHNICIAN**

Councilman Hubbard offered the following resolution,

which was seconded by Councilman Wooten

**WHEREAS**, the Town has received notification from Martin Lynch, a Network and Systems Technician in the Riverhead Town Police Department, giving notice of his intent to resign effective September 30, 2016.

**RESOLVED**, that this Town Board hereby accepts the resignation of Martin Lynch.

**BE IT FURTHER RESOLVED**, all Town Hall Departments may review and obtain a copy of this resolution from the electronic storage device and if needed, a certified copy of same may be obtained from the Office of the Town Clerk.

**THE VOTE**

Hubbard Yes No

Giglio Yes No

Wooten Yes No

Dunleavy ABSENT

Walter Yes No

The Resolution Was  Thereupon Duly Declared Adopted

TOWN OF RIVERHEAD

Resolution # 750

**AUTHORIZES THE TOWN CLERK TO PUBLISH AND POST NOTICE FOR A PUBLIC HEARING FOR A SPECIAL PERMIT FOR COUNTRY WOOD VILLAGE (GENDOT ASSOCIATES, INC.)**

Councilman Wooten offered the following resolution,

which was seconded by Councilwoman Giglio

**WHEREAS**, the Town Board has received an application for special permit from Gendot Associates, Inc., for the establishment of a retirement community complex of 16 condominium units including conversion of an existing single-family house into a retirement community unit and for construction of 15 more retirement community units (14 attached units in sets of two and one detached unit) upon real property of approximately 3.67 acres located at 450 Middle Rd, Riverhead, New York, also identified as SCTM # 0600-82-04-221.12, in the Residence RC Zoning District (Retirement Community) zoning district; and

**WHEREAS**, a public hearing is required for all special permit applications in accordance with §301-311 C; and

**WHEREAS**, the Planning Department has reviewed the application and finds the proposed special permit to be an Unlisted action pursuant to 6NYCRR Part 617 with coordinated review optional and unnecessary; and

**NOW THEREFORE BE IT RESOLVED**, the Town Clerk is hereby authorized to publish the attached public notice of public hearing once in the October 13, 2016 issue of the News Review, the newspaper hereby designated as the official newspaper for this purpose, and also to cause the applicant to be post on the subject property the sign board of the Town; and be it further

**RESOLVED**, the Town Clerk shall provide a certified copy of this resolution to the applicant, Gerald Simone, Gendot Associates, Inc., P. O. Box 534, Wading River, NY 11792, so that a copy may be included within the required mailings of all properties within 500 feet of the subject parcel; and be it further

**RESOLVED**, all Town Hall Departments may review and obtain a copy of this resolution from the electronic storage device and if needed, a certified copy of same may be obtained from the Office of the Town Clerk.

**THE VOTE**

Hubbard Yes No                      Giglio Yes No  
Wooten Yes No                      Dunleavy ABSENT  
Walter Yes No

The Resolution Was  Thereupon Duly Declared Adopted

**TOWN OF RIVERHEAD  
NOTICE OF PUBLIC HEARING**

**PLEASE TAKE NOTICE** that a public hearing will be held before the Town Board of the Town of Riverhead at 200 Howell Avenue, Riverhead, New York on the 1st day of November, 2016 at 2:15 o'clock p.m. to consider a special permit application of Gendot Associates, Inc., for the establishment of a retirement community complex of 16 condominium units including conversion of an existing single-family house into a retirement community unit and for construction of 15 more retirement community units (14 attached units in sets of two and one detached unit) upon real property of approximately 3.67 acres located at 450 Middle Rd, Riverhead, New York, also identified as SCTM # 0600-82-04-221.12, in the Residence RC Zoning District (Retirement Community) zoning district;

Dated: October 4, 2016  
Riverhead, New York

BY THE ORDER OF THE TOWN BOARD  
OF THE TOWN OF RIVERHEAD  
DIANE M. WILHELM, Town Clerk

TOWN OF RIVERHEAD

Resolution # 751

**AUTHORIZES THE TOWN CLERK TO PUBLISH AND POST NOTICE FOR A PUBLIC HEARING FOR A SPECIAL PERMIT FOR NORTH FORK AUTO BODY**

Councilwoman Giglio offered the following resolution,

which was seconded by Councilman Hubbard

**WHEREAS**, the Town Board has received an application for special permit for the expansion of a preexisting non-conforming motor vehicle repair/auto body shop use from Joseph Gazzola, owner of North Fork Auto Body, upon real property located at 26 Edgar Avenue, Aquebogue, New York, also identified as SCTM # 600-086-01-021.01, and the adjacent irregular flag lot located at 32 Edgar Avenue, Aquebogue, New York, also identified as SCTM # 600-086-01-019, both within the Residence A-40 zoning district; and

**WHEREAS**, a public hearing is required for all special permit applications in accordance with section 274-b of General Municipal Law; and

**WHEREAS**, the Planning Department has reviewed the application and finds the proposed special permit to be an Unlisted action pursuant to 6NYCRR Part 617 and recommends the Town Board assume lead agency.

**NOW THEREFORE BE IT RESOLVED**, the Town Clerk is hereby authorized to publish the attached public notice of public hearing once in the October 13, 2016 issue of the News Review, the newspaper hereby designated as the official newspaper for this purpose, and also to cause the applicant to be post on the subject property the sign board of the Town; and be it further

**RESOLVED**, the Town Clerk shall provide a certified copy of this resolution to the applicant, Joseph Gazzola of 707 Harbor Lane, Southold, NY 11971, so that a copy may be included within the required mailings of all properties within 500 feet of the subject parcel; and be it further

**RESOLVED**, all Town Hall Departments may review and obtain a copy of this resolution from the electronic storage device and if needed, a certified copy of same may be obtained from the Office of the Town Clerk.

**THE VOTE**

Hubbard Yes No

Giglio Yes No

Wooten Yes No

Dunleavy ABSENT

Walter Yes No

The Resolution Was  Thereupon Duly Declared Adopted

**TOWN OF RIVERHEAD  
NOTICE OF PUBLIC HEARING**

**PLEASE TAKE NOTICE** that a public hearing will be held before the Town Board of the Town of Riverhead at 200 Howell Avenue, Riverhead, New York on the 1st day of November, 2016 at 2:20 o'clock p.m. to consider a special permit application for the expansion of a preexisting non-conforming motor vehicle repair/auto body shop use for Joseph Gazzola - North Fork Auto Body, upon real property located at 26 Edgar Avenue, Aquebogue, New York, also identified as SCTM # 600-086-01-021.01, and the adjacent irregular flag lot located at 32 Edgar Avenue, Aquebogue, New York, also identified as SCTM # 600-086-01-019.

Dated: October 4, 2016  
Riverhead, New York

BY THE ORDER OF THE TOWN BOARD  
OF THE TOWN OF RIVERHEAD  
DIANE M. WILHELM, Town Clerk

TOWN OF RIVERHEAD

Resolution # 752

**AUTHORIZATION TO PUBLISH ADVERTISEMENT FOR  
FERTILIZER & LAWN CHEMICALS**

Councilman Hubbard offered the following resolution,

which was seconded by Councilman Wooten

**WHEREAS**, the Town of Riverhead wishes to publish and post a notice to bidders for proposals for **FERTILIZER & LAWN CHEMICALS FOR THE TOWN OF RIVERHEAD.**

**NOW THEREFORE BE IT RESOLVED**, the Town Board be and does hereby authorize the Town Clerk to publish and post the following public notice in the **OCTOBER 13, 2016** issue of the News Review; and be it further

**RESOLVED**, all Town Hall Departments may review and obtain a copy of this resolution from the electronic storage device and if needed, a certified copy of same may be obtained from the Office of the Town Clerk

**THE VOTE**

Hubbard Yes No

Giglio Yes No

Wooten Yes No

Dunleavy ABSENT

Walter Yes No

The Resolution Was  Thereupon Duly Declared Adopted

**TOWN OF RIVERHEAD  
NOTICE TO BIDDERS**

Sealed bids for the purchase of **FERTILIZER & LAWN CHEMICALS** for use by the Town of Riverhead will be received by the Town Clerk of the Town of Riverhead at 200 Howell Avenue, Riverhead, New York, 11901 until **2:00 PM on OCTOBER 31, 2016** at which time they will be publicly opened and read aloud.

Specifications and guidelines for submission are available on the Town of Riverhead website at [www.townofriverheadny.gov](http://www.townofriverheadny.gov) click on "Bid Requests" beginning **OCTOBER 13, 2016.**

All bids must be submitted on the bid form provided. Any and all exceptions to the specifications must be listed on a separate sheet of paper, bearing the designation "**EXCEPTIONS TO THE SPECIFICATIONS**" and attached to the bid form.

All bids must be submitted to the Office of the Town Clerk at the address stated above in a sealed envelope clearly marked **FERTILIZER & LAWN CHEMICALS.** Bids must be received by the Office of the Town Clerk by no later than **2:00 PM on OCTOBER 31, 2016.**

Please take notice that the Town Board reserves the right to reject in whole or in part any or all bids, waive any informality in the bids and accept the bid which is deemed most favorable in the interest of the Town of Riverhead. The Town Board will use its discretion to make judgmental determination as to its best estimate of the lowest bidder. Note: Bid responses must be delivered to the Office of the Town Clerk at the address above. The Town may decline to accept, deem untimely, and/or reject any bid response/proposal that is not delivered to the Office of the Town Clerk.

BY ORDER OF THE TOWN  
BOARD  
OF THE TOWN OF RIVERHEAD

Diane M. Wilhelm, Town Clerk

**TOWN OF RIVERHEAD**

**Resolution # 753**

**AUTHORIZATION TO PUBLISH ADVERTISEMENT FOR**  
**TOWN WIDE PRINTING**

Councilman Wooten offered the following resolution,

which was seconded by Councilwoman Giglio

**WHEREAS**, the Town of Riverhead wishes to publish and post a notice to bidders for proposals for **TOWN WIDE PRINTING FOR THE TOWN OF RIVERHEAD.**

**NOW THEREFORE BE IT RESOLVED**, the Town Board be and does hereby authorize the Town Clerk to publish and post the following public notice in the **OCTOBER 13, 2016** issue of the News Review; and be it further

**RESOLVED**, all Town Hall Departments may review and obtain a copy of this resolution from the electronic storage device and if needed, a certified copy of same may be obtained from the Office of the Town Clerk.

**THE VOTE**

Hubbard Yes No

Giglio Yes No

Wooten Yes No

Dunleavy ABSENT

Walter Yes No

The Resolution Was  Thereupon Duly Declared Adopted

**TOWN OF RIVERHEAD**  
**NOTICE TO BIDDERS**

Sealed bids for the purchase of **TOWNWIDE PRINTING** for use in the Town of Riverhead, Riverhead, New York will be received at the Office of the Town Clerk, Riverhead Town Hall, 200 Howell Avenue, Riverhead, New York until **2:00 P.M.** on **NOVEMBER 7, 2016** at which time they will be publicly opened and read aloud.

Specifications and guidelines for submission are available on the Town of Riverhead website at [www.townofriverheadny.gov](http://www.townofriverheadny.gov) click on "Bid Requests" beginning **OCTOBER 13, 2016**.

All bids must be submitted on the form provided. Any and all exceptions to the specifications must be listed on a separate sheet of paper, bearing the designation "**EXCEPTIONS TO THE SPECIFICATIONS**" and attached to the bid form.

All bids must be submitted to the Office of the Town Clerk at the address stated above in a sealed envelope clearly marked **TOWNWIDE PRINTING**. Bids must be received by the Office of the Town Clerk by no later than **2:00 PM on NOVEMBER 7, 2016**.

Please take notice that the Town Board reserves the right to reject in whole or in part any or all bids, waive any informality in the bids, and accept the bid which is deemed most favorable in the interest of the Town of Riverhead. The Town Board will use its discretion to make judgmental determination as to its best estimate of the lowest bidder. Note: Bid responses must be delivered to the Office of the Town Clerk at the Address above. The Town may decline to accept, deem untimely, and/or reject any bid response/proposal that is not delivered to the Office of the Town Clerk.

BY ORDER OF THE TOWN BOARD  
OF THE TOWN OF RIVERHEAD

Diane M. Wilhelm, Town Clerk

**TOWN OF RIVERHEAD**

**Resolution # 754**

**AWARDS BID FOR TRUCK PARTS**

Councilwoman Giglio offered the following resolution,

which was seconded by Councilman Hubbard

**WHEREAS**, the Town Clerk was authorized to publish and post a notice for sealed bids for **TRUCK PARTS** for the Town of Riverhead and;

**WHEREAS**, 2 bids were received, opened and read aloud in the Office of the Town Clerk, 200 Howell Avenue, Riverhead, NY 11901 on SEPTEMBER 12, 2016 at 2:00 pm; and

**WHEREAS**, the bids were reviewed and a bid tabulation was prepared and presented to the Town Board for review.

**NOW THEREFORE BE IT RESOLVED** that the bid for **TRUCK PARTS** be awarded to **LONG ISLAND TRUCK PARKS** for prices on the attached pages, and;

**NOW THEREFORE, BE IT FURTHER RESOLVED**, that the Town Clerk be and is hereby authorized to forward a copy of this resolution to all vendors listed above, the Purchasing Department and the Municipal Garage; and

**BE IT FURTHER RESOLVED that** all Town Hall Departments may review and obtain a copy of this resolution from the electronic storage device and, if needed, a certified copy of same may be obtained from the Office of the Town Clerk.

**THE VOTE**

Hubbard Yes No

Giglio Yes No

Wooten Yes No

Dunleavy ABSENT

Walter Yes No

The Resolution Was  Thereupon Duly Declared Adopted

TOWN OF RIVERHEAD

Resolution # 755

**RATIFIES THE APPOINTMENT OF A CALL-IN ASSISTANT RECREATION LEADER TO THE RECREATION DEPARTMENT**

Councilman Hubbard offered the following resolution,

which was seconded by Councilman Wooten

**WHEREAS**, a Call-In Assistant Recreation Leader is needed by the Riverhead Town Recreation Department.

**NOW THEREFORE BE IT RESOLVED**, that effective September 30, 2016 this Town Board hereby ratifies the appointment of Melissa Muller to the position of Call-In Assistant Recreation Leader I, Level 1, to be paid the rate of \$10.35 per hour to the Recreation Department and

**RESOLVED**, that all Town Hall Departments may review and obtain a copy of this resolution from the electronic storage device and, if needed, a certified copy of same may be obtained from the Office of the Town Clerk.

**THE VOTE**

Hubbard Yes No

Giglio Yes No

Wooten Yes No

Dunleavy ABSENT

Walter Yes No

The Resolution Was  Thereupon Duly Declared Adopted

**TOWN OF RIVERHEAD**

**Resolution # 756**

**APPOINTS CALL-IN RECREATION AIDE TO THE RECREATION DEPARTMENT**

Councilman Wooten offered the following resolution,

which was seconded by Councilwoman Giglio

**WHEREAS**, a Recreation aide is needed by the Riverhead Town Recreation Department,

**NOW THEREFORE BE IT RESOLVED**, that effective October 7th, this Town Board hereby appoints Joseph Ryan to the position of Call-In Recreation aide, Level I, to be paid the rate of \$9.00 per hour and

**RESOLVED**, that all Town Hall Departments may review and obtain a copy of this resolution from the electronic storage device and if needed, a certified copy of same may be obtained from the Office of the Town Clerk.

**THE VOTE**

Hubbard Yes No

Giglio Yes No

Wooten Yes No

Dunleavy ABSENT

Walter Yes No

The Resolution Was  Thereupon Duly Declared Adopted

TOWN OF RIVERHEAD

Resolution # 757

**APPOINTS A CALL-IN RECREATION SPECIALIST TO THE RECREATION DEPARTMENT**

Councilwoman Giglio offered the following resolution,

which was seconded by Councilman Hubbard

**WHEREAS**, a Recreation Specialist is needed by the Riverhead Town Recreation Department,

**NOW THEREFORE BE IT RESOLVED**, that effective October 14th, this Town Board hereby appoints Jaclyn Zilnicki to the position of Call-In Recreation Specialist, Level I, to be paid the rate of \$22.00 per hour and

**RESOLVED**, that all Town Hall Departments may review and obtain a copy of this resolution from the electronic storage device and if needed, a certified copy of same may be obtained from the Office of the Town Clerk.

**THE VOTE**

Hubbard Yes No

Wooten Yes No

Walter Yes No

Giglio Yes No

Dunleavy ABSENT

The Resolution Was  Thereupon Duly Declared Adopted

TOWN OF RIVERHEAD

Resolution # 758

**RATIFIES THE APPOINTMENT OF CALL-IN PERSONNEL TO THE RECREATION DEPARTMENT**

Councilman Hubbard offered the following resolution,

which was seconded by Councilman Wooten

**WHEREAS**, personnel are needed by the Riverhead Town Recreation Department for work for Youth Programs.

**NOW THEREFORE BE IT RESOLVED**, that effective September 28th, 2016, this Town Board hereby appoints the attached list of Recreation Aides to the Recreation Department

**RESOLVED**, that all Town Hall Departments may review and obtain a copy of this resolution from the electronic storage device and, if needed, a certified copy of same may be obtained from the Office of the Town Clerk.

**THE VOTE**

Hubbard Yes No

Giglio Yes No

Wooten Yes No

Dunleavy ABSENT

Walter Yes No

The Resolution Was  Thereupon Duly Declared Adopted

**RECREATION DEPARTMENT APPOINTMENTS  
10/2/16 TOWN BOARD MEETING**

<b><u>Last</u></b>	<b><u>First</u></b>	<b><u>Title</u></b>	<b><u>Level</u></b>	<b><u>Start</u></b>	<b><u>End</u></b>	<b><u>Salary</u></b>
Chizever	Chelsea	Call-in Rec. Leader II	II	9/28/16	12/31/16	\$13.50
Hughes	Eric	Call-in Asst. Rec. Leader	III	9/28/16	12/31/16	\$11.30
Melfi	Lauren	Call-in Asst. Rec. Leader	III	9/28/16	12/31/16	\$11.00

TOWN OF RIVERHEAD

Resolution # 759

**AUTHORIZES TOWN CLERK TO PUBLISH AND POST NOTICE OF PUBLIC HEARING TO CONSIDER THE ADOPTION OF THE 2017 PRELIMINARY ANNUAL BUDGET FOR THE TOWN OF RIVERHEAD**

Councilman Wooten offered the following resolution,

which was seconded by Councilwoman Giglio

**NOW THEREFORE BE IT RESOLVED**, that the Town Clerk be, and is hereby directed to publish the attached Public Notice in the October 13, 2016 issue of the News Review.

**RESOLVED**, all Town Hall Departments may review and obtain a copy of this resolution from the electronic storage device and if needed, a certified copy of same may be obtained from the Office of the Town Clerk.

**THE VOTE**

Hubbard Yes No

Giglio Yes No

Wooten Yes No

Dunleavy ABSENT

Walter Yes No

The Resolution Was  Thereupon Duly Declared Adopted

**NOTICE OF PUBLIC HEARING**

**PLEASE TAKE NOTICE**, that a Public Hearing will be held on the 1st day of November, 2016 at 2:00 p.m. at the Riverhead Town Hall, 200 Howell Avenue, Riverhead, New York, to hear all interested persons to consider the adoption of the 2016 Annual Budget for the Town of Riverhead, which shall include the following specific items:

**ELECTED OFFICIALS' SALARIES**

<b><u>Position</u></b>	<b><u>Proposed Salary</u></b>
Town Supervisor	\$115,148
Town Board Councilpersons (4)	\$ 48,955
Town Clerk	\$ 83,846
Highway Superintendent	\$ 94,803

**PLEASE TAKE FURTHER NOTICE**, that a copy of the Preliminary Budget is available on the Town's website at [www.townofriverheadny.gov](http://www.townofriverheadny.gov) and in the Office of the Town Clerk for inspection during normal business hours, Monday through Friday, 8:30 a.m. – 4:30 p.m.

Dated: Riverhead, NY  
October 4, 2016

DIANE M. WILHELM, Town Clerk

TOWN OF RIVERHEAD

Resolution # 760

**AUTHORIZES TOWN CLERK TO PUBLISH AND POST A PUBLIC NOTICE FOR A PUBLIC HEARING REGARDING AN ALLEGED UNSAFE STRUCTURE LOCATED AT 212 TROUT BROOK LANE, RIVERHEAD, SUFFOLK COUNTY, NEW YORK, SCTM# 600-85-2-095.019 PURSUANT TO CHAPTER 217, PART 4, OF THE RIVERHEAD TOWN CODE**

Councilwoman Giglio offered the following resolution,

which was seconded by Councilman Hubbard

**RESOLVED**, that the Town Clerk be and is hereby authorized to publish and post the attached public notice for a public hearing regarding an alleged unsafe structure located at 212 Trout Brook Lane, Riverhead, Suffolk County, New York, Suffolk County Tax Map # 600-85-2-095.019, pursuant to Chapter 217, Part 4 of the Riverhead Town Code once in the October 13, 2016, edition of the News-Review Newspaper, the newspaper hereby designated as the official newspaper for this purpose, and to post same on the signboard in Town Hall; and be it further

**RESOLVED**, that the Town Fire Marshal be and is hereby directed to send notification of this resolution and the attached public notice to the Estate of Brian J. Schaller and Elizabeth M. Schaller, 212 Trout Brook Lane, Riverhead, New York, 11901, pursuant to the requirements of Chapter 217, Part 4, of the Riverhead Town Code.

**RESOLVED**, that all Town Hall Departments may review and obtain a copy of this resolution from the electronic storage device and, if needed, a certified copy of same may be obtained from the Office of the Town Clerk.

**THE VOTE**

Hubbard Yes No                      Giglio Yes No  
Wooten Yes No                      Dunleavy ABSENT  
Walter Yes No

The Resolution Was  Thereupon Duly Declared Adopted

**TOWN OF RIVERHEAD  
PUBLIC NOTICE**

**PLEASE TAKE NOTICE** that a public hearing will be held before the Town Board of the Town of Riverhead, at Riverhead Town Hall, town board meeting room, 200 Howell Avenue, Riverhead, New York, on the 17th day of November, 2016, at 10:00 a.m., to hear all interested persons regarding an alleged unsafe structure at 212 Trout Brook Lane, Riverhead, Suffolk County, New York, SCTM # 600-85-2-095.019, pursuant to Chapter 217, Part 4, of the Riverhead Town Code.

Dated: Riverhead, New York  
October 4, 2016

BY ORDER OF THE TOWN BOARD  
OF THE TOWN OF RIVERHEAD

DIANE M. WILHELM, TOWN CLERK

TOWN OF RIVERHEAD

Resolution # 761

**AMENDS RESOLUTION # 683 OF 2016 (29 Lewis Street Board Up Order)**

Councilman Hubbard offered the following resolution,

which was seconded by Councilman Wooten

**WHEREAS**, Town Board Resolution # 683, adopted on September 7, 2016 set forth the address for the owner as: Mr. Gregory Yakaboski, 162 Founders Path, Apex, NC 11933; however, the correct address should have been: Mr. Gregory Yakaboski, 4820 Holly Brook Drive, Apex, NC 27539.

**NOW THEREFORE BE IT RESOLVED**, that the Town Board hereby amends Resolution # 683 of 2016 such that the address for the owner and for notice is Mr. Gregory Yakaboski, 4820 Holly Brook Drive, Apex, NC 27539; and be it further

**RESOLVED**, that the Town Clerk forward a copy of this resolution and a copy of resolution # 683, adopted on September 7, 2016 to Mr. Gregory Yakaboski, 4820 Holly Brook Drive, Apex, NC 27539, via certified mail, return receipt requested; with copies to the Town Engineering Department and the Chief Fire Marshal; and be it further

**RESOLVED**, that all other findings, determinations and conditions set forth in Resolution #683 of 2016 shall remain in full force and effect; and be it further

**RESOLVED**, and that all Town Hall Departments may review and obtain a copy of this resolution from the electronic storage device and, and if needed, a copy of same may be obtained from the Office of the Town Clerk.

**THE VOTE**

Hubbard Yes No

Giglio Yes No

Wooten Yes No

Dunleavy ABSENT

Walter Yes No

The Resolution Was  Thereupon Duly Declared Adopted

**TOWN OF RIVERHEAD**

**Resolution # 762**

**APPROVES THE CHAPTER 255 APPLICATION OF  
COSTCO WHOLESALE #785  
(Retail Sale of Christmas Trees to Warehouse Members)**

Councilman Wooten offered the following resolution,

which was seconded by Councilwoman Giglio

**WHEREAS**, on August 31, 2016, Gail E. Tusboi, on behalf of Costco Wholesale #785, submitted a Chapter 255 Application for the purpose of conducting a retail sale of Christmas trees to warehouse members, to be held on their property located at 1768 Old Country Road, Riverhead, New York, commencing on Friday, November 25, 2016 and ending on Sunday, December 18, 2016, on the following days and times:

10:00 a.m. and 8:30 p.m., Monday through Friday

9:30 a.m. and 6:00 p.m., Saturday

10:00 a.m. and 6:00 p.m., Sunday; and

**WHEREAS**, Costco Wholesale #785 has completed and filed a Short Environmental Assessment Form in accordance with 6 NYCRR 617; and

**WHEREAS**, the Town Board of the Town of Riverhead has declared itself "Lead Agency" in accordance with 6 NYCRR 617.6(b); and

**WHEREAS**, a certificate of insurance has been received naming the Town of Riverhead as an additional insured; and

**WHEREAS**, the Town Attorney of the Town of Riverhead has reviewed all documents regarding said application.

**WHEREAS**, the applicable Chapter 255 Application fee has been paid.

**NOW THEREFORE BE IT RESOLVED**, that Town of Riverhead hereby determines the action to be an "Unlisted" action in accordance with 6 NYCRR 617.7(a) and hereby issues a Negative Declaration pursuant to 6 NYCRR 617.7(a)(2); and be it further

**RESOLVED**, that the Chapter 255 Application of Costco Wholesale #785 for the purpose of conducting a retail sale of Christmas trees to warehouse members to be held on their property located at 1768 Old Country Road, Riverhead, New York, commencing on Friday, November 25, 2016 and ending on Sunday, December 18, 2016, on the aforementioned days and times, is hereby approved; and be it further

**RESOLVED**, should tent(s) be utilized, that the necessary tent permit must be obtained and the tent installation and all electric shall comply with the applicable requirements of the NFPA Life Safety Code (NFPA 101), the NFPA Temporary Membrane Structures/Tents (NFPA 102) and the Fire Code of New York State and the Building Code of New York State; and be it further

**RESOLVED**, that this approval is subject to the obtaining of any permits as may be required by the New York State Department of Labor and the Suffolk County Department of Health; and be it further

**RESOLVED**, that an Outdoor Public Safety Plan shall be submitted to the Fire Marshal's office **no later than October 28, 2016**; and be it further

**RESOLVED**, that this approval is subject to the provisions of Riverhead Town Code Chapter 301 Article XLVIII entitled, "Signs" and any other section of the Riverhead Town Code that may pertain to this event; and be it further

**RESOLVED**, that the Town Clerk is hereby authorized to forward a copy of this resolution to Costco Wholesale #785, P.O. Box 35005, Seattle, WA, 98124, Attn: Licensing; and be it further

**RESOLVED**, that all Town Hall Departments may review and obtain a copy of this resolution from the electronic storage device and, if needed, a copy of same may be obtained from the Office of the Town Clerk.

#### **THE VOTE**

Hubbard Yes No

Wooten Yes No

Walter Yes No

Giglio Yes No

Dunleavy ABSENT

The Resolution Was  Thereupon Duly Declared Adopted

TOWN OF RIVERHEAD

Resolution # 763

**APPROVES THE CHAPTER 255 APPLICATION OF HTBAD INC.**  
**("Happy Fest – Obstacle Course & Festival" – Saturday, October 15, 2016)**

Councilwoman Giglio offered the following resolution,

which was seconded by Councilman Hubbard

**WHEREAS**, on September 20, 2016, Adam Stengel, on behalf of HTBAD, Inc., submitted a Chapter 255 Application for the purpose of conducting an event entitled "Happy Fest", to include an obstacle course and festival, having live entertainment and crafts, to be held at the Long Island Sport Park, f/k/a Calverton Links, at 149 Edwards Avenue, Calverton, on Saturday, October 15, 2016, between the hours of 9:00 a.m and 3:00 p.m.; and

**WHEREAS**, HTBAD Inc. has completed and filed a Short Environmental Assessment Form in accordance with 6 NYCRR 617; and

**WHEREAS**, the Town Board of the Town of Riverhead has declared itself "Lead Agency" in accordance with 6 NYCRR 617.6(b); and

**WHEREAS**, the applicant has paid the associate Chapter 255 Application fee; and

**WHEREAS**, a certificate of insurance has been received naming the Town of Riverhead as an additional insured; and

**WHEREAS**, the Town Attorney of the Town of Riverhead has reviewed all documents regarding said application.

**NOW THEREFORE BE IT RESOLVED**, that Town of Riverhead hereby determines the action to be an "Unlisted" action in accordance with 6 NYCRR 617.7(a) and hereby issues a Negative Declaration pursuant to 6 NYCRR 617.7(a)(2), and be it further

**RESOLVED**, that the Chapter 255 Application of HTBAD Inc., for the purpose of conducting an event entitled "Happy Fest", to include an obstacle course and festival, having live entertainment and crafts, to be held at the Long Island Sport Park, f/k/a Calverton Links, at 149 Edwards Avenue, Calverton, on Saturday, October 15, 2016, between the hours of 9:00 a.m. and 3:00 p.m., is hereby approved; and be it further

**RESOLVED**, that approval for this event shall be subject to receipt of an Outdoor Public Safety Plan to be submitted to the Fire Marshal's Office **no later than October**

**10, 2016**; and be it further

**RESOLVED**, that this approval is subject to Riverhead Town Code Chapter 301 Article XLVIII entitled, "Signs" and any other section of the Riverhead Town Code that may apply to this event; and be it further

**RESOLVED**, that any necessary tent permits must be obtained and the tent installation and all electric shall comply with the applicable provisions of the Building and Fire Code of New York State, the National Electrical Code and the National Fire Protection Association 102 (Tents & Membrane Structures); and be it further

**RESOLVED**, that the Town Clerk is hereby authorized to forward a copy of this resolution to HTBAD Inc., Attn: Adam Stengel, 358 Fifth Avenue, Suite 401, New York, New York 10024; and be it further

**RESOLVED**, that all Town Hall Departments may review and obtain a copy of this resolution from the electronic storage device and, if needed, a copy of same may be obtained from the Office of the Town Clerk.

**THE VOTE**

Hubbard Yes No

Giglio Yes No

Wooten Yes No

Dunleavy ABSENT

Walter Yes No

The Resolution Was  Thereupon Duly Declared Adopted

TOWN OF RIVERHEAD

Resolution # 764

**AUTHORIZES TOWN CLERK TO PUBLISH AND POST A PUBLIC NOTICE FOR A LOCAL LAW TO CONSIDER AMENDMENTS TO CHAPTER 273 ENTITLED "SOLID WASTE" OF THE RIVERHEAD TOWN CODE**

Councilman Hubbard offered the following resolution,

which was seconded by Councilman Wooten

**BE IT RESOLVED**, that the Town Clerk be and is hereby authorized to publish the attached public notice once in the October 13, 2016 issue of the News Review, the newspaper hereby designated as the official newspaper for this purpose, and also to cause a copy of the proposed local law amending Chapter 273 entitled "Solid Waste" of the Riverhead Town Code, to be posted on the sign board of the Town; and be it further

**RESOLVED**, that all Town Hall Departments may review and obtain a copy of this resolution from the electronic storage device and, if needed, a certified copy of same may be obtained from the Office of the Town Clerk.

**THE VOTE**

Hubbard Yes No

Giglio Yes No

Wooten Yes No

Dunleavy ABSENT

Walter Yes No

The Resolution Was  Thereupon Duly Declared Adopted

**TOWN OF RIVERHEAD**

**PUBLIC NOTICE**

**PLEASE TAKE NOTICE** that a public hearing will be held before the Town Board of the Town of Riverhead, at Riverhead Town Hall, 200 Howell Avenue, Riverhead, New York 11901, on the 1<sup>st</sup> day of November, 2016 at 2:05 o'clock p.m. to consider a local law amending Chapter 273 entitled "Solid Waste" of the Riverhead Town Code as follows:

CHAPTER 273  
SOLID WASTE  
ARTICLE II

Solid Waste Generated at Residences located with Solid Waste District

§ 273-6. Times for placement and collection within District; storage of containers.

B. All garbage and refuse to be collected, except that in portable transfer containers, shall be placed at the curb, but in no event shall refuse for collection be placed at the curb before ~~6:00~~ 12:00 p.m. of the day preceding the scheduled collection.

- Underscore indicates additions
- Overstrike indicates deletions

Dated: Riverhead, New York  
October 4, 2016

BY ORDER OF THE TOWN BOARD  
OF THE TOWN OF RIVERHEAD  
DIANE M. WILHELM, Town Clerk

designated facilities shall not be mixed or commingled with any other materials which such facilities are not designated to accept.

§ 103-19. (Reserved)

**ARTICLE III**  
**Collection Practices: Solid Waste**  
**Generated at Residences**

**§ 103-20. Source separation required; penalties for offenses.**

- A. Materials to be separated. As of January 1, 1991, all residents of the town, including the occupants of multiple residences as defined herein, shall separate the following materials from all other solid waste placed out for collection or transported into a solid waste facility or recycling center for deposit:
- (1) Household hazardous wastes.
  - (2) Recyclables designated by the Town Board.
  - (3) Yard wastes.
  - (4) Construction and demolition debris.
  - (5) Land-clearing debris.
  - (6) Bulk wastes.
  - (7) Tires.
  - (8) Human and animal excrement.
- B. It shall be unlawful for any person to place out for collection any container containing solid waste mixed with any of the materials listed in Subsection A hereof.

- C. It shall be unlawful for any person to collect from a residence or multiple residence solid waste mixed with any of the materials listed in Subsection A hereof.
- D. Any person who violates the provisions of Subsection B hereof shall be subject to a civil penalty of not less than fifty dollars (\$50.) for each such violation.
- E. All residents receiving service shall place all solid wastes, including but not limited to refuse, recyclables and bulk items, immediately adjacent to the roadway before 6:00 a.m. on the scheduled collection days. Solid waste shall not be placed at curbside for more than twenty-four (24) hours prior to collection, and any uncollected solid waste must be removed by the resident immediately. Residents shall keep the lifting weight of containers, bags and bundles each to below fifty (50) pounds, keep hazardous wastes out and make separate arrangements to dispose of construction debris (generated by home improvement contractors) and large auto parts over fifty (50) pounds. [Added 1-18-1994 by L.L. No. 1-1994]

#### § 103-21. Recyclables.

The owners or occupants of all residences and multiple residences within the town shall separate all recyclables designated by the Town Board from all other solid wastes and place such designated recyclables in a separate, covered container at curbside for collection on such day or days as the Town Board may designate for collection by the town or its duly authorized contractor. The owner(s) of multiple residences, as herein defined, shall provide for the use of occupants thereof such containers for the deposit and storage of designated recyclables by said occupants as the Town Board or Sanitation Supervisor shall direct.

- A. All recyclables shall be clean and dry and, in the case of designated recyclable containers and cans, the contents removed therefrom.

TOWN OF RIVERHEAD

Resolution # 765

**AUTHORIZES SETTLEMENT WITH HAROLD NEWMAN AND WITH NATIONAL LIABILITY & FIRE INSURANCE CO. FOR PROPERTY DAMAGE TO THE TOWN OF RIVERHEAD HIGHWAY STREET SWEEPER**

Councilman Wooten offered the following resolution,

which was seconded by Councilwoman Giglio

**WHEREAS**, a claim was made by the Town of Riverhead to recover damages for property damage to a 2007 International Street Sweeper that were caused on July 22, 2016; and

**WHEREAS**, the parties entered into negotiations before any suit was commenced; and

**WHEREAS**, an offer of settlement has been made by National Liability & Fire Insurance Co. on behalf of their insured, which proposed offer has been reviewed and determined to be a fair settlement offer; and

**WHEREAS**, in light of the costs attendant to proceeding to a trial with the attendant uncertainties of litigation, it is in the best interests of the Town to accept the settlement proposal.

**NOW THEREFORE BE IT RESOLVED**, that the Town Board of the Town of Riverhead be and hereby accepts the settlement proposal made by and on behalf of National Liability & Fire Insurance Co. and authorizes the Supervisor to sign a release, accept and take in the settlement funds and sign all documents necessary to effectuate that settlement; and be it further

**RESOLVED**, and that all Town Hall Departments may review and obtain a copy of this resolution from the electronic storage device and, and if needed, a copy of same may be obtained from the Office of the Town Clerk.

**THE VOTE**

Hubbard Yes No

Giglio Yes No

Wooten Yes No

Dunleavy ABSENT

Walter Yes No

The Resolution Was  Thereupon Duly Declared Adopted

TOWN OF RIVERHEAD

Resolution # 766

**RATIFIES ISSUANCE OF A LETTER BY THE SUPERVISOR TO THE SUFFOLK COUNTY DEPARTMENT OF HEALTH SERVICES ALLOWING THE USE OF PINE BARRENS CREDITS ORIGINATED FROM PROPERTY LOCATED IN RIVERHEAD (FARMINGVILLE ASSOCIATES)**

Councilwoman Giglio offered the following resolution,

which was seconded by Councilman Hubbard

**WHEREAS**, by resolution # 84, adopted on February 2, 2016, the Town Board authorized the use of 13.96 credits under Pine Barrens Certificate #600-116 originating from properties located in the Town of Riverhead (Suffolk County Tax Map #0600-075.00-03.00-010.003) for use on property in the Town of Brookhaven located at west side of N. Ocean Avenue, Farmingville, Town of Brookhaven, New York, further described as Suffolk County Tax Map No. 0200-655.00-05.00-015.003, 015.004, 016.000 and 017.000; and

**WHEREAS**, 13.96 credits were redeemed; and

**WHEREAS**, Farmingville Associates as the purported owner of 10.54 Pine Barrens Credits under Pine Barrens Certificate #600-128, for credits originating from the same parcel in the Town of Riverhead, has agreed to transfer of 2.54 under Pine Barrens from certificate # 600-128 to Midwood Investment & Development; said 2.54 additional credits being needed for one additional building and pad on the same parcels in the Town of Brookhaven; and

**WHEREAS**, the Town of Brookhaven has authorized said transfer.

**NOW THEREFORE BE IT RESOLVED**, that the Town Board hereby ratifies issuance of a letter by the Supervisor as attached to the Suffolk County Department of Health Services approving the use of an additional 2.54 under Pine Barrens Certificate #600-128 for use on premises located at west side of N. Ocean Avenue, Farmingville, Town of Brookhaven, New York, further described as Suffolk County Tax Map No. 0200-655.00-05.00-015.003, 015.004, 016.000 and 017.000; and be it further

**RESOLVED**, that the Town Clerk is hereby directed to forward copies of this resolution to Farrell Fritz, P.C., 100 Motor Parkway, Suite 138, Hauppauge, New York 11778; the Planning Department and the Office of the Town Attorney.

**THE VOTE**

Hubbard Yes No

Giglio Yes No

Wooten Yes No

Dunleavy ABSENT

Walter Yes No

The Resolution Was  Thereupon Duly Declared Adopted



# TOWN OF RIVERHEAD

*Sean M. Walter, Town Supervisor*

200 Howell Avenue, Riverhead, NY 11901  
Tel: (631) 727-3200 / Fax: (631) 727-6712  
[www.townofriverheadny.gov](http://www.townofriverheadny.gov)

September 23, 2016

Varughese George  
Suffolk County Department of Health Services  
Office of Wastewater Management  
360 Yaphank Avenue, Suite 2C  
Yaphank, New York 11980

Re: Expressway Plaza  
N. Ocean Avenue, Farmingville, New York  
SCTM #0200-655.00-05.00-015.003, 015.004, 016.000 & 017.000  
SCDHS Ref. No. C02-16-0058

Dear Mr. George:

This shall confirm that the Town Board of the Town of Riverhead consents to the use of an additional 2.54 credits under Pine Barrens Certificate # 600-128 [prior consent of 13.96 credits given under Pine Barrens Certificate #600-116], a Town of Riverhead Pine Barrens Credit of which Farmingville Associates is the purported certificate holder, to enhance the available sanitary density on properties known as Expressway Plaza, N. Ocean Avenue, Farmingville, New York and bearing Suffolk County Tax Map Nos. 0200-655.00-05.00-015.003, 015.004, 016.000 & 017.000.

Kindly contact this office with any questions you may have.

Very truly yours,

Sean M. Walter,  
Supervisor

TOWN OF RIVERHEAD

Resolution # 767

**APPROVES CHAPTER 255 APPLICATION OF RAILROAD MUSEUM  
OF LONG ISLAND (“Toy Train Play Days” – October 8<sup>th</sup> and 9<sup>th</sup>, 2016)**

Councilman Hubbard offered the following resolution,

which was seconded by Councilman Wooten

**WHEREAS**, on September 9, 2016, Donald G. Fisher, on behalf of the Railroad Museum of Long Island, submitted a Chapter 255 application for the purpose of conducting an event entitled, “Toy Train Play Days”, which includes family oriented activities and railroad related vendors and displays. This event is to take place upon their property located at 416 Griffing Avenue, Riverhead, New York, on Saturday, October 8<sup>th</sup>, 2016 and Sunday, October 9<sup>th</sup>, 2016 between the hours of 11:00 a.m. and 3:00 p.m.; and

**WHEREAS**, the Railroad Museum of Long Island has completed and filed a Short Environmental Assessment Form in accordance with 6 NYCRR 617; and

**WHEREAS**, the Town Board of the Town of Riverhead has declared itself “Lead Agency” in accordance with 6 NYCRR 617.6(b); and

**WHEREAS**, the applicant has requested the Chapter 255 Application fee be waived due to its not-for-profit status; and

**WHEREAS**, a certificate of insurance has been received naming the Town of Riverhead as an additional insured; and

**WHEREAS**, the Town Attorney of the Town of Riverhead has reviewed all documents regarding said application.

**NOW THEREFORE BE IT RESOLVED**, that the Town Board of the Town of Riverhead hereby determines the action to be a “Type II” action under SEQRA 617.5 C(15); and be it further

**RESOLVED**, that the Chapter 255 Application of Railroad Museum of Long Island for the purpose of conducting an event entitled, “Toy Train Play Days” to be located at 416 Griffing Avenue, Riverhead, New York on the aforementioned dates and times is hereby approved; and be it further

**RESOLVED**, that due to the Railroad Museum of Long Island’s not-for-profit status, the Town Board of the Town of Riverhead hereby waives the Chapter 255 application fee for this event; and be it further

**RESOLVED**, that the necessary tent permit must be obtained and the tent installation and all electric shall comply with the applicable requirements of the NFPA Life Safety Code (NFPA 101), the NFPA Temporary Membrane Structures/Tents (NFPA 102) and the Fire Code of New York State and the Building Code of New York State; and be it further

**RESOLVED**, that this approval is subject to Riverhead Town Code Chapter 301 Article XLVIII entitled, "Signs" and any other section of the Riverhead Town Code that may apply to this event; and be it further

**RESOLVED**, that the Town Clerk is hereby authorized to forward a copy of this resolution to Railroad Museum of Long Island, Attn: Donald G. Fisher, P.O. Box 726, Greenport, New York, 11944-0726; and be it further

**RESOLVED**, that all Town Hall Departments may review and obtain a copy of this resolution from the electronic storage device and, if needed, a copy of same may be obtained from the Office of the Town Clerk.

### **THE VOTE**

Hubbard Yes No

Giglio Yes No

Wooten Yes No

Dunleavy ABSENT

Walter Yes No

The Resolution Was  Thereupon Duly Declared Adopted

TOWN OF RIVERHEAD

Resolution # 768

**TOWN BOARD AUTHORIZES TOWN CLERK TO PUBLISH AND POST NOTICE FOR THE TOWN BOARD TO CLASSIFY THE ACTION AS TYPE I ACTION PURSUANT TO SEQRA, REQUEST LEAD AGENCY STATUS, CONSIDER AN AMENDMENT TO THE COMPREHENSIVE PLAN AND ZONING MAP AND TO CHANGE THE ZONING CLASSIFICATION OF CERTAIN PARCELS FROM SHOPPING CENTER (SC) TO HOSPITAL (H) ZONING USE DISTRICT ALONG ROANOKE AVENUE, RIVERHEAD, NEW YORK**

Councilman Wooten offered the following resolution,

which was seconded by Councilwoman Giglio

**WHEREAS**, the Town Board of the Town of Riverhead, in accordance with §272-a of Town Law, is authorized to prepare and adopt a comprehensive plan and amendments thereto; and

**WHEREAS**, the adopted 2003 Town Comprehensive Plan, recognized the existence of the existing hospital within the Town of Riverhead, its central location, and continued need for serving the medical needs of the community; and

**WHEREAS**, §272-a (2) (a) of Town Law enables a comprehensive plan and subsequent amendments to be prepared in the form of written and/or graphic materials that identify goals, policies, guidelines and other means for the immediate and long range protection, enhancement, growth and development of the Town; and

**WHEREAS**, the Town Board has reviewed the 2003 Town Comprehensive Plan, by which the subject parcel was included in the Shopping Center (SC) Zoning Use District; and

**WHEREAS**, the Town Board would like to implement findings of the 2003 Town Comprehensive Plan, by creation a new zoning use district known as Hospital (H) Zoning Use District; and

**WHEREAS**, the Town Board would like to effect a change to the Zoning Use District Map of the Town of Riverhead to provide a change from Shopping Center (SC) to Hospital (H) Zoning Use District for real properties located on Roanoke Avenue, Riverhead, New York, also known and designated as SCTM # 600-108-3-017.001 and 0600-108-3-22.1; and

**WHEREAS**, the purpose and intent of the Hospital (H) Zoning Use District is to allow, maintain, and foster the continued presence of our hospital and associated medical uses as well as foster the creation of a state of the art emergency facility; and

**WHEREAS**, the permitted uses in the proposed Hospital (H) Zoning Use District are as follows:

- (A) Public or private hospital, whether for profit or not for profit;

**WHEREAS**, accessory uses shall include those uses customarily incidental to any of the above permitted uses or specially permitted uses when located on the same lot. Specifically permitted are the following:

- (A) Offices for hospital staff;
- (B) Medical office space;
- (C) Extended Care Facility;
- (D) Bus passenger shelter;
- (E) Public utility structure, right-of-way, sewage treatment plant or water supply facility;
- (F) Emergency or supporting power generating equipment;
- (G) Wireless and satellite antennas;
- (H) Physical therapy;
- (I) Pharmaceutical facilities;
- (J) Storage facilities for medical equipment, supplies and records;
- (K) Food service facilities and cafeterias;
- (L) Laundry facilities;
- (M) Housekeeping and maintenance storage areas;
- (N) Medical library, research and educational facilities;
- (O) Diagnostic clinic and clinical laboratories which provide support to hospital medical functions;
- (P) Imaging services, including but not limited to magnetic resonance imaging, cat scan and linear accelerator;
- (Q) Diagnostic and therapeutic radiation, laser, cryotherapy equipment, including portable and accessory buildings to house same;
- (R) Gift stores;
- (S) Chapels or places of worship;
- (T) Off-street parking facilities;
- (U) Helicopter landing site for the reception and transport of emergency and trauma patients;
- (V) Garages for parking subject to the following:
  - (1) Garages must be designed to be architecturally compatible with the primary hospital building;
  - (2) Garages shall have a ten (10) foot lot line setback from the property line;
  - (3) No parking level shall exceed fifty (50) feet above grade, exclusive of mechanical installations, stair bulkheads and elevator bulkheads;
  - (4) Parking garages and dedicated mechanical equipment space shall be excluded from all calculations for parking requirements;
  - (5) Parking garage shall be provided upon the same premises they serve, or elsewhere provided that they all spaces are on a parcel having a property line located within 200 feet walking distance of the premises served;
  - (6) Aisle widths as set forth in Section 301-112.6 below.
- (W) Such other accessory uses customary and ancillary to a Hospital facility.

**WHEREAS**, the action proposes an update to the Town of Riverhead 2003 Comprehensive Plan with a focus on the present and proposed hospital use in Riverhead to help guide future development along Roanoke Avenue in Riverhead so that it allows for orderly growth and development while balancing conservation and preserving and enhancing the community character of the study area, and

**WHEREAS**, the proposed amendments are an Type I action pursuant to SEQRA, and

**WHEREAS**, the Town Board requests Lead Agency pursuant to SEQRA.

**NOW THEREFORE BE IT RESOLVED**, that the Town Board be and hereby, declares the update to the Town of Riverhead 2003 Comprehensive Plan to be an Type I action with coordinated review for the purposes of SEQR compliance; and be it further

**RESOLVED**, the Town Clerk is hereby authorized to publish the attached public notice to hear all interested persons to consider an update to the Town of Riverhead 2003 Comprehensive Plan and a change of zone as it pertains to two parcels located on Roanoke Avenue, Riverhead, New York; also known and designated as SCTM # 600-108-3-017.001 and 0600-108-3-22.1 from the existing Shopping Center (SC) Zoning Use District to Hospital (C) Zoning Use District once in the October 6, 2016 issue of the News-Review Newspaper, the newspaper hereby designated as the official newspaper for this purpose, and also to cause a copy of the proposed amendment to be posted on the sign board of the Town; and be it further

**RESOLVED**, all Town Hall Departments may review and obtain a copy of this resolution from the electronic storage device and if needed, a certified copy of same may be obtained from the Office of the Town Clerk.

**THE VOTE**

Hubbard Yes No

Giglio Yes No

Wooten Yes No

Dunleavy ABSENT

Walter Yes No

The Resolution Was  Thereupon Duly Declared Adopted

**TOWN OF RIVERHEAD  
NOTICE OF PUBLIC  
HEARING**

**PLEASE TAKE NOTICE** that a public hearing will be held before the Town Board of the Town at Riverhead at Riverhead Town Hall, 200 Howell Avenue, Riverhead, New York, on the 18<sup>th</sup> day of October, 2016 at 7:15 o'clock p.m. to hear all interested persons to consider an amendment to the Town of Riverhead 2003 Comprehensive Plan and a change of zone on the motion of the Town Board to alter the zoning on the parcels located on the east and west sides of Roanoke Avenue, Riverhead, New York; also known and identified as SCTM # 600-108-3-017.001 and 0600-108-3-22.1 from Shopping Center (SC) Zoning Use District to Hospital (H) Zoning Use District.

Dated: Riverhead, New York  
October 4, 2016

**BY THE ORDER OF THE TOWN BOARD  
OF THE TOWN OF RIVERHEAD**

**DIANE M. WILHELM**, Town Clerk

TOWN OF RIVERHEAD

Resolution # 769

**AUTHORIZES TOWN CLERK TO PUBLISH AND POST PUBLIC NOTICE TO  
CONSIDER A LOCAL LAW TO AMEND CHAPTER 301 ENTITLED "ZONING AND  
LAND DEVELOPMENT" OF THE RIVERHEAD TOWN CODE**

Councilwoman Giglio offered the following resolution,

which was seconded by Councilman Hubbard

**RESOLVED**, the Town Clerk is hereby authorized to publish the attached public notice to consider a local law to amend Chapter 301 entitled, "Zoning and Land Development" of the Riverhead Town Code once in the October 6, 2016 issue of the News-Review Newspaper, the newspaper hereby designated as the official newspaper for this purpose, and also to cause a copy of the proposed amendment to be posted on the sign board of the Town; and be it further

**RESOLVED**, all Town Hall Departments may review and obtain a copy of this resolution from the electronic storage device and if needed, a certified copy of same may be obtained from the Office of the Town Clerk.

**THE VOTE**

Hubbard Yes No

Giglio Yes No

Wooten Yes No

Dunleavy ABSENT

Walter Yes No

The Resolution Was  Thereupon Duly Declared Adopted

**TOWN OF RIVERHEAD  
NOTICE OF PUBLIC  
HEARING**

**PLEASE TAKE NOTICE** that a public hearing will be held before the Town Board of the Town at Riverhead at Riverhead Town Hall, 200 Howell Avenue, Riverhead, New York, on the 18<sup>th</sup> day of October, 2016 at 7:15 o'clock p.m. to amend Chapter 301, entitled "Zoning and Land Development" of the Riverhead Town Code.

**Be it enacted** by the Town Board of the Town of Riverhead as follows:

CHAPTER 301  
Zoning and Land Development

Article I: Title, Purpose, Definitions and Interpretation

§301-3 Definitions; word usage.

**HOSPITAL**

~~A building or buildings used for the diagnosis, treatment or other care of human ailments, other than primarily for specialized care of mental illness, contagious or infectious disease or liquor or drug addicts, except that facilities for a limited number of such patients may be provided in accordance with the regulations of the State Health Department. A hospital may include auxiliary services and functions and hospital staff residential quarters. No building shall be recognized as a hospital unless it has provision for the accommodation of 20 beds.~~

A facility licensed in accordance with Article 28 of the New York State Public Health Law and 10 N.Y.C.R.R. §700.2 (a) (1), (2), (3) and (5) of the New York State Hospital Code. A "Hospital" shall, at a minimum, include an emergency department, operating room, laboratory, radiology, inpatient beds and an organized department of medicine and department of surgery. No other facility as defined in any other section of 10 N.Y.C.R.R. §700.2 (a) of the New York State Hospital Code shall constitute a "Hospital."

Article XLV: Supplementary Use Regulations.

§301-225 Municipal buildings, ~~hospitals~~, public utility buildings and structures.

A. Municipal buildings ~~and hospitals~~ shall be permitted in all districts, provided that such buildings shall conform to all other provisions of this chapter for the district in which located.

B. Public utility buildings and structures shall be permitted in all districts when approved by special permit of the Town Board upon a finding by the Board that adequate buffers exist to minimize impacts upon adjacent parcels and taking into account, among other things, the existing and permitted uses in the surrounding community. Commercial solar energy production systems shall not be permitted in any district except those districts as provided in Article LII of this chapter.

Article LVI: Site Plan Review

§301-303 General requirements.

A. Authorization. The Town Board hereby authorizes the Planning Board pursuant to

§274-a of the Town Law, to review and approve, approve with modifications, or disapprove site plans for the activities and land uses listed herein except for ~~site plan~~

~~petitions upon real property within urban renewal designated areas pursuant to Article 15 of the General Municipal Law and further excepting site plans that have already been referred to the Suffolk County Planning Commission pursuant to~~

~~General~~

~~Municipal Law §239-m as of the date of adoption of this subsection.~~ site plans for the following which shall be reviewed by the Town Board:

(1) site plan petitions upon real property within urban renewal designated areas

pursuant to Article 15 of the General Municipal Law;

(2) site plans that have already been referred to the Suffolk County Planning Commission pursuant to General Municipal Law §239-m as of the date of adoption of this subsection;

(3) site plan applications for properties located within the Hospital (H) Zoning Use District.

To the extent the Town Board continues as the agency reviewing site plans pursuant to this article, references to the "Planning Board" in connection with site plan reviews shall be interpreted to mean the "Town Board".

- Overstrike represents deletion(s)
- Underscore represents addition(s)

Dated: Riverhead, New York  
October 4, 2016

**BY THE ORDER OF THE TOWN BOARD  
OF THE TOWN OF RIVERHEAD**

**DIANE M. WILHELM**, Town Clerk

TOWN OF RIVERHEAD

Resolution # 770

**AUTHORIZES TOWN CLERK TO PUBLISH AND POST PUBLIC NOTICE TO CONSIDER A LOCAL LAW TO AMEND CHAPTER 301 ENTITLED "ZONING AND LAND DEVELOPMENT" OF THE RIVERHEAD TOWN CODE**

Councilman Hubbard offered the following resolution,

which was seconded by Councilman Wooten

**RESOLVED**, the Town Clerk is hereby authorized to publish the attached public notice to consider a local law to amend Chapter 301 entitled, "Zoning and Land Development" of the Riverhead Town Code once in the October 6, 2016 issue of the News-Review Newspaper, the newspaper hereby designated as the official newspaper for this purpose, and also to cause a copy of the proposed amendment to be posted on the sign board of the Town; and be it further

**RESOLVED**, all Town Hall Departments may review and obtain a copy of this resolution from the electronic storage device and if needed, a certified copy of same may be obtained from the Office of the Town Clerk.

**THE VOTE**

Hubbard Yes No      Giglio Yes No  
Wooten Yes No      Dunleavy ABSENT  
Walter Yes No

The Resolution Was  Thereupon Duly Declared Adopted

**TOWN OF RIVERHEAD  
NOTICE OF PUBLIC HEARING**

**PLEASE TAKE NOTICE** that a public hearing will be held before the Town Board of the Town at Riverhead at Riverhead Town Hall, 200 Howell Avenue, Riverhead, New York, on the 18<sup>th</sup> day of October, 2016 at 7:15 o'clock p.m. to amend Chapter 301, entitled "Zoning and Land Development" of the Riverhead Town Code.

**Be it enacted** by the Town Board of the Town of Riverhead as follows:

CHAPTER 301

Zoning and Land Development

Article XXIIA Hospital (H) Zoning Use District

§301- 112.1 Legislative Intent.

It is the purpose of the Hospital (H) Zoning Use District to implement the recommendations of the Town of Riverhead Comprehensive Plan (2003), improving the ability to address health and human service needs throughout the community and permitting the continued existence of a community based hospital within the Town of Riverhead. The Hospital (H) Zoning Use District will serve to optimize the hospital's services and meet the growing needs of the Riverhead community, its infrastructure improvements and enhance its services to better align the hospital's services with the Town's growing needs.

§301- 112.2 Authorization.

The Town Board of the Town of Riverhead shall be the designated agency to review, approve, amend, modify or disapprove site plans for all structures and uses in the Hospital (H) Zoning Use District.

§301- 112.3 Permitted Uses.

In the Hospital (H) Zoning Use District, no building or land shall be used and no building shall be erected except for one or more of the following specified uses, unless otherwise provided for herein:

- A. Public or private hospital, whether for profit or not for profit;

§301- 112.4 Accessory Uses.

In the Hospital (H) Zoning Use District, the following uses are permitted as accessory or ancillary to that of a Hospital use:

- A. Offices for hospital staff;
- B. Medical office space;
- C. Extended Care Facility;
- D. Bus passenger shelter;
- E. Public utility structure, right-of-way, sewage treatment plant or water supply facility;
- F. Emergency or supporting power generating equipment;
- G. Wireless and satellite antennas;
- H. Physical therapy;
- I. Pharmaceutical facilities;
- J. Storage facilities for medical equipment, supplies and records;
- K. Food service facilities and cafeterias;
- L. Laundry facilities;
- M. Housekeeping and maintenance storage areas;
- N. Medical library, research and educational facilities;
- O. Diagnostic clinic and clinical laboratories which provide support to hospital medical functions;
- P. Imaging services, including but not limited to magnetic resonance imaging, cat scan and linear accelerator;
- Q. Diagnostic and therapeutic radiation, laser, cryotherapy equipment, including portable and accessory buildings to house same;
- R. Gift stores;
- S. Chapels or places of worship;
- T. Off-street parking facilities;
- U. Helicopter landing site for the reception and transport of emergency and trauma patients;
- V. Garages for parking and storing of emergency and maintenance vehicles subject to the following conditions:
  - (1) Garages must be designed to be architecturally compatible with the primary hospital building;
  - (2) Garages shall have a ten (10) foot lot line setback from the property line;
  - (3) No parking level shall exceed fifty (50) feet above grade, exclusive of mechanical installations, stair bulkheads and elevator bulkheads;
  - (4) Parking garages and dedicated mechanical equipment space shall be excluded from all calculations for parking requirements;
  - (5) Parking garage shall be provided upon the same premises they serve, or elsewhere provided that all spaces are on a parcel having a property line located within 200 feet walking distance of the premises served.
  - (6) Aisle widths as set forth in Section 301-112.6 below.
- W. Such other accessory uses customary and ancillary to a Hospital facility.

§301-112.5 Dimensional Regulations.

- A. Minimum lot area: 40,000 feet;
- B. Minimum yard dimensions for principal buildings:
  - (1) Front yard: 40 feet;
  - (2) Rear yard: 25 feet;
  - (3) Side yard: 25 feet;
  - (4) Total side yards: 50 feet.

- C. Maximum height: 70 feet. The height limitation shall not apply to exposed rooftop bulkheads, elevator bulkheads, stair bulkheads, water towers, fire towers, hose towers, cooling towers, mechanical equipment, helipad, chimneys, parapet walls/cornices or solar energy systems. However, any structure(s) described above that exceed(s) 80 feet in height shall require a Special Permit from the Town Board. Height shall be measured from the average elevation of the finished grade of the building.
- D. Maximum lot coverage: 90 percent. The lot areas of all properties owned by the Hospital shall be computed into lot coverage calculations;
- E. Maximum impervious surface: 90 percent. Applicable to main hospital campus only and not to lots devoted to parking uses.
- F. Maximum floor area ratio: 1.50.
- G. Any hospital use shall be developed only on properties that are connected or capable of connection to a sewer district.

§301-112.6 Parking Spaces.

- A. Parking spaces for properties within the Hospital Zoning Use District shall be calculated as follows: One parking space per 1.5 beds.
- B. Parking to satisfy the requirements of the Hospital District may be provided on land that is contiguous with the Hospital building and not owned by the Hospital.
- C. Minimum parking aisle width for ninety (90) degree and seventy (70) degree angle: eighteen point 7 (18.7) feet;
- D. Minimum parking aisle width for sixty (60) degree angle: fifteen (15) feet;
- E. Minimum parking aisle width for forty-five (45) degree angle: twelve (12) feet;
- F. Each parking space required by this section shall be directly accessible from an access aisle without having to pass over any other parking space.

§301-112.7 Off-Street Loading.

- A. One (1) loading berth per every 150,000 square feet of floor area;
- B. Each required loading berth shall be at least 12 feet long and 14 feet wide and in no event smaller than required to accommodate the vehicles normally using such berth;
- C. No parking shall be permitted, nor shall any area be counted, in the parking area within the loading berth area;
- D. Loading berths may be provided in spaces designed to serve jointly two or more adjacent establishments.

- Overstrike represents deletion(s)
- Underscore represents addition(s)

Dated: Riverhead, New York  
October 4, 2016

**BY THE ORDER OF THE TOWN  
BOARD OF THE TOWN OF  
RIVERHEAD**

**DIANE M. WILHELM, Town Clerk**

**TOWN OF RIVERHEAD**

**Resolution # 771**

**ACCEPTS RESIGNATION OF MEMBER FROM THE ARCHITECTURAL REVIEW BOARD**

Councilman Wooten offered the following resolution,

which was seconded by Councilwoman Giglio

**WHEREAS**, pursuant to §105-10a of the Riverhead Town Code, the Town Board created an Architectural Review Board which shall act as an advisory body to the Town Board for the purpose of site plan review, sign permit applications submitted pursuant to Chapter 301, Article XLVII, Signs, of the Code of the Town of Riverhead and dumpster enclosure applications pursuant to §245-8 of the Code of the Town of Riverhead; and

**WHEREAS**, insofar as practicable, all members of the Board shall be competent in matters of design and interested in the design review and development of the Town of Riverhead and of the Board, three members shall be architects, designers or landscape architects and one shall be a licensed architect; and

**WHEREAS**, members of the Architectural Review Board shall be appointed for terms of service of three years; and

**WHEREAS**, appointed member, Richard Searles, no longer wishes to serve on the Architectural Review Board and has submitted a letter of resignation to the Riverhead Town Board.

**NOW, THEREFORE, BE IT RESOLVED**, that the Town Board hereby accepts the resignation of Richard Searles from the Architectural Review Board; and be it further

**RESOLVED**, that the Town Clerk is hereby directed to forward a copy of this resolution to Richard Searles; and be it further

**RESOLVED**, that all Town Hall Departments may review and obtain a copy of this resolution from the electronic storage device and, if needed, a certified copy of same may be obtained from the Office of the Town Clerk.

**THE VOTE**

Hubbard Yes No                      Giglio Yes No  
Wooten Yes No                      Dunleavy ABSENT  
Walter Yes No

The Resolution Was  Thereupon Duly Declared Adopted

**TOWN OF RIVERHEAD**

**Resolution # 772**

**APPOINTS MEMBER TO THE ARCHITECTURAL REVIEW BOARD**

Councilwoman Giglio offered the following resolution,

which was seconded by Councilman Hubbard

**WHEREAS**, pursuant to §105-10a of the Riverhead Town Code, the Town Board created an Architectural Review Board which shall act as an advisory body to the Town Board for the purpose of site plan review, sign permit applications submitted pursuant to Chapter 301, Article XLVII, Signs, of the Code of the Town of Riverhead and dumpster enclosure applications pursuant to §245-8 of the Code of the Town of Riverhead; and

**WHEREAS**, insofar as practicable, all members of the Board shall be competent in matters of design and interested in the design review and development of the Town of Riverhead and of the Board, three members shall be architects, designers or landscape architects and one shall be a licensed architect; and

**WHEREAS**, members of the Architectural Review Board shall be appointed for terms of service of three years; and

**WHEREAS**, pursuant to §105-10c, in the event of a vacancy occurring during the term of a member of the Architectural Review Board, the Town Board shall make an appointment to complete the unexpired term of such member; and

**WHEREAS**, Richard Searles, with a term set to expire December 31, 2016, resigned from the Architectural Review Board; and

**WHEREAS**, Kelly Shauger, by submission of her resume, has expressed interest in Architectural Review Board membership; and

**WHEREAS**, the Town Board reviewed Kelly Shauger's resume and confirmed her qualifications for Board membership.

**NOW, THEREFORE, BE IT RESOLVED**, the Town Board hereby appoints Kelly Shauger to the Architectural Review Board to fill the vacancy left by Richard Searle's resignation with a term set to expire December 31, 2016, and future appointments to be set as three-year terms; and be it further

**RESOLVED**, that the Town Clerk is hereby directed to forward a copy of this resolution to Kelly Shauger; and be it further

**RESOLVED**, that all Town Hall Departments may review and obtain a copy of this resolution from the electronic storage device and, if needed, a certified copy of same may be obtained from the Office of the Town Clerk.

**THE VOTE**

Hubbard Yes No

Giglio Yes No

Wooten Yes No

Dunleavy ABSENT

Walter Yes No

The Resolution Was  Thereupon Duly Declared Adopted

TOWN OF RIVERHEAD

Resolution # 773

**AMENDS RESOLUTION #720 OF 2016**  
**(APPROVES THE CHAPTER 255 APPLICATION OF**  
**SPORTS CAR CLUB OF AMERICA NEW YORK REGION - Solo Driving Event)**

Councilman Hubbard offered the following resolution,

which was seconded by Councilman Wooten

**WHEREAS**, pursuant to Resolution #720, adopted on September 20, 2016, the Riverhead Town Board approved the Chapter 255 Application of Sports Car Club of America New York Region for the purpose of conducting a “Solo Driving Event”, having members participate by driving any type of car around a course marked by traffic cones, to be held on the westerly parking lot of Splish Splash Water Park, at 2549 Splish Splash Drive, Calverton, New York, on October 2<sup>nd</sup>, 9<sup>th</sup> and 23<sup>rd</sup>, 2016, between the hours of 7:00 a.m. and 4:00 p.m.; and

**WHEREAS**, on October 4, 2016, Paul Vinas, on behalf of Sports Car Club of America New York Region, requested the event date of October 9, 2016 to be changed to October 16, 2016.

**NOW THEREFORE BE IT RESOLVED**, the Town Board of the Town of Riverhead hereby amends Resolution #720 to approve the date of October 16, 2016 in place of the original approved date of October 9, 2016, for this event; and be it further

**RESOLVED**, that all other terms and conditions of Resolution #720 shall remain in full force and effect; and be it further

**RESOLVED**, that the Town Clerk is hereby authorized to forward a copy of this resolution to Sports Car Club of America New York Region, Attn: Paul Vinas, 11 Fairfax Drive, Farmingville, New York, 11738; and be it further

**RESOLVED**, that all Town Hall Departments may review and obtain a copy of this resolution from the electronic storage device and, if needed, a copy of same may be obtained from the Office of the Town Clerk.

**THE VOTE**

Hubbard Yes No                      Giglio Yes No  
Wooten Yes No                      Dunleavy ABSENT  
Walter Yes No

The Resolution Was  Thereupon Duly Declared Adopted

TOWN OF RIVERHEAD

Resolution # 774

PAYS BILLS

Councilman Wooten offered the following resolution,

which was seconded by Councilwoman Giglio

<b>ABSTRACT #16-20 September 28, 2016 (TBM 10/04/16)</b>			
			<b>Grand</b>
Fund Name	Fund	Ckrun	Totals
GENERAL FUND	1	1,436,190.09	1,436,190.09
RECREATION PROGRAM FUND	6	20,787.64	20,787.64
HIGHWAY FUND	111	378,532.75	378,532.75
WATER DISTRICT	112	148,875.19	148,875.19
RIVERHEAD SEWER DISTRICT	114	93,910.91	93,910.91
REFUSE & GARBAGE COLLECTION DI	115	3,129.11	3,129.11
STREET LIGHTING DISTRICT	116	16,896.86	16,896.86
PUBLIC PARKING DISTRICT	117	64,980.00	64,980.00
AMBULANCE DISTRICT	120	672.38	672.38
EAST CREEK DOCKING FACILITY FU	122	3,443.76	3,443.76
CALVERTON SEWER DISTRICT	124	7,290.19	7,290.19
RIVERHEAD SCAVENGER WASTE DIST	128	35,197.85	35,197.85
WORKERS' COMPENSATION FUND	173	2,944.27	2,944.27
CDBG CONSORTIUM ACCOUNT	181	325.00	325.00
WATER DISTRICT CAPITAL PROJECT	412	102,944.42	102,944.42
TRUST & AGENCY	735	516,733.04	516,733.04
<b>TOTAL ALL FUNDS</b>		<b>2,832,853.46</b>	<b>2,832,853.46</b>

THE VOTE

Hubbard  Yes  No                      Giglio  Yes  No  
Wooten  Yes  No                      Dunleavy ABSENT  
Walter  Yes  No

The Resolution Was  Thereupon Duly Declared Adopted

TOWN OF RIVERHEAD

Resolution # 775

**APPROVES THE SUBMISSION OF A GRANT APPLICATION TO THE STATE OF  
NEW YORK UNIFIED COURT SYSTEM**

Councilwoman Giglio offered the following resolution,

which was seconded by Councilman Hubbard

**WHEREAS**, grant funding is available from the State of New York Unified Court System through its Just Court Assistance Program (JCAP); and

**WHEREAS**, JCAP provides grants up to \$30,000 to assist localities in the operation of their Justice Courts, including the purchase of office equipment/furniture and supplies; and

**WHEREAS**, Town of Riverhead Justice Court is in need of office equipment and supplies to create daily efficiency; and

**RESOLVED**, that the Town Board hereby authorizes the Justice Court to submit a grant application supporting the purchase of office equipment and supplies, and authorizes the Town Supervisor to sign the grant application.

**NOW THEREFORE BE IT RESOLVED**, that the Town Clerk is hereby authorized to forward a copy of this resolution to The Honorable Judge Smith, The Honorable Judge Hulse, Roberta Morrissey Justice Court Director, Sarah Manarel - Justice Court Clerk, and the Office of Accounting; and

**RESOLVED**, all Town Hall Departments may review and obtain a copy of this resolution from the electronic storage device and if needed, a certified copy of same may be obtained from the Office of the Town Clerk.

On a motion by Councilman Wooten, seconded by Councilwoman Giglio, resolution #775 was TAKEN OFF THE FLOOR, motion carried by unanimous vote. Immediately thereafter there was a motion to put to vote.

**THE VOTE**

Hubbard Yes No

Giglio Yes No

Wooten Yes No

Dunleavy ABSENT

Walter Yes No

The Resolution Was  Thereupon Duly Declared Adopted