

Barbara Grattan

**TOWN BOARD MEETING
AGENDA
ROBERT F. KOZAKIEWICZ, Supervisor**

September 16th, 2003

**Edward Densieski, Councilman
James Lull, Councilman**

**Barbara Blass, Councilwoman
Rose Sanders, Councilwoman**

**Barbara Grattan, Town Clerk
Dawn Thomas, Town Attorney**

ELECTED OFFICIALS

**Laverne Tennenberg
Madelyn Sendlewski
Paul Leszczynski
Mark Kwasna
Maryann Wowak Heilbrunn
Richard Ehlers
Allen M. Smith**

**Chairwoman Board of Assessors
Board of Assessors
Board of Assessors
Highway Superintendent
Receiver of Taxes
Town Justice
Town Justice**

DEPARTMENT HEADS

**John J. Hansen
Leroy E. Barnes, Jr.
Andrea Lohneiss
Ken Testa
Richard Hanley
Chief David Hegermiller
Judy Doll
John Reeve
Michael Reichel
Gary Pendzick**

**Accounting Department
Building Department
Community Development
Engineering Department
Planning Department
Police Department
Senior Services
Sanitation Department
Sewer District
Water Department**

Call to Order and Salute to the Flag

Approves Minutes of September 3rd, 2003

Lull offered the minutes to be approved, which was
seconded by Bliss

Syes

Operation E.D.I.T.H. Drill Day-October 8, 2003

REPORTS

Police Dept.: Monthly Report for June, 2003

Juvenile Aid Bureau: Monthly Report for August, 2003

APPLICATIONS

SHOWS & EXHIBITION PERMITS:

MARTHA CLARA VINEYARDS-9/14/03-OCTOBERFEST
RHD FOUNDATION FOR MARINE RESEARCH-10/25/03
5 K RUN FOR THE RIDLEY
RHD CHARTER SCHOOL-10/16-19-03-CARNIVAL
NORTHEAST ORGANIC FARMING ASSOC. 10/12/03
NORA EXPO & FOOD, MUSIC FESTIVAL

CORRESPONDENCE

PUBLIC HEARINGS

NO PUBLIC HEARINGS SCHEDULED

PUBLIC COMMENT ON ANY RESOLUTIONS LISTED BELOW:

REGULAR TOWN BOARD MEETING:

- #1031 Approves Temporary Sign Permits of Borders
- #1032 Approves Temporary Sign Permit of J&R's Steak House
- #1033 Approves Temporary Sign Permit of J&R's Steak House (Now Hiring)
- #1034 Approves Temporary Sign Permit of Richmond Realty (Future Home of First Choice Medical)
- #1035 Approves Temporary Sign Permit of Banana Republic (Shoe Clearance)
- #1036 Approves Application of the Riverhead Foundation for Marine Research & Preservation
- #1037 Approves Application of Riverhead Charter School
- #1038 Approves Application of Harbes Family Farm, LLC (Hayrides)
- #1039 Appoints a Recreation Specialist to the Recreation Dept. (K. Fellows)
- #1040 Appoints a Recreation Specialist to the Recreation Dept. (R. Campbell)
- #1041 Approves Sign Permit of J&R's Steak House

- X #1042 Accepts Offer of Property Owned by AJDN Realty Corp.
- #1043 General Fund Budget Adjustment
- #1044 Riverhead Scavenger Waste District Budget Adjustment
- #1045 Highway Fund Budget Adjustment
- #1046 Riverhead Sewer District Budget Adjustment
- #1047 Horton Avenue Playground Capital Project Budget Adjustment
- #1048 Approves Request for Extension of Leave of Absence
- #1049 Appoints a Volleyball Official to the Riverhead Recreation Dept. (F. Phillips)
- #1050 Appoints a Fill-In Volleyball Official to the Recreation Dept. (D. Devereaux)
- #1051 Appoints a Volleyball Official to the Riverhead Recreation Dept. (J. Serrano)
- #1052 Approves Application of Riverhead Building Supply (Tent Sale)
- X #1053 Accepts Offer of Sale of Development Rights (Avery Young)
- #1054 Adopts a Local Law to Repeal and Replace Chapter 90 entitled, "Special Events" of the Riverhead Town Code
- X #1055 Authorizes the Supervisor to Execute an Amendment to the Peconic Land Trust Contract Authorizing the Design and Implementation of a Land Stewardship Program for all Development Rights and Open Space Parcels owned by the Town of Riverhead

- #1056 Authorizes Town Clerk to Publish and Post Public Hearing Notice Regarding the Creation of a Local Law Amending Chapter 108 of the Riverhead Town Code Entitled, "Zoning" (Board of Appeals Powers)
- #1057 Authorizing the Commencement of Litigation Regarding Repairs to the Route 58 Gravity Pipe
- #1058 Authorization to Donate Fixed Assets
- #1059 Authorizes Town Clerk to Advertise for Full-Time Laborer
- #1060 Approves Application for Hallockville Fall Festival
- #1061 Amends Site Plan of Bank of Smithtown Branch-Wading River Plaza
- #1062 Pays Bills

Adopted

TOWN OF RIVERHEAD
Resolution # 1031

APPROVES TEMPORARY SIGN PERMITS OF BORDERS
(BORDERS BOOKS MUSIC & CAFÉ
NOW OPEN)

COUNCILMAN DENSIESKI offered the following resolution, which was seconded by

COUNCILMAN LULL

WHEREAS, a temporary sign permit and sketch were submitted by Troy Funk agent for property located at 1500 Old Country Road, Riverhead, New York, designated by SCTM# 0600/101.00-02-011.01; and

WHEREAS, pursuant to Section 108-56 C (5) of the Code of the Town of Riverhead, the application does not require the recommendation of the Architectural Review Board; and

WHEREAS, sketch has been approved the three (3) Town Board members;

NOW, THEREFORE, BE IT

RESOLVED, that the Town Board of the Town of Riverhead hereby approves the temporary sign permit applications for Borders submitted by Troy Funk for "Now Open" and be it

RESOLVED, that said temporary sign permit shall expire on December 13, 2003 and the applicant shall removed the affected sign, in its entirety, on or before said date; and be it further

RESOLVED, that the Town Clerk be and is hereby authorized to forward a certified copy of this resolution to Troy Funk, C/O Kieffer Sign, 1322 Barclay Blvd., Buffalo Grove, IL, 60089, the Planning Department and the Building Department.

THE VOTE

Lull Yes No

Densieski Yes No

Sanders Yes No

Blass Yes No

Kozakiewicz Yes No

The Resolution Was Was Not
Thereupon Duly Declared Adopted

Adopted

TOWN OF RIVERHEAD
Resolution # 1032

APPROVES TEMPORARY SIGN PERMIT OF J&R'S STEAK HOUSE

COUNCILMAN LULL offered the following resolution, which was seconded by
COUNCILWOMAN SANDERS

WHEREAS, a temporary sign permit and sketch were submitted by Stamos Steaks for property located at 4362 Middle Country Road, Calverton, New York, designated by SCTM#0600/097.00-02-036.00; and

WHEREAS, pursuant to Section 108-56 C (5) of the Code of the Town of Riverhead, the application does not require the recommendation of the Architectural Review Board; and

WHEREAS, sketch has been approved the three (3) Town Board members;

NOW, THEREFORE, BE IT

RESOLVED, that the Town Board of the Town of Riverhead hereby approves the temporary sign permit application for J & R's Steak House submitted by Stamos Steaks and be it

RESOLVED, that said temporary sign permit shall expire on December 16, 2003 and the applicant shall removed the affected sign, in its entirety, on or before said date; and be it further

RESOLVED, that the Town Clerk be and is hereby authorized to forward a certified copy of this resolution to Stamos Steaks, C/O J&R's Steak House, 4362 Middle Road, Calverton, New York, 11933, the Planning Department and the Building Department.

THE VOTE

Lull Yes No

Densieski Yes No

Sanders Yes No

Blass Yes No

Kozakiewicz Yes No

The Resolution Was Was Not
Thereupon Duly Declared Adopted

Adopted

TOWN OF RIVERHEAD
Resolution # 1033

APPROVES TEMPORARY SIGN PERMIT OF J&R'S STEAK HOUSE
(NOW HIRING)

COUNCILWOMAN SANDERS offered the following resolution, which was seconded by

COUNCILMAN DENSIESKI

WHEREAS, a temporary sign permit and sketch were submitted by Stamos Steaks for property located at 4362 Middle Country Road, Calverton, New York, designated by SCTM#0600/097.00-02-036.00; and

WHEREAS, pursuant to Section 108-56 C (5) of the Code of the Town of Riverhead, the application does not require the recommendation of the Architectural Review Board; and

WHEREAS, sketch has been approved the three (3) Town Board members;

NOW, THEREFORE, BE IT

RESOLVED, that the Town Board of the Town of Riverhead hereby approves the temporary sign permit application for J & R's Steak House submitted by Stamos Steaks for "NOW HIRING" and be it

RESOLVED, that said temporary sign permit shall expire on December 16, 2003 and the applicant shall removed the affected sign, in its entirety, on or before said date; and be it further

RESOLVED, that the Town Clerk be and is hereby authorized to forward a certified copy of this resolution to Stamos Steaks, C/O J&R's Steak House, 4362 Middle Road, Calverton, New York, 11933, the Planning Department and the Building Department.

THE VOTE

Lull Yes No

Densieski Yes No

Sanders Yes No

Blass Yes No

Kozakiewicz Yes No

The Resolution Was Was Not
Thereupon Duly Declared Adopted

September 16, 2003

1909
Adopted

TOWN OF RIVERHEAD
Resolution # 1034

APPROVES TEMPORARY SIGN PERMIT OF RICHMOND REALTY
(FUTURE HOME OF FIRST CHOICE MEDICAL)

COUNCILMAN DENSIESKI offered the following resolution, which was seconded by

COUNCILMAN LULL

WHEREAS, a temporary sign permit and sketch were submitted by Lawrence Goldman for First Choice Medical for property located at 47 Commerce Avenue, Riverhead, New York designated by SCTM# 0600/101.00-01-010.07; and

WHEREAS, pursuant to Section 108-56 C (5) of the Code of the Town of Riverhead, the application does not require the recommendation of the Architectural Review Board; and

WHEREAS, sketch has been approved the three (3) Town Board members;

NOW, THEREFORE, BE IT

RESOLVED, that the Town Board of the Town of Riverhead hereby approves the temporary sign permit application for Richmond Realty submitted by Lawrence Goldman for a temporary sign "Future Home of First Choice Medical" and be it

RESOLVED, that said temporary sign permit shall expire on December 16, 2003 and the applicant shall removed the affected sign, in its entirety, on or before said date; and be it further

RESOLVED, that the Town Clerk be and is hereby authorized to forward a certified copy of this resolution to Lawrence Goldman C/O First Choice Medical, 47 Commerce Avenue, Riverhead, New York 11901, the Planning Department and the Building Department.

THE VOTE

Lull Yes No

Densieski Yes No

Sanders Yes No

Blass Yes No

Kozakiewicz Yes No

The Resolution Was Was Not
Thereupon Duly Declared Adopted

September 16, 2003

Adopted

TOWN OF RIVERHEAD
Resolution # 1035

APPROVES TEMPORARY SIGN PERMIT OF BANANA REPUBLIC
(SHOE CLEARANCE)

COUNCILMAN LULL

offered the following resolution, which was seconded by

COUNCILWOMAN BLASS

WHEREAS, a temporary sign permit and sketch were submitted by Janine Nebbons for Banana Republic for property located at Tanger II Suite 1207, Riverhead, New York designated by SCTM# 0600/119.00-01-038.01; and

WHEREAS, pursuant to Section 108-56 C (5) of the Code of the Town of Riverhead, the application does not require the recommendation of the Architectural Review Board; and

WHEREAS, sketch has been approved the three (3) Town Board members;

NOW, THEREFORE, BE IT

RESOLVED, that the Town Board of the Town of Riverhead hereby approves the temporary sign permit application for Banana Republic submitted by Janine Nebbons for a temporary sign "Banana Republic - Shoe Clearance" and be it

RESOLVED, that said temporary sign permit shall expire on January 1, 2004 and the applicant shall removed the affected sign, in its entirety, on or before said date; and be it further

RESOLVED, that the Town Clerk be and is hereby authorized to forward a certified copy of this resolution to Janine Nebbons, Tanger Drive, Suite 200, Riverhead, New York 11901, the Planning Department and the Building Department.

THE VOTE

Lull Yes No

Densieski Yes No

Sanders Yes No

Blass Yes No

Kozakiewicz Yes No

The Resolution Was Was Not
Thereupon Duly Declared Adopted

Adopted

9/16/03

TOWN OF RIVERHEAD

Resolution # 1036

APPROVES APPLICATION OF THE RIVERHEAD FOUNDATION FOR MARINE RESEARCH & PRESERVATION

_____ **COUNCILWOMAN SANDERS** _____ offered the following resolution, was seconded by

_____ **COUNCILWOMAN BLASS** _____:

WHEREAS, the Riverhead Foundation for Marine Research & Preservation has submitted an application for the purpose of conducting a 5K (3.1) mile foot race to start at Main Street, along Riverside Drive and finish at the parking lot adjacent to the Riverhead Foundation for Marine Research & Preservation Riverhead, on October 25, 2003 between the hours of 10:00 a.m. and 12:00 noon; and

WHEREAS, the Town Attorney of the Town of Riverhead has reviewed all documents regarding said application; and

WHEREAS, a certificate of insurance has been received naming the Town of Riverhead as an additional insured.

NOW THEREFORE BE IT RESOLVED, that the application of the Riverhead Foundation for Marine Research & Preservation for the purpose of conducting a 5K (3.1) mile foot race to start at Main Street, along Riverside Drive and finish at the parking lot adjacent to the Riverhead Foundation for Marine Research & Preservation Riverhead, on October 25, 2003 between the hours of 10:00 a.m. and 12:00 noon, is hereby approved; and be it further

RESOLVED, that a fire safety inspection by the Town Fire Marshal is required prior to the opening of this event to the public. The Riverhead Fire Marshal shall be contacted at least three days in advance at (631) 727-3200 extension 209, for the purpose of arranging the "pre-opening" inspection appointment; and be it further

RESOLVED, that the Town Clerk be and is hereby authorized to forward a certified copy of this resolution to the Riverhead Foundation for Marine Research & Preservation, Attn: Charles Bowman, 428 East Main Street, Riverhead, New York, 11901; Riverhead Fire Marshal and Chief Hegermiller, Riverhead Police Department.

z:\Laura\chap90\marine.res.doc

THE VOTE

Sanders	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No	Blass	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No
Densieski	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No	Lull	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No
			Kozakiewicz	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No

THE RESOLUTION WAS WAS NOT _____
THEREUPON DULY ADOPTED

Adopted

9/16/03

TOWN OF RIVERHEAD

Resolution # 1037**APPROVES APPLICATION OF RIVERHEAD CHARTER SCHOOL**COUNCILWOMAN BLASS offered the following resolution, was seconded byCOUNCILMAN LULL :

WHEREAS, the Riverhead Charter School has submitted an application for the purpose of conducting a carnival to be held on the School grounds at 3685 Middle Country Road, Calverton, New York, between the hours of 5:00 p.m. and 11:00 p.m. on October 16th and 17th, 2003 and between the hours of 11:00 a.m. and 11:00 p.m. on October 18th and 19th, 2003; and

WHEREAS, a certificate of insurance has been received naming the Town of Riverhead as an additional insured; and

WHEREAS, the Town Attorney of the Town of Riverhead has reviewed all documents regarding said application.

NOW THEREFORE BE IT RESOLVED, that the application of the Riverhead Charter School for the purpose of conducting a carnival to be held on the School grounds at 3685 Middle Country Road, Calverton, New York, between the hours of 5:00 p.m. and 11:00 p.m. on October 16th and 17th, 2003 and between the hours of 11:00 a.m. and 11:00 p.m. on October 18th and 19th, 2003, is hereby approved; and be it further

RESOLVED, that the approval of this resolution is **subject to** the completion of the following items:

- Detailed site plan
- Parking Plan – specify number of spaces provided
- Traffic and Security Plan – specify the number of personnel (staff and/or volunteer) to handle parking and exiting traffic on Route 25
- List of Food Vendors – (name, address and phone numbers)
- Specify if any First Aid Tent, Nurse's Station or EMS will be provided; and be it further

RESOLVED, that a fire safety inspection by the Town Fire Marshal is required prior to the opening of this event to the public. The Riverhead Charter School shall contact the Riverhead Fire

Marshal at least three days in advance at (631) 727-3200 extension 209, for the purpose of arranging the "pre-opening" inspection appointment; and be it further

RESOLVED, that the Town Clerk is hereby authorized to forward a certified copy of this resolution to the Riverhead Charter School, Attn: Steven Charkow, 3685 Middle Country Road, Calverton, New York, 11933; the Riverhead Fire Marshal and Chief Hegermiller, Riverhead Police Department.

THE VOTE
Sanders ✓ Yes ___ No Blass ✓ Yes ___ No
Densieski ✓ Yes ___ No Lull ✓ Yes ___ No
Kozakiewicz ✓ Yes ___ No
THE RESOLUTION WAS ~~X~~ WAS NOT
THEREUPON DULY ADOPTED

Adopted

9/16/03

TOWN OF RIVERHEAD

Resolution # 1038

APPROVES APPLICATION OF HARBES FAMILY FARM LLC (HAYRIDES)

COUNCILMAN DENSIESKI offered the following resolution, was seconded by

COUNCILMAN LULL :

WHEREAS, Harbes Family Farm LLC has submitted an application for the purpose of conducting hayrides to be held at Harbes Farmstand, Main Road, Jamesport, New York between the hours of 9:00 a.m. and 6:00 p.m. on the following dates:

September 20th, 21st, 27th, 28th, 2003
October 4th & 5th, 11th & 12th, 18th & 19th and 25th & 26th, 2003; and

WHEREAS, the Town Attorney of the Town of Riverhead has reviewed all documents regarding said application.

WHEREAS, a certificate of insurance has been received naming the Town of Riverhead as an additional insured.

NOW THEREFORE BE IT RESOLVED, that the application of Harbes Family Farm LLC for the purpose of conducting hayrides to be held at Harbes Farmstand, Main Road, Jamesport, New York between the hours of 9:00 a.m. and 6:00 p.m. on the aforementioned dates is by approved with the following conditions:

- The tractor used for this event be equipped with a 4A-60B-C fire extinguisher and means of communication (phone or portable radio) to summon help in the event of fire or other emergency during the day ride; and
- A pre-opening inspection to be conducted by the Riverhead Fire Marshal by calling 727-3200 ext. 209 at least three days in advance; and
- Applicant shall comply with all other applicable Town Code requirements, including but not limited to, 108-56 (Signs.); and be it further

RESOLVED, that the Town Clerk be and is hereby authorized to forward a certified copy of this resolution to Harbes Family Farm, P.O. Box 1524, Mattituck, New York, 11952; the Riverhead Fire Marshal and Chief Hegermiller, Riverhead Chief of Police.

Z:\Laura\chap90\hayride.res.doc

THE VOTE

Sanders	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No	Blass	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No
Densieski	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No	Lull	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No
			Kozakiewicz	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No

THE RESOLUTION WAS NOT
THEREFORE ADOPTED

Adopted

9/16/03

TOWN OF RIVERHEAD

Resolution # 1039

APPOINTS A RECREATION SPECIALIST TO THE RIVERHEAD RECREATION DEPARTMENT

COUNCILWOMAN BLASS offered the following resolution,

which was seconded by COUNCILMAN LULL

RESOLVED, that Karen Fellows is hereby appointed to serve as a Recreation Specialist with the working title of an Arts & Craft Instructor, effective September 17, 2003, to and including December 31, 2003, to be paid at the rate of \$20.00 per hour, and to serve at the pleasure of the Town Board; and

BE IT FURTHER, RESOLVED, that this position is subject to the following condition(s):

All applications and appropriate forms are to be completed (in the Office of Accounting) **PRIOR** to start date.

BE IT FURTHER, RESOLVED, that the Town Board hereby authorizes the Town Clerk to forward this Resolution to the Recreation Department and the Office of Accounting.

1

THE VOTE

Sanders	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No	Blass	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No
Densieski	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No	Lull	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No
		Kozakiewicz	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No	

THE RESOLUTION WAS ~~NOT~~ WAS NOT _____
THEREFORE ~~NOT~~ ADOPTED

¹ Resolution Rec Specialist Karen Fellows

Adopted

9/16/03

TOWN OF RIVERHEAD

Resolution # 1040

APPOINTS A RECREATION SPECIALIST TO THE RIVERHEAD RECREATION DEPARTMENT

COUNCILMAN LULL offered the following resolution,

which was seconded by COUNCILWOMAN BLASS

RESOLVED, that Richard Campbell is hereby appointed to serve as a Recreation Specialist with the working title of an Babysitting Instructor, effective September 17, 2003, to and including December 31, 2003, to be paid at the rate of \$20.00 per hour, and to serve at the pleasure of the Town Board; and

BE IT FURTHER, RESOLVED, that this position is subject to the following condition(s):

All applications and appropriate forms are to be completed (in the Office of Accounting) **PRIOR** to start date.

BE IT FURTHER, RESOLVED, that the Town Board hereby authorizes the Town Clerk to forward this Resolution to the Recreation Department and the Office of Accounting.

1

THE VOTE

Sanders	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No	Blass	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No
Densieski	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No	Lull	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No
		Kozakiewicz	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No	

THE RESOLUTION WAS NOT ADOPTED

¹ Resolution Rec Specialist Rich Campbell

¹⁹¹
Tabled

TOWN OF RIVERHEAD
Resolution # 1041

APPROVES SIGN PERMIT OF
J&R'S STEAK HOUSE

COUNCILWOMAN BLASS offered the following resolution, which was seconded by
COUNCILWOMAN SANDERS

WHEREAS, a sign permit and sketch were submitted by Stamos Steaks for property located at 4362 Middle Country Road, Calverton, New York, designated by SCTM#0600/097.00-02-036.00; and

WHEREAS, pursuant to Section 108-56 C (5) of the Code of the Town of Riverhead, the application does not require the recommendation of the Architectural Review Board; and

WHEREAS, the Architectural Review Board did not approve said sign application, due to the sign not keeping with the building façade;

NOW, THEREFORE, BE IT

RESOLVED, that the Town Board of the Town of Riverhead hereby overrules the Architectural Review Board's decision and approves the sign permit application for a sign "J & R's Steak House" submitted by Stamos Steaks to be located at located at 4362 Middle Country Road, Calverton, New York, designated by SCTM#0600/097.00-02-036.00; and be it further

RESOLVED, that the Town Clerk be and is hereby authorized to forward a certified copy of this resolution to Stamos Steaks, C/O J&R's Steak House, 4362 Middle Road, Calverton, New York, 11933, the Planning Department and the Building Department.

THE VOTE

Lull Yes No

Densieski Yes No

Sanders Yes No

Blass Yes No

Kozakiewicz Yes No

The Resolution Was Was Not
Thereupon Duly Declared ~~Adopted~~

Tabled

TOWN OF RIVERHEAD

Adopted

Resolution # 1042

ACCEPTS OFFER OF SALE OF PROPERTY OWNED BY AJDN REALTY CORP.

COUNCILWOMAN SANDERS offered the following resolution, which was seconded

by COUNCILWOMAN BLASS

WHEREAS, the Riverhead Farmland and Open Space Preservation Committee ("the Committee") has received an offer for sale of real property owned by AJDN REALTY CORP. located along the southeast side of Northville Turnpike, Riverhead, New York, such real property more particularly described as Suffolk County Tax Map Number 0600-109-1-9.5 ("subject property"), which property is zoned Residential C; and

WHEREAS, the Committee has commissioned an appraisal of the value the subject real property; and

WHEREAS, the Committee has assessed the subject real property with respect to the criteria provided in the Code of the Town of Riverhead and has formally recommended that the Town Board of the Town of Riverhead consider the purchase of this property; and

WHEREAS, the Town Board has carefully considered the merits of the offer sale of this property, the report of the Peconic Land Trust, the appraisal of by Stephen H. Schuster, MAI, Inc., the report of the Farmland and Open Space Preservation Committee, the criteria set forth in the agricultural preservation law, the Short Environmental Assessment Form for Unlisted Actions completed by The Nature Conservancy and all other pertinent planning, zoning and environmental information; and

NOW THEREFORE BE IT RESOLVED, that based upon the review of the Short Environmental Assessment Form for Unlisted Actions, the Riverhead Town Board hereby declares itself Lead Agency and determines that the purchase of the subject property (30.105 acres) for open space purposes will not have a significant impact on the environment and that an Environmental Impact Statement need not be prepared; and be it further

RESOLVED, the Town Board finds that the acquisition of the subject parcel is the best alternative for the protection of community character of all reasonable alternatives available to the Town.

RESOLVED, the Riverhead Town Board accepts the offer of sale of the subject real property of AJDN REALTY CORP., pursuant to Section 247 of the New York State General Municipal Law and Chapter 14 of the Code of the Town of Riverhead; and be it further

RESOLVED, that the Town Board hereby authorizes the Supervisor to execute a contract for purchase the subject property in an amount of three-hundred thousand dollars (\$300,000.00); and be it further

RESOLVED, that the Town Clerk be and is hereby authorized to forward a certified copy of this resolution to Ronald B. Finkelstein, 193 Marine Street, Farmingdale, NY 11735; the Farmland Preservation Committee; Peconic Land Trust, attn: Julie Westnofske, 296 Hampton Road, P.O. Box 1776, Southampton, New York, 11968; The Nature Conservancy attn: Randy Parsons, PO Box 5125 East Hampton, NY 11937; the Planning Department; the Assessor's Office; the Tax Receiver's Office; the Accounting Office and the Office of the Town Attorney.

AS Sean II\Purchase of Dev and open Space\ADJN Realty\accept.doc

COUNCILWOMAN BLASS OFFERED THE RESOLUTION TO BE AMENDED, SECONDED BY COUNCILMAN LULL. ALL MEMBERS IN FAVOR OF

THE VOTE Sanders Yes No Blass Yes No Densieski Yes No Lull Yes No Kozakiewicz Yes No THE RESOLUTION WAS WAS NOT THEREUPON IT WAS ADOPTED

TOWN OF RIVERHEAD

GENERAL FUND
BUDGET ADJUSTMENT

RESOLUTION # 1043

COUNCILWOMAN BLASS

offered the following resolution ,

which was seconded by COUNCILMAN LULL

BE IT RESOLVED, that the Supervisor be and is hereby authorized to establish the following budget adjustment:

		<u>FROM</u>	<u>TO</u>
001.000000.390599	APPROPRIATED FUND BALANCE	\$16,500	
001.013100.524000	FINANCE, EQUIPMENT		\$16,500
001.000000.390599	APPROPRIATED FUND BALANCE	21,000	
001.031200.512500	POLICE, NON UNIFORM O/T		15,000
001.031200.542307	POLICE, FLARES		3,000
001.031200.543940	POLICE, INTERPRETERS		3,000
001.000000.390599	APPROPRIATED FUND BALANCE	16,000	
001.036200.512500	SAFETY INSPECTION, O/T		15,000
001.036200.541500	SAFETY INSPECTION, CAR EXP.		1,000
001.000000.390599	APPROPRIATED FUND BALANCE.	2,500	
001.050100.541150	TRANSP. ADMIN, BLDG. MAINT.		2,500
001.071800.518607	BEACHES,, BEACH ATTENDENT	2,350	
001.071800.518606	BEACHES, LIFEGUARDS		100
001.071100.518607	PARKS, SEASONAL EMPLOYEES		2,250
001.000000.390599	APPROPRIATED FUND BALANCE	700	
001.016200.524000	SHARED SERVICE, EQUIP.		700

THE VOTE

Sanders Yes No

Blass Yes No

Densieski Yes No

Lull Yes No

Kozakiewicz Yes No

September 16, 2003

1920

Adopted

TOWN OF RIVERHEAD

RIVERHEAD SCAVENGER WASTE DISTRICT

BUDGET ADJUSTMENT

RESOLUTION # 1044

_____ COUNCILMAN LULL offered the following resolution ,
which was seconded by _____ COUNCILMAN DENSIESKI

BE IT RESOLVED, that the Supervisor be and is hereby authorized to establish the following budget adjustment:

128.081890.546203	PLANT ELECTRICITY	FROM	
		\$3,500	
			TO
128.081890.546304	PLANT FUEL EXPENSE		2,000
128.081890.549000	MISC. EXPENSE		1,500

THE VOTE

Sanders Yes No Blass Yes No
Densieski Yes No Lull Yes No
Kozakiewicz Yes No

SEPTEMBER 16, 2003

1921
Adopted

TOWN OF RIVERHEAD

HIGHWAY FUND

BUDGET ADJUSTMENT

RESOLUTION # 1045

COUNCILMAN DENSIESKI

offered the following resolution ,

which was seconded by COUNCILWOMAN BLASS

BE IT RESOLVED, that the Supervisor be and is hereby authorized to establish the following budget adjustment:

111.092701.472000	REFUND OF PRIOR YRS. EXP.	FROM \$76,000	
111.051300.541400	REPAIRS OF EQUIP.		TO \$76,000

THE VOTE

Sanders Yes No Blass Yes No
 Densieski Yes No Lull Yes No
 Kozakiewicz Yes No

SEPTEMBER 16, 2003

TOWN OF RIVERHEAD

RIVERHEAD SEWER DISTRICT

BUDGET ADJUSTMENT

RESOLUTION # 1046

COUNCILWOMAN BLASS offered the following resolution ,
which was seconded by COUNCILMAN LULL

BE IT RESOLVED, that the Supervisor be and is hereby authorized to establish the following budget adjustment:

		<u>FROM</u>	<u>TO</u>
114.081300.546203	PLANT ELECTRIC & GAS EXP.	\$10,000	
114.081300.541100	BLDG. REPAIRS & MAINT. EXP.		\$10,000
114.081300.546204	STATION ELECTRICITY EXP.	7,000	
114.081300.541425	GENERATOR MAINT. EXP.		5,000
114.081300.546304	PLANT FUELS		2,000

THE VOTE

Sanders Yes No

Blass Yes No

Densieski Yes No

Lull Yes No

Kozakiewicz Yes No

SEPTEMBER 16, 2003

Adopted

TOWN OF RIVERHEAD

HORTON AVE. PLAYGROUND

CAPITAL PROJECT

BUDGET ADJUSTMENT

RESOLUTION # 1047

COUNCILMAN LULL offered the following resolution ,
which was seconded by COUNCILWOMAN SANDERS

BE IT RESOLVED, that the Supervisor be and is hereby authorized to establish the following budget adjustment:

406.071100.524907.70007	PLAYGROUND EQUIP.	FROM: \$ 8,000
406.071100.523031.70007	GUARD RAIL IMPROVEMENT	15,000
406.095031.481900.70007	SPECIAL TRUST TRANSFER	7,000
406.071100.543505.70007	ENG. EXPENSE	TO: \$10,000
406.071100.523029.70007	BASKETBALL COURT IMP.	\$20,000

THE VOTE

Sanders Yes No Blass Yes No
Densieski Yes No Lull Yes No
Kozakiewicz Yes No

September 16, 2003

Adopted

TOWN OF RIVERHEAD

Resolution # 1048

APPROVES REQUEST FOR EXTENSION OF LEAVE OF ABSENCE

COUNCILWOMAN SANDERS offered the following
resolution, which was seconded by COUNCILMAN DENSIESKI

WHEREAS, Theresa Maher, a Secretarial Assistant for the Sewer Department, is currently on a 6-month, non-paid leave of absence through November 7, 2003 as approved by the Town Board on May 6, 2003 TBR #494; and

WHEREAS, Theresa Maher has requested to extend this leave through and including December 2, 2003; and

NOW, THEREFORE, BE IT RESOLVED, that Theresa Maher's request for an extension of a non-paid leave of absence through and including December 2, 2003 is hereby approved subject to the following condition(s):

(1) To facilitate the proper functioning of the Town offices, the employee shall submit written notice to the Town Supervisor of her intent to return to work, resign, retire or other relief at least thirty (30) days prior to the expiration of the leave of absence, and

BE IT FURTHER, RESOLVED, that the Town Clerk be, and is hereby, authorized to forward a copy of this resolution to Theresa Maher, the Sewer Department, and the Office of Accounting.

THE VOTE

Sanders Yes No

Blass Yes No

Densieski Yes No

Lull Yes No

Kozakiewicz Yes No

9/16/03

Adopted

TOWN OF RIVERHEAD

Resolution # 1049

APPOINTS A VOLLEYBALL OFFICAL TO THE RIVERHEAD RECREATION DEPARTMENT

COUNCILMAN DENSIESKI offered the following resolution,
which was seconded by COUNCILMAN LULL

RESOLVED, that Frank Phillips is hereby appointed as a fill-in Volleyball Official effective, December 1, 2003 to and including April 30, 2004, to be paid at the rate of \$9.00 per game, and to serve at the pleasure of the Town Board; and

BE IT FURTHER, RESOLVED, that this position is subject to the following condition(s):

All applications and appropriate forms are to be completed (in the Office of Accounting) PRIOR to start date; and

BE IT FURTHER, RESOLVED, that the Town Board hereby authorizes the Town Clerk to forward this Resolution to the Recreation Department and the Office of Accounting.

THE VOTE

Sanders	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No	Blass	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No
Densieski	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No	Lull	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No
			Kozaklewicz	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No

THE RESOLUTION WAS WAS NOT
THEREUPON DULY ADOPTED

9/16/03

TOWN OF RIVERHEAD

Adopted

Resolution # 1050

**APPOINTS A FILL-IN VOLLEYBALL OFFICAL
TO THE RIVERHEAD RECREATION DEPARTMENT**

COUNCILMAN LULL offered the following resolution,

which was seconded by COUNCILWOMAN BLASS

RESOLVED, that Don Devereaux is hereby appointed as a Fill-in Volleyball Official effective, December 1, 2003 to and including May 1, 2004, to be paid at the rate of \$9.00 per game, and to serve at the pleasure of the Town Board; and

BE IT FURTHER, RESOLVED, that this position is subject to the following condition(s):

All applications and appropriate forms are to be completed (in the Office of Accounting) PRIOR to start date; and

BE IT FURTHER, RESOLVED, that the Town Board hereby authorizes the Town Clerk to forward this Resolution to the Recreation Department and the Office of Accounting.¹

THE VOTE

Sanders Yes No Blass Yes No

Densieski Yes No Lull Yes No

Kozakiewicz Yes No

THE RESOLUTION WAS WAS NOT

THEREUPON DULY ADOPTED

¹ Rec. Doris/ Resolution. Don Deveraux

9/16/03

TOWN OF RIVERHEAD

Adopted

Resolution # 1051

**APPOINTS A VOLLEYBALL OFFICAL
TO THE RIVERHEAD RECREATION DEPARTMENT**

COUNCILWOMAN BLASS offered the following resolution,
which was seconded by COUNCILMAN LULL

RESOLVED, that Jessica Serrano is hereby appointed as a Volleyball Official effective, December 1, 2003 to and including May 7, 2004, to be paid at the rate of \$9.00 per game, and to serve at the pleasure of the Town Board; and

BE IT FURTHER, RESOLVED, that this position is subject to the following condition(s):

All applications and appropriate forms are to be completed (in the Office of Accounting) PRIOR to start date; and

BE IT FURTHER, RESOLVED, that the Town Board hereby authorizes the Town Clerk to forward this Resolution to the Recreation Department and the Office of Accounting.¹

THE VOTE
Sanders ✓ Yes ___ No ___ Blass ✓ Yes ___ No ___
Densieski ✓ Yes ___ No ___ Lull ✓ Yes ___ No ___
Kozakiewicz ✓ Yes ___ No ___
THE RESOLUTION WAS ~~✓~~ WAS NOT ___
THEREUPON DULY ADOPTED

¹ Rec. Doris/ Resolution. Jessica Serrano

Adopted

9/16/03

TOWN OF RIVERHEAD

Resolution # 105a

APPROVES APPLICATION OF RIVERHEAD BUILDING SUPPLY (TENT SALE)

COUNCILMAN LULL offered the following resolution, was seconded by

COUNCILMAN DENSIESKI :

WHEREAS, Riverhead Building Supply has submitted an application for the purpose of conducting a tent sale to be held in their parking lot located at 1093 Pulaski Street, Riverhead, New York, on September 27, 2003 between the hours of 7:00 a.m. and 3:00 p.m.; and

WHEREAS, the Town Attorney of the Town of Riverhead has reviewed all documents regarding said application.

WHEREAS, a certificate of insurance has been received naming the Town of Riverhead as an additional insured.

NOW THEREFORE BE IT RESOLVED, that the application of Riverhead Building Supply for the purpose of conducting a tent sale to be held in their parking lot located at 1093 Pulaski Street, Riverhead, New York, on September 27, 2003 between the hours of 7:00 a.m. and 3:00 p.m., is hereby approved; and be it further

RESOLVED, that a fire safety inspection by the Town Fire Marshal is required prior to the opening of this event to the public. The Riverhead Fire Marshal shall be contacted at least three days in advance at (631) 727-3200 extension 209, for the purpose of arranging the "pre-opening" inspection appointment; and be it further

RESOLVED, that the Town Clerk be and is hereby authorized to forward a certified copy of this resolution to Riverhead Building Supply, Attn: Theodore Sadowsky, 1093 Pulaski Street, Riverhead, New York, 11901; the Riverhead Fire Marshal and Chief Hegermiller, Riverhead Police Department.

THE VOTE

Sanders Yes No Blass Yes No
Densieski Yes No Lull Yes No
Kozakiewicz Yes No

THE RESOLUTION WAS WAS NOT
THEREUPON LULL ADOPTED

September 16, 2003

TOWN OF RIVERHEAD

Resolution # 1053

ACCEPTS OFFER OF SALE OF DEVELOPMENT RIGHTS (AVERY YOUNG)

COUNCILMAN DENSIESKI offered the following resolution, which was seconded

by COUNCILWOMAN SANDERS :

WHEREAS, the Riverhead Farmland Preservation Committee ("the Committee") has received an offer for the sale of development rights from Avery Young, consisting of approximately 54 acres of real property located on the northerly side of Main Road, Aquebogue, New York, such real property more particularly described as Suffolk County Tax Map Number 0600-67-3-17, which parcel is zoned Agriculture A; and

WHEREAS, the Committee has commissioned an appraisal of the value of development rights inherent in the subject real property; and

WHEREAS, the Committee has assessed the subject real property with respect to the criteria provided in the Agricultural Preservation Law and has formally recommended that the Town Board of the Town of Riverhead consider the purchase of development rights from this property; and

WHEREAS, the Town Board has carefully considered the merits of the offer of sale of development rights, the report of the Peconic Land Trust, the appraisal of development rights by Given Associates, the report of the Farmland Preservation Committee, the criteria set forth in the agricultural preservation law and all other pertinent planning, zoning and environmental information; and

WHEREAS, the Town Board finds that the acquisition of the development rights on the subject parcel is the best alternative for the protection of community character of all reasonable alternatives available to the Town.

NOW THEREFORE BE IT RESOLVED, that the Riverhead Town Board hereby accepts the offer of sale of development rights from the subject real property of Avery Young., pursuant to Chapter 14 and Chapter 44, Section 44-5 B(2) of the Code of the Town of Riverhead; and be it further

RESOLVED, that the Town Board hereby authorizes the Supervisor to execute a contract for purchase of development rights from the subject property in an amount not to exceed Thirty-three thousand dollars per acre (\$33,000.00); and be it further

RESOLVED, that the Town Clerk be and is hereby authorized to forward a certified copy of this resolution to Susan Grun, PO Box 389, Riverhead, New York 11901; the Farmland Preservation Committee; Peconic Land Trust, Attn: Julie Westnofske, 296 Hampton Road, P.O. Box 1776, Southampton, New York, 11968; the Planning Department; the Assessor's Office; the Tax Receiver's Office; the Accounting Office and the Office of the Town Attorney.

COUNCILWOMAN BLASS OFFERED THE RESOLUTION TO BE AMENDED, SECONDED BY COUNCILMAN LULL. ALL MEMBERS IN FAVOR OF AMENDING THE RESOLUTION.

THE VOTE

Sanders	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No	Blass	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No
Densieski	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No	Lull	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No
			Kozakiewicz	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No

THE RESOLUTION WAS WAS NOT
THEREUPON DULY ADOPTED

9/16/03

TOWN OF RIVERHEAD

Resolution # 1054

**ADOPTS A LOCAL LAW TO REPEAL AND REPLACE CHAPTER 90 ENTITLED,
"SPECIAL EVENTS" OF THE RIVERHEAD TOWN CODE**

COUNCILWOMAN SANDERS offered the following resolution, was seconded by

COUNCILMAN DENSIESKI

WHEREAS, the Town Clerk was authorized to publish and post a public notice to hear all interested persons to consider a local law to repeal and replace Chapter 90 entitled, "Special Events" of the Riverhead Town Code; and

WHEREAS, a public hearing was held on the 3rd day of September, 2003 at 7:25 o'clock p.m. at Town Hall, 200 Howell Avenue, Riverhead, New York, the date, time and place specified in said public notice, and all persons wishing to be heard were heard.

NOW THEREFORE BE IT RESOLVED, that a local law to repeal and replace Chapter 90 entitled, "Special Events" of the Riverhead Town Code is hereby adopted as specified in the attached notice of adoption; and be it further

RESOLVED, that the Town Clerk be and is hereby authorized to publish the attached notice of adoption once in the Traveler Watchman, the official newspaper for the Town of Riverhead and to post same on the signboard at Town Hall; and be it further

RESOLVED, that the Town Clerk be and is hereby authorized to forward a certified copy of this resolution to the Riverhead Building Department; Bruce Johnson, Riverhead Fire Marshal; Chief Hegermiller, Riverhead Police Department and the Office of the Town Attorney.

THE VOTE
Sanders Yes ___ No ___ Blass Yes ___ No ___
Densieski Yes ___ No ___ Lull Yes ___ No ___
Kozakiewicz Yes ___ No ___
THE RESOLUTION WAS WAS NOT ___
~~THEREUPON DULY ADOPTED~~

**TOWN OF RIVERHEAD
NOTICE OF ADOPTION**

PLEASE TAKE NOTICE, that the Town Board of the Town of Riverhead adopted a local law to repeal and replace Chapter 90 entitled, "Special Events" of the Riverhead Town Code at its regular meeting held on September 16, 2003.

A copy of the entire text of the adopted local law may be reviewed at the Office of the Town Clerk, 200 Howell Avenue, Riverhead, New York, between the hours of 8:30 a.m. and 4:30 p.m., Monday through Friday.

Dated: Riverhead, New York
September 16, 2003

**BY ORDER OF THE TOWN BOARD
OF THE TOWN OF RIVERHEAD**

BARBARA GRATTAN, Town Clerk

Chapter 90**SPECIAL EVENTS**

- § 90-1. Repealer.
- § 90-2. Definitions.
- § 90-3. Licensing.
- § 90-4. Conditions for granting permit.
- §90-5. Review of application; public hearings; approval or denial of permit.
- § 90-6. Application fees.
- § 90-7. Modification or recession of permit.
- § 90-8. Other approvals.
- § 90-9. Alcoholic beverages.
- § 90-10. Persons prohibited from attending.
- § 90-11. Prohibited conduct.
- § 90-12. Prohibited exhibitions.
- § 90-13. Hours.
- §90-14. Severability.
- § 90-15. Penalties for offenses.

GENERAL REFERENCES

Alcoholic beverages - See Ch. 46.

Sunday activities - See Ch. 93

Fire Prevention - See Ch 64

Outdoor Assembly - See Ch 83

§ 90-1. Repealer.

The Shows and Exhibitions Ordinance of the Town of Riverhead, adopted by the Town Board of the Town of Riverhead during codification; see Chapter 1, General Provisions, Article II, and any subsequent amendments thereto, is hereby repealed. All rules and regulations of the Town of Riverhead or any agency, department or board thereof inconsistent herewith are hereby repealed as of the effective date of this chapter

§ 90-2. Definitions.

Unless otherwise expressly stated, the following terms shall, for the purposes of this chapter, have the meanings set forth below:

AMBULANCE CHIEF – The Chief of the Riverhead Volunteer Ambulance Corps.

CHIEF OF POLICE -- The Chief of Police of the Town of Riverhead.

FIRE CHIEF – The Fire Chief of the fire district in which the planned event shall be located.

FIRE MARSHAL--The Fire Marshal of the Town of Riverhead.

PERSON -- Any individual, firm, partnership, association, corporation, company or organization of any kind, including a charitable, religious, membership, hospital or not-for-profit corporation.

SPECIAL EVENT – Any form of entertainment, eight (8) weeks duration or less, open to the public with or without an admission fee and held on a one-time or occasional basis, which may include, but not be limited to, for example, carnivals, circuses, fairs, bazaars and outdoor shows, horse shows or exhibitions, concerts, road rallies and parades. A special event will not include any activity conducted at a permanent facility which has a valid USE Permit covering such activity. A special event shall not include any activity having less than 100 spectators at any one time during the duration of the event. Special event with less than 100 spectators expected shall apply for necessary permits under Town Code Chapter 83 and/or Town Code Chapter 64. A special event includes, but is not limited to, a temporary and exclusive use by any person of any of the following events or combination thereof; with a maximum expected attendance of more than 100 persons at any one time;

- (1) Use of amusement devices;
- (2) Carnivals or circuses, including any exhibition involving amusement attractions or rides, spectacles, animals, side shows, games and the like.
- (3) Use of inflatable devices in excess of four feet in diameter, including any hot air balloons or any other inflatable object;
- (4) Noise disturbances as defined and regulated under Chapter 81 of this code, including activities for which a variance has been granted;
- (5) Use of powered equipment requiring connection to public power supplies or separate generator or power supply equipment, including;
 - (i) heating, cooling, refrigerating or cooking devices;
 - (ii) sound amplification, public address, loud speaker, audio, video or television systems;

- (6) Racing or athletic competitions and uses including motor vehicle racing or ¹⁹³⁴ running marathons, cross country, bicycle, moped, skateboards, roller blades, or any other contest or exhibition that is competitively times, or speed related;
- (7) Sales of alcohol beverages, including any activity requiring a special designated permit or other permit under the NYS Liquor Authority;
- (8) Sales of goods and merchandise, including food, clothing, supplies, equipment, concession, souvenirs, balloons, candy, jewelry or any other similar items offered for sale;
- (9) Use of permanent or temporary structures, including stages, booths, canopies, tents, awnings, risers, bleachers, fences, partitions, stands, or similar constructions;

Special event shall not include (i) the use of public space by governmental agencies acting within the scope of their authority or (ii) authorized uses in the public space permitted by other chapters of this title.

TOWN -- The Town of Riverhead.

TOWN CLERK -- The Town Clerk of the Town of Riverhead.

§ 90-3. Licensing.

- A. Written permit required.
 - (1) Special Event Short Form application – small gathering. Where 100 to 1,000 spectators are expected at any one time during the duration of the event and the event duration is 14 hours or less per calendar day, no person shall use, allow, let or permit property to be used for a special event unless a special event permit has been issued by the Town Board of the Town of Riverhead.
 - (2) Special Event Long Form – large gathering. Where more than 1,000 spectators are expected at any one time during the duration of the event or the event duration is more than 14 hours per calendar day, no person shall use, allow, let or permit property to be used for a special event unless a special event permit has been issued by the Town Board of the Town of Riverhead.
- B. Special Event Short Form Application shall be filed at least forty (40) days prior to the special event. Special Event Long Form Application shall be filed at least one-hundred twenty (120) days [prior to the special event. Application for such permit shall be on the form provided by the Town Clerk, addressed to the Town Board and filed with the office of the Town Clerk in accordance with the above filing dates based on the type of special event. The Town Board, in its discretion, may provide for an expedited review for an special events permit under this Chapter.
- C. Information and material to be submitted with completed Special Event Short Form Application. Such application shall include the following written material:
 - (1) The name, age and address of the applicant; if the applicant is a corporation, the name of the corporation and the names and addresses of directors and officers of the corporation; if the applicant does not reside in Suffolk County, the name, address and phone number of any agent, who shall be a natural person and shall reside or have a place of business in the County of Suffolk and who shall be authorized to and shall agree by verified statement to accept notices or summonses issued with respect to violations of any law, ordinances, rules or regulations.

- (2) The name and address of the record owner of the subject property or ¹⁹³⁵ properties and the nature and interest of the applicant in the property; proposed use of town or other publicly owned property; proposed dates and hours of the special event, including setup and shutdown times; expected maximum number of persons intended to use the property at one time and collectively, including organizers, employees, vendors, exhibitors and spectators; the expected number of automobiles and other vehicles intended to use the property at one time and collectively; the purpose of the event, describing in detail the nature of the activities to be carried on and the admission fee to be charged, if any; and the name of groups, organizations, charities or individuals who shall benefit from the proceeds of the event.
- (3) A plan and drawing showing the size of the property; the streets or highways abutting said property; the size and location of any existing building, buildings or structures or of any proposed building, buildings or structures or signs to be erected for the temporary event; the location of the stage or tents, if any, proposed to be erected; the designated areas of use for spectators, exhibitors, vendors, employees, and organizers; the location of all exits; the location of all fire extinguishers and other fire safety equipment; and the location of all temporary utilities to be installed for the event.
- (4) A plan and drawing showing the layout of any parking area for automobiles and other vehicles and the means of ingress and egress to such parking area. Such parking area shall provide one parking space for every four persons in attendance and shall be in accordance with the Fire Marshal's setback guidelines.
- (5) The name, address and telephone number of the person(s) who will be engaged in the preparation and sale of food.
- (6) A plan for the use of live music, loudspeakers, horns, or other sounds which will be used, if any, and the type and location of speakers and other audio equipment.
- (7) The name and address of the security company, if any, which will work on the premises, and a description of the duties to be performed, subject to the approval of the Chief of Police.
- (8) A description of the communications plan to be utilized by the event organizer to facility command and control of all routine and emergency activities related to the event, subject to approval by the Chief of Police and Fire Marshal.
- (9) A description of tents or other temporary structures, camping or housing facilities to be available, if any, and a plan showing the intended number and location of them, compliance with the applicable requirements of the NFPA Life Safety Code (NFPA 101); the NFPA Temporary Membrane Structures/Tents (NFPA 102) and the Fire Code of New York State.

D. Information and material to be submitted with completed Special Event Long Form Application. Such application shall include the following written material:

- (1) The name, age and address of the applicant; if the applicant is a corporation, the name of the corporation and the names and addresses of directors and officers of the corporation; if the applicant does not reside in Suffolk County, the name, address and phone number of any agent, who shall be a natural person and shall reside or have a place of business in the County of Suffolk and who shall be authorized to and shall agree by verified statement to accept notices or summonses issued with respect to violations of any law, ordinances, rules or regulations.

- (2) The name and address of the record owner of the subject property or ¹⁹³⁶properties and the nature and interest of the applicant in the property; proposed use of town or other publicly owned property; proposed dates and hours of the special event, including setup and shutdown times; expected maximum number of persons intended to use the property at one time and collectively, including organizers, employees, vendors, exhibitors and spectators; the expected number of automobiles and other vehicles intended to use the property at one time and collectively; if there are animals, the approximate number and types of animals, the name, address and telephone number of the contractor providing and/or transporting the animals, the storage and provisions for disposal of all animal wastes; the purpose of the event, describing in detail the nature of the activities to be carried on and the admission fee to be charged, if any; and the name of groups, organizations, charities or individuals who shall benefit from the proceeds of the event.
- (3) A plan and drawing showing the size of the property; the zoning district in which it is located; the streets or highways abutting said property; the size and location of any existing building, buildings or structures or of any proposed building, buildings or structures or signs to be erected for the temporary event; the location of the stage or tents, if any, proposed to be erected; the designated areas of use for spectators, exhibitors, vendors, employees, and organizers; the location of all exits; the location of all fire extinguishers and other fire safety equipment; and the location of all temporary utilities to be installed for the event.
- (4) An Environmental Impact Study, if so required by the Town Attorney.
- (5) A plan and drawing showing the method to be used for the disposal of sanitary waste and sewage, subject to approval by the Town of Riverhead and Suffolk County Health Department.
- (6) A plan and drawing showing the method to be used for the supply, storage and distribution of water, subject to approval by the Town of Riverhead and Suffolk County Health Department.
- (7) A plan and drawing showing the layout of any parking area for automobiles and other vehicles and the means of ingress and egress to such parking area. Such parking area shall provide one parking space for every four persons in attendance and shall be in accordance with the Fire Marshal's setback guidelines.
- (8) Provisions to dispose of any garbage, trash, rubbish or other refuse, subject to approval by the Town of Riverhead and Suffolk County Health Department.
- (9) The name, address and telephone number of the person(s) who will be engaged in the preparation and sale of food.
- (10) A plan for the use of live music, loudspeakers, horns, or other sounds which will be used, if any, and the type and location of speakers and other audio equipment.
- (11) A plan for the use of lighting, if any, and the type and location of such equipment.
- (12) The name and address of the security company, if any, which will work on the premises, and a description of the duties to be performed, subject to the approval of the Chief of Police.
- (13) A description for fire protection and a map specifying the location of fire lanes and water supply for fire control, subject to approval of the Fire Chief and Fire Marshal.
- (14) A copy of the completed application filed with the Suffolk County Department of Health – Emergency Medical Services. The Town Board may require applicant to contract for its own medical and or ambulance services.

- (15) A description of the communications plan to be utilized by the event organizer to facility command and control of all routine and emergency activities related to the event, subject to approval by the Chief of Police and Fire Marshal.
- (16) A description of tents or other temporary structures, camping or housing facilities to be available, if any, and a plan showing the intended number and location of them, compliance with the applicable requirements of the NFPA Life Safety Code (NFPA 101); the NFPA Temporary Membrane Structures/Tents (NFPA 102) and the Fire Code of New York State.
- (17) A plan demonstrating that the event shall be handicap accessible to the extent practical. The applicant shall provide handicap accessibility for restroom facilities and adequate handicapped parking as close to the event as practical.
- (18) If any type of banner is to be displayed adjacent to a town, county or state road, the applicant shall include the size of the banner, location of the banner and the dates that it will be displayed and submit approvals from the appropriate County and State agencies.
- (19) A plan describing the rehabilitation of the event site to its original condition, including but not limited to rubbish and trash removal, removal of all temporary structures and restoration of all landscaping and other public property to a condition comparable to that prior to the event.

§ 90-4. Conditions for granting permit.

- A. Prior to the issuance of a permit, the permittee shall furnish the town with written authorization to permit the town or its lawful agents to enter the subject property for the purpose of conducting an initial site inspection and a pre-event inspection for the protection of health, safety and welfare of citizens of the Town of Riverhead.
- B. The applicant shall file with the Town Board before obtaining such license a certificate of public liability insurance covering the applicant and the Town of Riverhead for personal injuries, comprehensive general liability in an amount satisfactory to the Town Attorney, which policy shall name the town as an additional insured and shall be noncancellable without prior written notice to the town. Said insurance policy shall be approved as to form, sufficiency and limits of coverage by the Town Attorney.
- C. Where the special event will impact the health, safety and welfare, as a condition of the granting of the permit, the Town Board may require the permittee to reimburse the town for costs of police, ambulance protection and/or other Town services as may be deemed necessary by the Town Board to adequately and safely control and protect the persons attending the event, the event area and traffic in and around the area of the event. In no event, however, will the Town be obligated to provide police, ambulance protection or other Town services. Costs for such police, ambulance protection and/or other services provided by Town employees in processing the permit application shall include those over and above routine staffing, including costs for overtime and for the hiring of special police officers and or emergency medical services personnel. The estimated costs for services shall be provided to the applicant and the Town Board by written report from the Chief of Police, Ambulance Chief, Fire Marshal or other Town Department Head prior to the issuance of the permit. Based on the number of people, date of the event, the time of the event and the location of the event, the applicant shall be required to reimburse the Town for the cost of police to ensure public health and safety through the smooth flow of traffic in and around the area of the event. The applicant may be required to pay these fees prior to the event.

D. The Town Board may require applicant to provide a letter of credit, bond or other suitable security instrument to secure compliance with conditions in the permit and to insure a adequate clean up of the property after the event. The Town Board shall set the amount by resolution, and no permit shall be issued until the security has been provided to the Town Clerk. If the applicant fails to honor the permit conditions or does not clear the property of debris seven (7) days of mailing of written notice by return-receipt requested mail, the Town may use such portion of the security as is required to remedy the situation.

E. Permit available on premise. The special event permit issued hereunder shall be displayed on the premise during the special event and shall available for inspection by a police officer or other enforcement officer of the Town of Riverhead upon request of such officer.

F. The Town may issue a permit upon such other reasonable conditions necessary to ensure compliance with this law and for the general protection of the health, safety and welfare of the persons and property in the town.

§90-5. Review of application; approval or denial of permit.

A. All applications for a permit shall be reviewed by the Town Board, Town Attorney, Chief of Police and Fire Marshal. The Town Attorney, Chief of Police and Fire Marshal shall submit a written report to the Town Board explaining any issues and/or concerns that must be addressed concerning the application. The Fire Marshal shall obtain such further reports from local public safety organizations, including ambulance and fire districts, as appropriate. The Chief of Police shall also provide a written estimate of additional police services that shall be necessary to adequately protect the public during the event. The Town Board may also request an advisory report from the Planning Board and from any other advisory board whose expertise and evaluation may be appropriate.

B. In determining whether to approve or deny an application, the Town Board shall consider the information provided in the application and such other information as may be available, including but not limited to:

- (1) The Environmental Impact Study
- (2) Impact of the event on the safe and orderly movement of traffic within and contiguous to the event.
- (3) Need for the town to police such event, and whether the numbers of police officers assigned to properly police such event will prevent the town from providing adequate police protection to the remainder of the Town.
- (4) Impact of the event on fire and police protection and ambulance service to the areas contiguous to the event and to the town in general.
- (5) Impact of the event on the movement of fire-fighting equipment or ambulance service to the town or to areas contiguous to the event.
- (6) Impact of the event on the general health, safety and welfare of the Town as identified through the State Environmental Quality Review process pursuant to New York State Code of Rules and Regulations, Part 6-17.
- (7) Verification that there are no outstanding violations on the property at which the event will be held or any outstanding or unsatisfied conditions of a town agency approval, including but not limited to the Planning Board or the Zoning Board of Appeals.

- (8) Verification that the information contained in the application is not found¹⁹³⁹ to be false or nonexistent in any material detail.
- (9) Verification that the grant of the permit would not violate any existing covenants on the property.
- (10) If one or more events are scheduled for the same date that are within a half a mile radius of each other, the Town Board will determine if there are adequate resources for all these events. If there are not sufficient resources to ensure public health and safety the Town Board shall deny one or more permits if the impacts of the vents cannot be mitigated. When deciding which event to deny the Town Board shall consider the following:
 - a. Whether the event is recurring.
 - b. Whether this recurring event has been subject to a violation within the last three years.
 - c. The date the permit application was submitted to the Town Clerk.
 - d. If events occurred the prior calendar year, the Town Board shall consider what their impact was on that area of the Town.
- (11) A donation to one or more local charities.
- (12) If an applicant is requesting a special event permit that was held he previous year, verification must be submitted from those charities listed on the previous application.

D. If permission to hold a special event is granted the permit may set forth the maximum number of persons permitted to attend the event. The Town Board, in determining the maximum limit, shall take into consideration the capacity of the site, the facilities to be available and the availability of public highway and other means of transportation to and from the site.

E. A special event permit is not transferable and shall expire at the close of the event for which it is issued.

§ 90-6. Application fees.

A. The application for a permit shall be accompanied by an application fee. The application fees for events shall be \$250.00 for a small gathering as defined by Section 90-3A-1 and \$500.00 for a large gathering as defined by Section 90-3A-1; unless waived at the discretion of the Town Board. Application fees shall be collected by the Town Clerk.

B. Any application that is not filed in accordance with section 90-3(B) of this Chapter shall be subject to a late filing fee of \$500.00 a small gathering as defined by Section 90-3A-1 and \$1,000.00 for a large gathering as defined by Section 90-3A-1; unless waived at the discretion of the Town Board. Application fees shall be collected by the Town Clerk.

§ 90-7. Modification or rescission of permit.

If, after a permit is issued, the Town Board determines that any of the representations and/or statements contained in the application are materially inaccurate or any of the conditions of the permit have not been complied with, the Town Board may serve the permittee's agent, a Notice of Rescission of Special Permit specifying the manner in which the Permitted has not complied with the terms of its permit and/or identifying the incorrect information supplied in the application. The Town Board may for good cause modify or rescind such permit, absolutely or upon conditions.

§ 90-8. Other approvals.

A. The provisions of this chapter are not exclusive, and applicant remains subject to all other applicable governmental permits and approvals as may be required, including but not limited to, approvals/permits from the Suffolk County Department of Health, the New York State Department of Health and approvals/permits for tents, fireworks and any further permit(s) as may be required for animal shows, carnivals, circuses and similar events.

§ 90-9. Alcoholic beverages.

The applicant remains subject to the provisions of Chapter 46 of the Code of the Town of Riverhead, except upon waiver granted by the Town Board. Applicant planning to serve alcohol must receive necessary permits from NYS Liquor Authority.

§ 90-10. Persons prohibited from attending.

It shall be unlawful for the owner, proprietor, manager or person in charge of any place licensed under the provisions of this chapter, or for any employee of said place, to harbor, admit, receive or permit to be or remain in and about any such place any lewd or dissolute person, any drunken or unruly person or any person whose conduct tends in any way to corrupt the public morals or create a public safety hazard.

§ 90-11. Prohibited conduct.

A. It shall be unlawful for any person to conduct himself in an unruly manner or to use any profane, obscene or indecent language in or about any place licensed under the provisions of this chapter.

B. Attendance at a special event in excess of the attendance allowed pursuant to the permit shall be prohibited. Applicants allowing excess attendance which requires unanticipated police, Fire Marshal, fire protection, ambulance and/or EMS services shall be responsible to reimburse the public safety agency for services and fees incurred.

§ 90-12. Prohibited exhibitions and sales.

- A. It shall be unlawful to give or permit the giving of any entertainment or exhibition of a lewd, suggestive, vulgar or immoral type or to use therein any indecent or obscene language or to behave in any manner tending to corrupt the public morals.
- B. It shall be unlawful to sell or permit the selling of any merchandise of a lewd, suggestive, vulgar or immoral type that in any manner tends corrupt the public morals.

§ 90-13. Hours.

- A. No exhibition, performance for hire, carnival, carrousel, bazaar, open-air show or place of amusement shall be open to any child under the age of eighteen (18) years between the hours of 9:00 p.m. until 9:00 a.m. of the succeeding day unless accompanied by his parents or a person over twenty-one (21) years of age.
- B. No exhibition, performance for hire, carnival, circus, carrousel, bazaar, open-air show or place of amusement shall be open any day between the hours of 12:01 a.m. and 9:00 a.m. of the succeeding day, unless expressly waived by the Town Board in the Special Event Permit.

§90-14. Severability.

If any clause, sentence, paragraph, subdivision, section or other part of this Local Law shall for any reason be adjudged by any court of competent jurisdiction to be unconstitutional or otherwise invalid, such judgment shall not affect, impair, or invalidate the remainder of this local law, and it shall be construed to have been the legislative intent to enact this local law without such unconstitutional or invalid parts therein.

§ 90-15. Penalties for offenses.

A violation of any of the provisions of this chapter shall, upon conviction thereof, be punishable by a fine of not less than two-hundred fifty dollars (\$250.00) nor more than one thousand dollars (\$1,000.00) for each offense or by imprisonment for a period not exceeding thirty (30) days, or by both such fine and imprisonment. In addition to any fines imposed hereunder.



***SPECIAL EVENTS INSTRUCTION SHEET
SHORT FORM***

TOWN OF RIVERHEAD, TOWN CLERK'S OFFICE

Information and material that must be submitted with the completed application, pursuant to:
Town Code Chapter 90 Shows & Exhibitions

1. Application **MUST** be submitted 40 days in advance of the event. Notarization completed where applicable.
2. Filing fee of \$250.00 per event application. **Late filing fee \$500.00.**
3. Comprehensive liability insurance policy naming Town of Riverhead as additional insured in the amount set by Town Attorney.
4. Plans or drawings showing event location/layout.
5. Letter of non-for-profit for waive of fee.
6. ***No blanks*** - if not applicable indicate N/A.

OTHER PERMITS REQUIRED

Beverage and/or food service connected with event, a separate application is to be filed with Suffolk County Department of Health Services at the Riverhead County Center, 631-852-2067.

Department of Labor; (carnivals; tents; outdoor sales; bleachers, etc.) (516) 228-3929

SC EMS – Mass gathering for events with expectancy attendance of 5,000 or more. (631) 853-5800

NYS Liquor Authority for temporary beer/wine license.



TOWN OF RIVERHEAD - CHAPTER 90-3A-1 APPLICATION
Application Fee \$250.00 ~ SPECIAL EVENT - SHORT FORM
(Note: Fee doubled for late filing)
Pursuant to Chapter 90 ~ Code of the Town of Riverhead

Date of Application: _____

1. Applicant: _____

Address: _____

Mailing Address: _____

Telephone No.: _____ Fax No: _____

2. State individual, partnership, corporation, or not-for-profit: _____
If not-for-profit, attach IRS letter or ID number.

3. If partnership, names of all persons having an interest in the partnership: _____

4. If corporation, names & addresses of officers and directors, attach additional page if necessary: _____

5. If corporation, names of each stockholder together with the number of shares of capitol stock held by each: _____

6. Special event information
Proposed location of event (street address and town): _____

Property owner (name, address and phone #): _____

Date(s) of event: _____ Rain date(s): _____

Hours of operation: _____

Fully describe type of seasonal event: (attach a site diagram) _____

Expected total daily attendance: _____ Maximum at any one time: _____

Maximum number of visitor vehicles expected to be parked at event: _____

Other activities planned during event: (check all that apply) food concession _____ fireworks _____

Crafts/sales _____ carnival rides _____ live entertainment _____ animal rides/petting zoo _____

- 7. Name & address of liability insurance company: _____
- 8. Permit Fee: \$ _____
- 9. Attach vendor list for food and/or merchandise vendors. (may be provided 2 weeks prior to event date)
- 10. Name of security company if applicable: _____

I make this application under penalty and swear to the truth herein. Any representations and/or statements in this application that are found to be materially inaccurate may result in denial of permit or revocation of permit.

Applicant signature

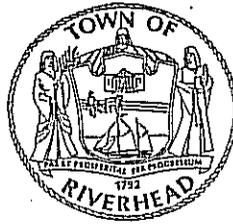
STATE OF NEW YORK: COUNTY OF SUFFOLK SS:

_____ being duly sworn deposes and says that I am the applicant above-named applicant and that I make this affidavit for the purpose of obtaining from the Town a license to conduct _____ as required by ordinance of the Town of Riverhead, regulating conduct of persons therein, defining offenses and providing penalties for violation thereof. I have personal knowledge of the matters stated in the foregoing application and its attachments and therein contained are true.

Sworn to before me this _____ day of _____ 200____ Notary Public _____

NOTE: Copy of site layout and insurance certificate policy MUST accompany this application BEFORE approval will be considered. Application shall be responsible for providing adequate solid waste receptacles and the collection, containment and removal of any and all solid waste and other debris accumulation at the location of said event immediately upon its completion or as soon thereafter as may be practical.

APPROVAL(int. & date):
 Town Attorney _____
 Chief of Police _____
 Fire Marshal _____



***SPECIAL EVENTS INSTRUCTION SHEET
LONG FORM***

TOWN OF RIVERHEAD, TOWN CLERK'S OFFICE

Information and material that must be submitted with the completed application, pursuant to:
Town Code Chapter 90 Shows & Exhibitions

1. Application **MUST** be submitted 120 days in advance of the event. Notarization completed where applicable.
2. Filing fee of \$500.00 per event application. **Late filing fee \$1,000.00.**
3. Comprehensive liability insurance policy naming Town of Riverhead as additional insured in the amount set by Town Attorney.
4. Plans or drawings showing event location/layout, parking plan.
5. Letter of non-for-profit for waive of fee.
6. **No blanks** - if not applicable indicate N/A.

OTHER PERMITS REQUIRED

Beverage and/or food service connected with event, a separate application is to be filed with Suffolk County Department of Health Services at the Riverhead County Center, 631-852-2067.

Department of Labor; (carnivals; tents; outdoor sales; bleachers, etc.) (516) 228-3929

SC EMS – Mass gathering for events with expectancy attendance of 5,000 or more. (631) 853-5800

NYS Liquor Authority for temporary beer/wine license.



TOWN OF RIVERHEAD - CHAPTER 90-3A-(2) APPLICATION 1946
Application Fee \$500.00 ~ SPECIAL EVENT - LARGE GATHERING - (Part A)

(Note: Fee doubled for late filing)

Pursuant to Chapter 90 ~ Code of the Town of Riverhead

Date of Application: _____

1. Applicant: _____

Address: _____

Mailing Address: _____

Telephone No.: _____ Fax No: _____

2. State individual, partnership, corporation, or not-for-profit: _____
If not-for-profit, attach IRS letter or ID number.

3. If partnership, names of all persons having an interest in the partnership: _____

4. If corporation, names & addresses of officers and directors, attach additional page if necessary: _____

5. If corporation, names of each stockholder together with the number of shares of capitol stock held by each: _____

6. *Special event information*
 Proposed location of event (street address and town): _____

Property owner (name, address and phone #): _____

Date(s) of event: _____ Rain date(s): _____

Hours of operation: _____

Fully describe type of seasonal event: *(attach a site diagram)* _____

Expected total daily attendance: _____ Maximum at any one time _____

Maximum number of visitor vehicles expected to be used/parked at event: _____

Other activities planned during event: (check all that apply) food concession _____ fireworks _____

crafts/sales _____ carnival rides _____ live entertainment _____ animal rides/petting zoo _____

- 7. Name & address of liability insurance company: _____
- 8. Permit Fee; \$ _____
- 9. Attach vendor list for food and/or merchandise vendors. (may be provided 2 weeks prior to event date)
- 10. Name of security company, if applicable: _____

I make this application under penalty and swear to the truth herein. Any representations and/or statements in this application that are found to be materially inaccurate may result in denial of permit or revocation of permit.

Applicant signature

STATE OF NEW YORK: COUNTY OF SUFFOLK SS:

_____ being duly sworn deposes and says that I am the applicant above-named applicant and that I make this affidavit for the purpose of obtaining from the Town a license to conduct _____ as required by ordinance of the Town of Riverhead, regulating conduct of persons therein, defining offenses and providing penalties for violation thereof. I have personal knowledge of the matters stated in the foregoing application and its attachments and therein contained are true.

Sworn to before me this _____ day of _____ 200____ Notary Public _____

NOTE: Copy of site layout and insurance certificate policy MUST accompany this application BEFORE approval will be considered. Application shall be responsible for providing adequate solid waste receptacles and the collection, containment and removal of any and all solid waste and other debris accumulation at the location of said event immediately upon its completion or as soon thereafter as may be practical.

APPROVAL(int. & date):
 Town Attorney _____
 Chief of Police _____
 Fire Marshal _____



**TOWN OF RIVERHEAD - CHAPTER 90-3A-(2) APPLICATION
SPECIAL EVENT - LONG FORM (Part B)**

**** SUBMIT PLANS, DRAWINGS & COMPLETE THE FOLLOWING APPLICATION:**

**** attach additional page if necessary**

Size of property: _____

Zoning District: _____

Abutting Streets: _____

Existing & proposed buildings: _____

Signs or structures (including stages or tents): _____

Access roads: _____

Areas of assembly for spectators, vendors, exhibitions, employees, organizers: _____

Exits: _____

Fire extinguishers, fire safety equipment: _____

Location of fire lanes: _____

Location of water supply for fire control: _____

Location of temporary utilities: _____

Location of supply, storage, distribution of water: _____

Parking layout, including automobiles, trailers, other vehicles and ingress and egress from parking areas:

Lighting (including type & location): _____

Loudspeakers, horns, music, other audio equipment: _____

Name & address of security service & proposed duties: _____

Emergency medical facilities: _____

Temporary housing facilities: _____

Name & address of caterers, food, beverage supplies: _____

Method to dispose of garbage and sanitary waste: _____

Method to dispose of animal waste, if animals included: _____

If applicant is a corporation, names and addresses of directors and officers: _____

SUBMIT DOCUMENTATION (as applicable)

1. Copies of any covenant, easements or other restrictions on the property.
2. Original owner's endorsement, if applicable, disclosure affidavit.
3. Authorization for Town personnel to enter property.

7. During the 12 months before the following of this application, have any of the following individuals made campaign contributions exceeding \$100 in total, in cash or in kind, to members of the Town Board or political committees designated to accept donations on their behalf:

	Yes	No
1. Owner	_____	_____
2. Applicant	_____	_____
3. Agent for owner or applicant	_____	_____
4. Attorney	_____	_____
5. Other	_____	_____

If the answer to Question 7 is yes, Town Code Chapter 90 require that the information be provided below:

Name: Title: Owner, Agent, Attorney, other: Amount:

Signature

Sworn to before me this _____ day of _____ 200_____

Notary Public _____

- A. For the purpose of this disclosure, an official of the State of New York or an official or employee of either the Town of Riverhead or the County of Suffolk shall be deemed to have an interest in the applicant and/or owner when that official or employee, their spouse, brothers, sisters, parents, children, grandchildren or the spouse of any of them
- a. Is the applicant the owner;
 - b. Is an officer, director, partner or employee of the applicant or owner;
 - c. Legally or beneficially owns or controls stock of a corporate applicant or owner, or is a member of a partnership or association applicant or owner; or
 - d. Is a party to an agreement with the applicant or owner, express or implied, whereby said official or employee may receive any payment or other benefit, whether or not for services rendered, dependent or contingent upon the favorable approval of such application. Ownership of less than five percent of the stock of a corporation whose stock is listed on the New York Stock or American Stock Exchange shall not constitute an interest for the purpose of this disclosure.

INSPECTION AUTHORIZATION
(TO BE SIGNED BY PROPERTY OWNER)

1953

_____ owner of property
located at _____ authorized Town
employees and officials to enter my property to make inspections necessary in connection with
this application for a special events permit

Signature

Sworn to before me this
_____ day of _____ 200_____

Notary Public _____

Chapter 90 Application Site & Event Plan Checklist

1954

		Attached	
		Yes	No (explain)
1.	Event Description and summary	_____	_____
2.	Sanitary waste and sewage disposal plan.	_____	_____
3.	Supply, storage and distribution of drinking water plan.	_____	_____
4.	Parking and traffic plan.	_____	_____
5.	Signage plan.	_____	_____
6.	Trash, garbage rubbish or refuse removal plan.	_____	_____
7.	List showing name, address and phone of all food vendors and location made for same.	_____	_____
8.	List of all music, loud speakers, audio equipment and location on site plan.	_____	_____
9.	A security plan. (approval by Police Chief required)	_____	_____
10.	A fire protection plan. (approval by Fire Marshal required)	_____	_____
11.	A communication plan. (approval by Police Chief and Fire Marshal required)	_____	_____
12.	An EMS/Ambulance treatment/transportation plan.	_____	_____
13.a.	A description of all tents and temporary structures and location on site plan. (flammability certificate and compliance with NFPA 101, NFPA 102 & NYS Fire Code required.	_____	_____
b.	Engineer's certification, signed and sealed for tents in excess of 1,500 sq. ft.	_____	_____
14.	A handicapped accessibility plan-including parking and bathroom facilities	_____	_____
15.	Site restoration plan.	_____	_____

Other permits required:

- Suffolk County Health Department – Food Vendors
- Suffolk County Health Department – Waste and Sanitary
- Suffolk County Health Department – Emergency Medical Services
- New York State Department of Labor
- New York State Liquor Authority

September 16, 2003

TOWN OF RIVERHEAD

Resolution # 1055

AUTHORIZES THE SUPERVISOR TO EXECUTE AN AMENDMENT TO THE PECONIC LAND TRUST CONTRACT AUTHORIZING THE DESIGN AND IMPLEMENTATION OF A LAND STEWARDSHIP PROGRAM FOR ALL DEVELOPMENT RIGHTS AND OPEN SPACE PARCELS OWNED BY THE TOWN

COUNCILMAN LULL offered the following resolution, was
seconded by
COUNCILWOMAN BLASS

WHEREAS, the Peconic Land Trust ("PLT") is a regional non-profit land conservation organization, organized under §501(c)(3) of the Internal Revenue Code, currently under contract with the Town to provide negotiation services to the Town of Riverhead to acquire development rights; and

WHEREAS the Town of Riverhead is the beneficial owner of development rights on approximately 800 acres of farmland and the Town is the fee simple owner of approximately 50 acres of open space, and

WHEREAS, as stewards of the above mentioned 850 acres, Town Board desires to protect and manage these parcels and any other parcels acquired in 2003 in accordance with the restrictive covenants placed upon these properties and the highest environmental standards, and

WHEREAS the PLT has expertise in designing and implementing land stewardship programs for farmland and open space, and

WHEREAS, the Town wishes to amend the contract dated January 21, 2003 between the Town and PLT to have the PLT design and implement a land stewardship program at the rates agreed to in the contract with a total cost of land stewardship to be set at \$10,000.00 pursuant to the proposal submitted by PLT dated July 24, 2003,

NOW, THEREFORE, it is hereby

RESOLVED the Town Board of the Town of Riverhead authorizes the Supervisor to execute and amendment to the Peconic Land Trust

contract, dated January 21, 2003, authorizing the PLT to design and implement a land stewardship program for development rights and open space parcels owned by the Town of Riverhead pursuant to the proposal submitted by PLT July 24, 2003, and

BE IT FURTHER RESOLVED, that the hourly rates for the stewardship program shall remain the same as detailed in the January 21, 2003 contract and total additional cost of this amendment shall not exceed \$10,000.00. and

BE IT FURTHER RESOLVED, that the Town Clerk is hereby directed to forward a certified copy of this resolution to Hoot Sherman, Peconic Land Trust, 296 Hampton Road, Southampton, NY 11969, Office of the Town Supervisor, the Farmland Select Committee, Planning Department, the Office of the Town Attorney and the Office of Accounting.

COUNCILWOMAN BLASS OFFERED THE RESOLUTION TO BE AMENDED,
SECONDED BY COUNCILMAN LULL.

ALL MEMBERS IN FAVOR OF AMENDING THE RESOLUTION.

THE VOTE

Sanders	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No	Blass	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No
Densieski	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No	Lull	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No
Kozakowicz	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No			

THE RESOLUTION WAS NOT
THEREUPON ADOPTED

09/16/03

TOWN OF RIVERHEAD

Adopted

Resolution # 1056

AUTHORIZES TOWN CLERK TO POST AND PUBLISH PUBLIC NOTICE FOR PUBLIC HEARING REGARDING THE CREATION OF A LOCAL LAW AMENDING CHAPTER 108 OF THE TOWN CODE OF THE TOWN OF RIVERHEAD ENTITLED "ZONING" (Board of Appeals Powers)

COUNCILMAN DENSIESKI offered the following resolution,

which was seconded by COUNCILMAN LULL:

WHEREAS, currently an applicant requesting a variance from the Zoning Board of Appeals must post a sign indicating the time and place of the scheduled public hearing, and

WHEREAS, in addition to posting the property the Town Board desires to ensure that all those potentially affected by the proposed variance be notified directly through the postal service, and

WHEREAS, neighboring municipalities require such notification in connection with variance applications,

NOW THEREFORE BE IT

RESOLVED, that the Town Clerk be and is hereby authorized to publish and post the attached notice of public hearing once in the Traveler-Watchman Newspaper and to post same on the signboard at Town Hall.

THE VOTE

Sanders ✓ Yes ___ No ___ Blass ✓ Yes ___ No ___
 Densieski ✓ Yes ___ No ___ Lull ✓ Yes ___ No ___
 Kozakiewicz ✓ Yes ___ No ___

THE RESOLUTION WAS WAS NOT
 THEREUPON ADOPTED

TOWN OF RIVERHEAD
NOTICE OF PUBLIC HEARING

PLEASE TAKE NOTICE, that a public hearing will be held on the 7th day of October, 2003 at 7:10 p.m., at Riverhead Town Hall, 200 Howell Avenue, Riverhead, New York to consider a proposed local law to amend Chapter 108 of the Riverhead Town Code entitled "Zoning" as follows:

108-76 E. The applicant shall erect a sign giving notice than an application for an appeal or special exception is pending and giving the date, time and place where the public hearing will be held. The sign will be furnished by the Town of Riverhead. It shall not be back more than (10) feet from the property line and shall not be less than two (2) nor more than (6) feet above the grade at the property line. It shall be displayed for a period of not less than seven (7) days immediately preceding the public hearing date or any adjourned date. Further, the applicant shall be required to send notice to the owners of record of every property which abuts the property for which the variance is sought as well as each and every property which is across from any public or private street from the property for which the variance is sought. Such notice shall be made by certified mail, return receipt requested, posted at least seven (7) days prior to the date of the initial public hearing on the application and addressed to the owners at the address listed for them for them on the local assessment roll, in the Assessor's office. The applicant or agent shall file with the Board of Appeals an affidavit that s/he has complied with all the provision of this section, and shall also provide a listing of the names, addresses and tax map numbers for which mail notification was required to the Board reviewing the subject application. No public hearing shall be held unless such affidavit has been filed.

9 / 16 / 03

Adopted

TOWN OF RIVERHEAD
RIVERHEAD SEWER DISTRICT

RESOLUTION # 1057

AUTHORIZING COMMENCEMENT OF LITIGATION REGARDING
REPAIRS TO ROUTE 58 GRAVITY PIPE

COUNCILMAN LULL offered the
following resolution which was seconded by
COUNCILWOMAN SANDERS

WHEREAS, a blockage was discovered in the Route 58 gravity pipe in the vicinity of the construction of Riverhead Bay Motors caused by a breakage in the pipe, and

WHEREAS, emergency repairs have been performed at a cost of \$ 42,998.29 and the District has incurred additional expenses related to the damage and repair; and

WHEREAS, the District believes that the damage to the pipe was caused by W.H.M. Plumbing & Heating Contractors, Inc. in performing work on behalf of Riverhead Bay Motors;

NOW, THEREFORE, BE IT

RESOLVED, that the Town Board of the Town of Riverhead as the governing body of the Riverhead Sewer District hereby authorizes the firm of Smith, Finkelstein, Lundberg, Isler & Yakaboski, LLP. to commence a lawsuit against W.H.M. Plumbing & Heating Contractors, Inc. and Riverhead Bay Motors and any other necessary party to recover the cost to the District to repair the pipe, together with such other relief as may be appropriate; and be it further

RESOLVED, that the Town Clerk shall forward certified copies of this resolution to the Accounting Department, Frank A. Isler, Esq., and Michael Reichel.

THE VOTE

Sanders Yes No Blass Yes No
 Densieski Yes No Lull Yes No
 Kozakiewicz Yes No

THE RESOLUTION WAS ADOPTED

TOWN OF RIVERHEAD

AUTHORIZATION TO DONATE FIXED ASSETS

RESOLUTION # 1058

COUNCILWOMAN SANDERS offered the following resolution, which was seconded by

COUNCILMAN LULL

WHEREAS, computer equipment that has become surplus due to town wide upgrades;
and

WHEREAS, after careful consideration, it is the recommendation of the Accounting Department that this equipment has useful life and be donated to the Riverhead Central School District. The Accounting Department hereby requests that the Town Board authorize this donation.

NOW, THEREFORE BE IT RESOLVED, that the Accounting Department is hereby authorized to donate the following items:

Tag #	Item	Tag #	Item	Tag #	Item	Tag #	Item
23021	Gateway CPU	21863	Gateway Monitor	22102	Gateway Kybd	23635	Gateway Mouse
21811	Gateway CPU	21859	Gateway Monitor	21328	Gateway Kybd	22232	Gateway Mouse
21933	Gateway CPU	22560	Gateway Monitor	22397	Gateway Kybd	23081	Gateway Mouse
21636	Gateway CPU	23071	Gateway Monitor	24371	Gateway Kybd	24138	Gateway Mouse
21520	Gateway CPU	23075	Gateway Monitor	21794	Gateway Kybd	22942	Gateway Mouse
21825	Gateway CPU	22231	Gateway Monitor	23413	Gateway Kybd	22543	Gateway Mouse
21901	Gateway CPU	22591	Gateway Monitor	21365	Gateway Kybd	23299	Gateway Mouse
21868	Gateway CPU	21929	Gateway Monitor	21601	Gateway Kybd	22211	Gateway Mouse
21807	Gateway CPU	21867	Gateway Monitor	23074	Gateway Kybd	22563	Gateway Mouse
21800	Gateway CPU	21135	Gateway Monitor	21362	Gateway Kybd	22981	Gateway Mouse
22932	Gateway CPU	22595	Gateway Monitor	21899	Gateway Kybd	21634	Gateway Mouse
22940	Gateway CPU	21828	Gateway Monitor	23062	Gateway Kybd	24321	Gateway Mouse
21494	Gateway CPU	21871	Gateway Monitor	22371	Gateway Kybd	22094	Gateway Mouse
21900	Gateway CPU	22929	Gateway Monitor	22600	Gateway Kybd	21861	Gateway Mouse
22230	Gateway CPU	21904	Gateway Monitor	23057	Gateway Kybd	24373	Gateway Mouse
23072	Gateway CPU	22588	Gateway Monitor	23053	Gateway Kybd	22551	Gateway Mouse
22936	Gateway CPU	21519	Gateway Monitor	23070	Gateway Kybd	23142	Gateway Mouse
23052	Gateway CPU	21823	Gateway Monitor	22413	Gateway Kybd	21544	Gateway Mouse
22998	Gateway CPU	23677	Gateway Monitor	24706	Gateway Kybd	21865	Gateway Mouse
23002	Gateway CPU	22862	Gateway Monitor	24812	Gateway Kybd	23676	Gateway Mouse
23006	Gateway CPU	21812	Gateway Monitor	23230	Gateway Kybd	21927	Gateway Mouse
23010	Gateway CPU	22883	Gateway Monitor	23014	Gateway Kybd	22930	Gateway Mouse
21567	Gateway CPU	22870	Gateway Monitor	22220	Gateway Kybd	21857	Gateway Mouse
21361	Gateway CPU	21855	Gateway Monitor	22093	Gateway Kybd	23047	Gateway Mouse
21872	Gateway CPU	23022	Gateway Monitor	21866	Gateway Kybd	23142	Gateway Mouse
22368	Gateway CPU	23005	Gateway Monitor	21635	Gateway Kybd	24230	Gateway Mouse
21605	Gateway CPU	23009	Gateway Monitor	22550	Gateway Kybd	22228	Gateway Mouse
21367	Gateway CPU	23001	Gateway Monitor	22043	Gateway Kybd	22298	Gateway Mouse

Tag #	Item	Tag #	Item	Tag #	Item	Tag #	196Item
23056	Gateway CPU	23281	Gateway Monitor	23079	Gateway Kybd	22587	Gateway Mouse
23048	Gateway CPU	23013	Gateway Monitor	22931	Gateway Kybd	22934	Gateway Mouse
23141	Gateway CPU	22369	Gateway Monitor	23300	Gateway Kybd	22567	Gateway Mouse
22859	Gateway CPU	22552	Gateway Monitor	22229	Gateway Kybd	22250	Gateway Mouse
22867	Gateway CPU	21607	Gateway Monitor	22212	Gateway Kybd	21826	Gateway Mouse
22880	Gateway CPU	22943	Gateway Monitor	24339	Gateway Kybd	21822	Gateway Mouse
22872	Gateway CPU	22871	Gateway Monitor	22937	Gateway Kybd	22995	Gateway Mouse
22928	Gateway CPU	21808	Gateway Monitor	23331	Gateway Kybd	23683	Gateway Mouse
22215	Gateway CPU	22214	Gateway Monitor	22047	Gateway Kybd	23640	Gateway Mouse
22218	Gateway CPU	22221	Gateway Monitor	21818	Gateway Kybd	23069	Gateway Mouse
21860	Gateway CPU	21803	Gateway Monitor	24338	Gateway Kybd	22042	Gateway Mouse
21906	Gateway CPU	22556	Gateway Monitor	22562	Gateway Kybd	22559	Gateway Mouse
23658	Gateway CPU	23673	Gateway Monitor	23736	Gateway Kybd	23672	Gateway Mouse
21633	Gateway CPU	23140	Gateway Monitor	22544	Gateway Kybd	21518	Gateway Mouse
22099	Gateway CPU	22213	Gateway Monitor	21874	Gateway Kybd	22100	Gateway Mouse
23068	Gateway CPU	21564	Gateway Monitor	22828	Gateway Kybd	22216	Gateway Mouse
23078	Gateway CPU	22041	Gateway Monitor	22864	Gateway Kybd	23054	Gateway Mouse
22541	Gateway CPU	22534	Gateway Monitor	22827	Gateway Kybd	21492	Gateway Mouse
22817	Gateway CPU	22542	Gateway Monitor	22868	Gateway Kybd	22983	Gateway Mouse
21462	Gateway CPU	21456	Gateway Monitor	21561	Gateway Kybd	23058	Gateway Mouse
21821	Gateway CPU	23043	Gateway Monitor	21609	Gateway Kybd	23049	Gateway Mouse
23297	Gateway CPU	21606	Gateway Monitor	24336	Gateway Kybd	23073	Gateway Mouse

THE VOTE
 Sanders ✓ Yes ___ No ___ Blass ✓ Yes ___ No ___
 Densleski ✓ Yes ___ No ___ Lull ✓ Yes ___ No ___
 Kozakiewicz ✓ Yes ___ No ___
 THE RESOLUTION WAS NOT ADOPTED

September 16, 2003

Adopted

TOWN OF RIVERHEAD

Resolution # 1059AUTHORIZES TOWN CLERK TO PUBLISH AND POST A HELP WANTED AD FOR
A FULL TIME LABORER IN THE YARD WASTE PROGRAM

Councilman Densieski _____ offered the following resolution,
which was seconded by _____ Councilman Lull

BE IT RESOLVED, that the Town Clerk be and is hereby directed to publish the attached Help Wanted Ad in the September 25, 2003 issue of The News Review.

BE IT FURTHER RESOLVED that the Town Clerk be and is hereby directed to forward a certified copy of this resolution to the Accounting Department.

THE VOTE

Sanders Yes NoBlass Yes NoDensieski Yes NoLull Yes NoKozakiewicz Yes No

HELP WANTED

PLEASE TAKE NOTICE, that the Town of Riverhead is seeking a qualified individual to serve in the position of Full Time Laborer in the Yard Waste Program. Applications are to be submitted to the Accounting Department, 200 Howell Avenue, Riverhead, NY, between the hours of 8:30 a.m. and 4:30 p.m., Monday through Friday. No applications will be accepted after 4:00 p.m. on June 20, 2003. EOE

**BY ORDER OF:
THE RIVERHEAD TOWN BOARD
BARBARA GRATTAN, TOWN CLERK**

09/16/03

TOWN OF RIVERHEAD

Adopted

Resolution # 1060

APPROVES APPLICATION OF THE HALLOCKVILLE MUSEUM FARM AND FOLKLIFE CENTER

Councilman Densieski offered the following resolution, was seconded by

Councilwoman Blasg :

WHEREAS, The Hallockville Museum Farm and Folklife Center has submitted an application for the purpose of conducting a fall festival to be held at the Hallockville Museum, 6038 Sound Avenue, Riverhead, New York, between the hours of 10:00 a.m. and 5:00 p.m. on Sunday, October 5, 2003; and

WHEREAS, the Hallockville Museum Farm and Folklife Center has requested the application fee for this event be waived; and

WHEREAS, the Town Attorney of the Town of Riverhead has reviewed all documents regarding said application.

NOW THEREFORE BE IT RESOLVED, that the application of the Hallockville Museum Farm and Folklife Center for the purpose of conducting a fall festival to be held at the Hallockville Museum, 6038 Sound Avenue, Riverhead, New York, between the hours of 10:00 a.m. and 5:00 p.m. on Sunday, October 5, 2003, is hereby approved with a condition that a certificate of insurance be received no later than September 26, 2003 naming the Town of Riverhead as an additional insured; and be it further

RESOLVED, that the Riverhead Town Board hereby waives the application fee for this event; and be it further

RESOLVED, that a fire safety inspection by the Town Fire Marshal is required prior to the opening of this event to the public. The Riverhead Fire Marshal shall be contacted at (631) 727-3200 extension 209, at least three days in advance for the purpose of arranging the "pre-opening" inspection appointment; and be it further

RESOLVED, that the Town Clerk is hereby authorized to forward a certified copy of this resolution to the Hallockville Museum, 6038 Sound Avenue, Riverhead, New York 11901, Attn: Ann Cotton-Degrasse; Kenneth Testa, P.E.; the Riverhead Fire Marshal; the Office of the Town Attorney and the Riverhead Police Department.

Z:\Laura\chap90\African.res.doc

THE VOTE
Sanders ✓ Yes ___ No Blasg ✓ Yes ___ No
Densieski ✓ Yes ___ No Lull ✓ Yes ___ No
Kozakiewicz ✓ Yes ___ No
THE RESOLUTION WAS ~~NOT~~ WAS NOT
THEREUPON ADOPTED

September 16th, 2003

Tabled

TOWN OF RIVERHEAD

Resolution # 1061

AMENDS SITE PLAN OF BANK OF SMITHTOWN BRANCH WADING RIVER PLAZA

Councilman Densieski offered the following resolution,

which was seconded by Councilman Lull :

WHEREAS, by Resolution #736, dated July 2nd, 2003, the Riverhead Town Board did approve the site plan of the Bank of Smithtown for construction of a new store front at an existing shopping center, located at Wading River Plaza, Rte 25A, Wading River, New York, known and designated as Suffolk County Tax Map No. 0600-75-3-3.3 & 3.6; and

WHEREAS, John A. Romano, Executive Vice President, Bank of Smithtown has requested that a modification of said site approval be approved by the Riverhead Town Board with respect to the on-site lighting to conform to the requirements of the New York State Banking Department to increase the current lighting within two pole lights in front of the Bank with 1,000 watt ballasts and lamps instead of the current 400 watt ballast and lamps currently permitted under the Town of Riverhead Lighting Code which would satisfy the lighting requirements as defined under the New York State ATM Safety Act, and

WHEREAS, the Planning Department has recommended that the Town Board grant such amendment, and

WHEREAS, this Town Board has reviewed the amendment aforementioned, and

NOW, THEREFORE BE IT

RESOLVED, that the Town Board of the Town of Riverhead does hereby amend the site plan approval of the Bank of Smithtown, Wading River Branch; and

BE IT FURTHER

RESOLVED, that the Town Clerk be and is hereby authorized to forward a certified copy of this resolution to Mr. John A. Romano, Executive Vice President, Bank of Smithtown, One East Main Street, Smithtown, New York 11787-0456, the Riverhead Planning Department, Building Department, Town Engineer, Assessors' Office, and Office of the Town Attorney.

Tabled

THE VOTE

Sanders	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No	Blass	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No
Densieski	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No	Lull	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No
			Kozakiewicz	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No

THE RESOLUTION WAS WAS NOT
THEREUPON DULY ADOPTED

Councilman Dasijski offered the following Resolution which was seconded by *Councilman Lull*

FUND NAME		CD - NONE	CHECKRUN TOTALS	GRAND TOTALS
GENERAL TOWN	001	\$ -	\$ 658,929.96	\$ 658,929.96
POLICE ATHLETIC LEAGUE	004	\$ -	\$ 2,557.00	\$ 2,557.00
TEEN CENTER	005	\$ -	\$ -	\$ -
RECREATION PROGRAM	006	\$ -	\$ 16,610.53	\$ 16,610.53
SR NUTRITION SITE COUNCIL	007	\$ -	\$ -	\$ -
D.A.R.E. PROGRAM FUND	008	\$ -	\$ -	\$ -
CHILD CARE CENTER BUILDING FUND	009	\$ -	\$ -	\$ -
AG-FEST COMMITTEE FUND	021	\$ -	\$ 200.00	\$ 200.00
HUMAN SERVICES FUND	022	\$ -	\$ -	\$ -
R.I.F.T.A	023	\$ -	\$ 353.75	\$ 353.75
TOWN BD SPECIAL PROGRAM FND	024	\$ -	\$ -	\$ -
YOUTH COURT SCHOLARSHIP FUND	025	\$ -	\$ -	\$ -
SRS DAYCARE BUILDING FUND	027	\$ -	\$ (17,073.39)	\$ (17,073.39)
COMMUNITY P.E.T.S. SHELTER	028	\$ -	\$ -	\$ -
ANIMAL SPAY & NEUTERING FUND	029	\$ -	\$ -	\$ -
EDZ FUND	030	\$ -	\$ 4,042.94	\$ 4,042.94
HIGHWAY	111	\$ -	\$ 56,399.72	\$ 56,399.72
WATER	112	\$ -	\$ 106,600.16	\$ 106,600.16
REPAIR & MAINTENANCE	113	\$ -	\$ -	\$ -
RIVERHEAD SEWER DISTRICT	114	\$ -	\$ 26,229.62	\$ 26,229.62
REFUSE & GARBAGE COLLECTION	115	\$ -	\$ 4,296.02	\$ 4,296.02
STREET LIGHTING	116	\$ -	\$ 6,713.02	\$ 6,713.02
PUBLIC PARKING	117	\$ -	\$ 3,452.60	\$ 3,452.60
BUSINESS IMPROVEMENT DISTRICT	118	\$ -	\$ -	\$ -
TOP URBAN DEV CORP TRUST ACCT	119	\$ -	\$ -	\$ -
AMBULANCE DISTRICT	120	\$ -	\$ 4,653.97	\$ 4,653.97
CALVERTON SEWER DISTRICT	124	\$ -	\$ 1,122.81	\$ 1,122.81
RIVERHEAD SCAV WASTE DISTRICT	128	\$ -	\$ 17,311.72	\$ 17,311.72
WORKER'S COMPENSATION FUND	173	\$ -	\$ -	\$ -
RISK RETENTION FUND	175	\$ -	\$ -	\$ -
UNEMPLOYMENT INSURANCE FUND	176	\$ -	\$ -	\$ -
MAIN STREET REHAB PROGRAM	177	\$ -	\$ -	\$ -
REVOLVING LOAN PROGRAM	178	\$ -	\$ -	\$ -
RESIDENTIAL REHAB	179	\$ -	\$ -	\$ -
DISCRETIONARY/SMALL CITIES	180	\$ -	\$ -	\$ -
CDBG CONSORTIUM ACCOUNT	181	\$ -	\$ 716.98	\$ 716.98
URBAN DEVEL CORP WORKING	182	\$ -	\$ -	\$ -
RESTORE	184	\$ -	\$ -	\$ -
PUBLIC PARKING DEBT	381	\$ -	\$ -	\$ -
SEWER DISTRICT DEBT	382	\$ -	\$ -	\$ -
WATER DEBT	383	\$ -	\$ -	\$ -
GENERAL FUND DEBT SERVICE	384	\$ -	\$ -	\$ -
SCAVENGER WASTE DEBT	385	\$ -	\$ -	\$ -
TOWN HALL CAPITAL PROJECTS	406	\$ -	\$ 19,463.13	\$ 19,463.13
EIGHT HUNDRED SERIES	408	\$ -	\$ -	\$ -
WATER IMPROVEMENT CAP PROJ	409	\$ -	\$ -	\$ -
NUTRITION CAPITAL IMPS	441	\$ -	\$ -	\$ -
CHIPS	451	\$ -	\$ -	\$ -
YOUTH SERVICES	452	\$ -	\$ 2,020.50	\$ 2,020.50
SENIORS HELPING SENIORS	453	\$ -	\$ 2,783.19	\$ 2,783.19
EISEP	454	\$ -	\$ 295.62	\$ 295.62
SCAVENGER WASTE CAP PROJ	470	\$ -	\$ -	\$ -
MUNICIPAL FUEL FUND	625	\$ -	\$ -	\$ -
MUNICIPAL GARAGE	626	\$ -	\$ 15,170.81	\$ 15,170.81
TRUST & AGENCY	735	\$ -	\$ 720,822.08	\$ 720,822.08
SPECIAL TRUST	736	\$ -	\$ -	\$ -
COMMUNITY PRESERVATION FUND	737	\$ -	\$ -	\$ -
CDA-CALVERTON	914	\$ -	\$ 34.01	\$ 34.01
COMMUNITY DEVELOPMENT AGENCY	915	\$ -	\$ -	\$ -
JOINT SCAVENGER WASTE	918	\$ -	\$ -	\$ -
CENTRAL CLEARING ACCOUNT	899	\$ -	\$ -	\$ -
TOTALS			\$ 1,653,706.75	\$ 1,653,706.75

THE VOTE
 Sanders Yes No
 Denicoff Yes No
 Lull Yes No
 Kozlowski Yes No
 THE RESOLUTION WAS WAS NOT
 THEREUPON DULY ADOPTED

Councilman Danjeski offered the following Resolution which was seconded by *Councilman Kull*

FUND NAME		CD - 09/12/03	CHECKRUN TOTALS	GRAND TOTALS
GENERAL TOWN	001	\$ 5,700,000.00	\$ 29,280.27	\$ 5,729,280.27
POLICE ATHLETIC LEAGUE	004	\$ 13,000.00	\$ 40.00	\$ 13,040.00
TEEN CENTER	005	\$ 14,000.00	\$ -	\$ 14,000.00
RECREATION PROGRAM	008	\$ 70,000.00	\$ 933.89	\$ 70,933.89
SR NUTRITION SITE COUNCIL	007	\$ -	\$ -	\$ -
D.A.R.E. PROGRAM FUND	008	\$ 1,500.00	\$ -	\$ 1,500.00
CHILD CARE CENTER BUILDING FUND	009	\$ -	\$ -	\$ -
AG-FEST COMMITTEE FUND	021	\$ -	\$ -	\$ -
HUMAN SERVICES FUND	022	\$ -	\$ -	\$ -
R.I.F.T.A	023	\$ 27,500.00	\$ -	\$ 27,500.00
TOWN BD SPECIAL PROGRAM FND	024	\$ 200,000.00	\$ -	\$ 200,000.00
YOUTH COURT SCHOLARSHIP FUND	025	\$ -	\$ -	\$ -
SRS DAYCARE BUILDING FUND	027	\$ -	\$ -	\$ -
COMMUNITY P.E.T.S. SHELTER	028	\$ 10,000.00	\$ -	\$ 10,000.00
ANIMAL SPAY & NEUTERING FUND	029	\$ -	\$ 460.00	\$ 460.00
EDZ FUND	030	\$ -	\$ 16.45	\$ 16.45
HIGHWAY	111	\$ 660,000.00	\$ 249.11	\$ 660,249.11
WATER	112	\$ 1,700,000.00	\$ 17,996.96	\$ 1,717,996.96
REPAIR & MAINTENANCE	113	\$ 265,000.00	\$ -	\$ 265,000.00
RIVERHEAD SEWER DISTRICT	114	\$ 1,775,000.00	\$ 3,813.79	\$ 1,778,813.79
REFUSE & GARBAGE COLLECTION	115	\$ 900,000.00	\$ 650.90	\$ 900,650.90
STREET LIGHTING	116	\$ 425,000.00	\$ 15.90	\$ 425,015.90
PUBLIC PARKING	117	\$ 75,000.00	\$ 26.42	\$ 75,026.42
BUSINESS IMPROVEMENT DISTRICT	118	\$ 10,000.00	\$ 827.52	\$ 10,827.52
TOR URBAN DEV CORP TRUST ACCT	119	\$ -	\$ -	\$ -
AMBULANCE DISTRICT	120	\$ 280,000.00	\$ 3.25	\$ 280,003.25
CALVERTON SEWER DISTRICT	124	\$ 90,000.00	\$ -	\$ 90,000.00
RIVERHEAD SCAV WASTE DISTRICT	128	\$ 575,000.00	\$ 10,622.35	\$ 585,622.35
WORKER'S COMPENSATION FUND	173	\$ 1,000,000.00	\$ 1,474.13	\$ 1,001,474.13
RISK RETENTION FUND	175	\$ 670,000.00	\$ 6,528.87	\$ 676,528.87
UNEMPLOYMENT INSURANCE FUND	176	\$ 95,000.00	\$ -	\$ 95,000.00
MAIN STREET REHAB PROGRAM	177	\$ -	\$ -	\$ -
REVOLVING LOAN PROGRAM	178	\$ -	\$ -	\$ -
RESIDENTIAL REHAB	179	\$ -	\$ -	\$ -
DISCRETIONARY/SMALL CITIES	180	\$ -	\$ -	\$ -
CDBG CONSORTIUM ACCOUNT	181	\$ -	\$ 35.00	\$ 35.00
URBAN DEVEL CORP WORKING	182	\$ -	\$ -	\$ -
RESTORE	184	\$ -	\$ -	\$ -
PUBLIC PARKING DEBT	381	\$ 1,500.00	\$ -	\$ 1,500.00
SEWER DISTRICT DEBT	382	\$ 15,000.00	\$ -	\$ 15,000.00
WATER DEBT	383	\$ 855,000.00	\$ -	\$ 855,000.00
GENERAL FUND DEBT SERVICE	384	\$ 12,485,000.00	\$ -	\$ 12,485,000.00
SCAVENGER WASTE DEBT	385	\$ 8,000.00	\$ -	\$ 8,000.00
TOWN HALL CAPITAL PROJECTS	406	\$ -	\$ 940,742.12	\$ 940,742.12
EIGHT HUNDRED SERIES	408	\$ -	\$ -	\$ -
WATER IMPROVEMENT CAP PROJ	409	\$ -	\$ -	\$ -
NUTRITION CAPITAL IMPS	441	\$ -	\$ -	\$ -
CHIPS	451	\$ -	\$ -	\$ -
YOUTH SERVICES	452	\$ -	\$ -	\$ -
SENIORS HELPING SENIORS	453	\$ -	\$ 118.28	\$ 118.28
EISEP	454	\$ -	\$ 61.56	\$ 61.56
SCAVENGER WASTE CAP PROJ	470	\$ -	\$ -	\$ -
MUNICIPAL FUEL FUND	525	\$ 320,000.00	\$ 7,092.33	\$ 327,092.33
MUNICIPAL GARAGE	526	\$ 65,000.00	\$ 4,342.73	\$ 69,342.73
TRUST & AGENCY	735	\$ -	\$ 10,000.00	\$ 10,000.00
SPECIAL TRUST	736	\$ 710,000.00	\$ -	\$ 710,000.00
COMMUNITY PRESERVATION FUND	737	\$ 25,000.00	\$ -	\$ 25,000.00
CDA-CALVERTON	914	\$ 65,000.00	\$ 32.15	\$ 65,032.15
COMMUNITY DEVELOPMENT AGENCY	915	\$ -	\$ -	\$ -
JOINT SCAVENGER WASTE	918	\$ -	\$ -	\$ -
CENTRAL CLEARING ACCOUNT	999	\$ -	\$ -	\$ -
TOTALS		\$ 29,105,500.00	\$ 1,035,363.98	\$ 30,140,863.98
				\$ -