

## **RESOLUTION LIST:**

**Res. # 840 General Fund Budget Adjustment**

**Res. #841 Community Preservation Fund Budget Adjustment**

**Res. #842 General Fund Budget Adjustment**

**Res. #843 Well 5-1 Starter Replacement Water Capital Project  
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**Res. #844 Authorizes H2M Engineering to Prepared Detailed  
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Howell Avenue, Riverhead, N.Y.**

**Res. #845 Riverhead Landmarks Preservation Commission and  
Riverhead Town Board Designation of Landmark (Peters-  
Kimmel Cottage)**

**Res. #846 Accepts the Resignation of a Part-Time Kennel Attendant  
(Marcelaina LeCann)**

**Res. #847 Approves Site Plan of Secure Store USA, Inc.**

**Res. #848 Authorization to Publish Advertisement for 2011 First  
Responder Vehicle for Riverhead Ambulance District for  
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**Res. #849 Appoints a Call-In Recreation Specialist to the  
Recreation Department (Robert Lum)**

**Res. #850 Authorizing the Supervisor to Sign an Application on  
Behalf of the Town to Participate in the Green Innovation  
Grant Program 2010**

**Res. #851 Adopts a Local Law to Amend Chapter 101 Entitled  
“Vehicles and Traffic” of the Riverhead Town Code  
(§101-5, Speed Limits – River Road)**

**Res. #852 Adopts a Local Law to Amend Chapter 101 Entitled  
“Vehicles and Traffic” of the Riverhead Town Code**

**(§101-7 Turns – Northville Turnpike and Roanoke Avenue)**

- Res. #853 Authorizes Town Clerk to Publish and Post Public Notice to Consider a Local Law to Amend Chapter 108 Entitled, “Zoning” of the Riverhead Town Code (Peconic River Community Zoning Use District)**
- Res. #854 Authorizes the Supervisor to Execute an Agreement with County of Suffolk Office for the Aging AAA Transportation Program**
- Res. #855 Authorizes the Town Clerk to Publish and Post Public Notice to Consider a Local Law to Amend Chapter 108 Entitled, “Zoning” of the Riverhead Town Code (§108-188 – Riverfront Corridor (RFC) Zoning Use District)**
- Res. #856 Authorizes the Water District Superintendent to Waive Water Fees for Ida Lane Landscape Improvement Project**
- Res. #857 Establishes Date for 11<sup>th</sup> Annual Town of Riverhead Bonfire and Holiday Celebration**
- Res. #858 Appoints Two Members to the Parking District Advisory Committee to Replace Two Inactive Members (John Mantzopoulos, Edward Lunger)**
- Res. #859 Authorizes Transfer of Funds and Awards Bid – Permanent Treatment at Well No. 16 – Riverhead Water District**
- Res. #860 Awards Bid – Construction of Well at Plant No. 17 – Route 105 Riverhead Water District**
- Res. #861 Authorization to Publish Advertisement of a Request for Proposals for Town of Riverhead Website Re-Design, commercial Web Hosting High Capacity Storage**
- Res. #862 Pays Bills**

**TOWN OF RIVERHEAD**

**Resolution # 840**

**GENERAL FUND**

**BUDGET ADJUSTMENT**

Councilman Dunleavy offered the following resolution,

which was seconded by Councilman Wooten

**NOW THEREFORE BE IT RESOLVED**, that the Supervisor be, and is hereby, authorized to establish the following 2008 budget adjustment:

		<b><u>FROM</u></b>	<b><u>TO</u></b>
001.090600.584500	Non-Uniformed Dental, Hospital	192,300	
001.031200.511500	Police Personnel Base		185,000
001.050100.511500	Personnel Services-Non Uniform		7,300

**RESOLVED**, that all Town Hall Departments may review and obtain a copy of this resolution from the electronic storage device and, if needed, a certified copy of same may be obtained from the Office of the Town Clerk.

**THE VOTE**

Giglio  Yes  No

Wooten  Yes  No

Gabrielsen  Yes  No

Dunleavy  Yes  No

Walter  Yes  No

The Resolution Was  Thereupon Duly Declared Adopted

11.16.2010  
100841

ADOPTED

**TOWN OF RIVERHEAD**

**Resolution # 841**

**COMMUNITY PRESERVATION FUND**

**BUDGET ADJUSTMENT**

Councilman Wooten offered the following resolution,

which was seconded by Councilman Gabrielsen

**NOW THEREFORE BE IT RESOLVED**, that the Supervisor be, and is hereby, authorized to establish the following 2008 budget adjustment:

		<u>FROM</u>	<u>TO</u>
737.000000.351884	Fund Balance Res for Debt	313,200	
737.099010.595384	Transfer to Gen Fund Debt		313,200

**RESOLVED**, that all Town Hall Departments may review and obtain a copy of this resolution from the electronic storage device and, if needed, a certified copy of same may be obtained from the Office of the Town Clerk.

**THE VOTE**

Giglio  Yes  No

Gabrielsen  Yes  No

Wooten  Yes  No

Dunleavy  Yes  No

Walter  Yes  No

The Resolution Was  Thereupon Duly Declared Adopted

11.16.2010  
100842

ADOPTED

**TOWN OF RIVERHEAD**

**Resolution # 842**

**GENERAL FUND**

**BUDGET ADJUSTMENT**

Councilman Gabrielsen offered the following resolution,

which was seconded by Councilwoman Giglio

**NOW THEREFORE BE IT RESOLVED**, that the Supervisor be, and is hereby, authorized to establish the following 2008 budget adjustment:

		<u>FROM</u>	<u>TO</u>
384.019400.494200	Serial Bond Proceeds	1,405,850	
384.097100.560000	Debt Principal Payments	41,270	
384.097500.571500	Payments to Escrow Agent		
	1,319,200		
384.097100.570000	Debt Interest Payments		
96,200			
384.099010.595117	Transfer to Parking District		1,000
384.097500.571000	Bond Issuance Costs		30,720

**RESOLVED**, that all Town Hall Departments may review and obtain a copy of this resolution from the electronic storage device and, if needed, a certified copy of same may be obtained from the Office of the Town Clerk.

**THE VOTE**

Giglio <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	Gabrielsen <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
Wooten <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	Dunleavy <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
Walter <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	

The Resolution Was  Thereupon Duly Declared Adopted

TOWN OF RIVERHEAD

Resolution # 843

WELL 5-1 STARTER REPLACEMENT  
WATER CAPITAL PROJECT

BUDGET ADOPTION

Councilwoman Giglio offered the following resolution,

which was seconded by Councilman Dunleavy

**WHEREAS,** Emergency repair work is required at Well 5-1 of the Riverhead Water District; and

**WHEREAS,** the Superintendent of Water requests the funds be taken out of the Repair and Maintenance Reserve Fund to pay for the costs of the replacement well.

**NOW THEREFORE BE IT RESOLVED,** that the Supervisor be, and is hereby, authorized to establish the following budget adoption:

		<u>FROM</u>	<u>TO</u>
113.000000.499999	Appropriated Fund Balance	45,000	
412.083200.523010.30106	Well Construction		45,000

**RESOLVED,** that all Town Hall Departments may review and obtain a copy of this resolution from the electronic storage device and, if needed, a certified copy of same may be obtained from the Office of the Town Clerk.

THE VOTE

Giglio  Yes  No      Gabrielsen  Yes  No  
Wooten  Yes  No      Dunleavy  Yes  No

Walter  Yes  No

The Resolution Was  Thereupon Duly Declared Adopted

11.16.2010  
100844

ADOPTED

**TOWN OF RIVERHEAD**

**Resolution # 844**

**AUTHORIZES H2M ENGINEERING TO PREPARE DETAILED CONSTRUCTION ESTIMATES FOR THE RECONSTRUCTION OF 201 HOWELL AVE, RIVERHEAD, N.Y.**

Councilman Dunleavy offered the following resolution,

which was seconded by Councilman Wooten

**WHEREAS**, the Town of Riverhead Building Department building located at 201 Howell Avenue, Riverhead New York was destroyed by fire in April 2010, and

**WHEREAS**, the Town of Riverhead has determined that the reconstruction of 201 Howell Avenue is appropriate and necessary, and

**WHEREAS**, the Town of Riverhead has determined that it is necessary to have detailed construction estimate for insurance purposes for the reconstruction of a 1 story building or a 2 story building.

**NOW, THEREFORE, BE IT** resolved that the Town of Riverhead authorizes H2M Engineering to prepare the construction estimates for the reconstruction of the Town of Riverhead Building Department Building located at 201 Howell Avenue, Riverhead, New York, at a cost not to exceed \$2,500.00.

**RESOLVED**, that the Town Clerk is hereby authorized to forward a copy of this resolution to H2M, Building Department and the Office of Accounting; and be it further

**RESOLVED**, that all Town Hall Departments may review and obtain a copy of this resolution from the electronic storage device and, if needed, a certified copy of same may be obtained from the Office of the Town Clerk.

**THE VOTE**

Giglio Yes No      Gabrielsen Yes No  
Wooten Yes No      Dunleavy Yes No

Walter Yes No

The Resolution Was  Thereupon Duly Declared Adopted

11.16.2010  
100845

ADOPTED

**TOWN OF RIVERHEAD**

**Resolution # 845**

**RIVERHEAD LANDMARKS PRESERVATION COMMISSION**

**AND RIVERHEAD TOWN BOARD**

**DESIGNATION OF LANDMARK**

Councilman Wooten offered the following resolution,

which was seconded by Councilman Gabrielsen

**Whereas** the Riverhead Landmarks Preservation Commission received a nomination from the owners of the following property requesting designation of their property as town landmark pursuant to the Town Code of the Town of Riverhead:

**Peters-Kimmel Cottage**, 11 Kimmel Lane, Jamesport, NY 11947

Tax map # 090.000                      0001                      030.000                      0000

Owners: Ford & Barbara Kimmel  
11 Kimmel Lane  
PO Box 163  
Jamesport, NY 11947

1038 Barrow Ct.  
Westlake Vlg., CA 91361

and;

**Whereas** the Jamesport Camp Grounds (a.k.a. Jamesport Methodist Camp Meeting) began in 1834 and are a unique and significant part of Riverhead's historical and architectural heritage; and

**Whereas** the Peters-Kimmel cottage, constructed in 1911, is one of the original cottages constructed in the first wave of cottage construction there in the early 20th century; and

**Whereas** this cottage is emblematic of the architectural heritage or the Camp Grounds and is virtually unchanged on the exterior and interior from when it was built; and

**Whereas** the Landmarks Preservation Commission at its September 27, 2010 meeting voted to recommend the designation of the Peters-Kimmel cottage as an official town landmark under the provisions of Chapter 73 of Riverhead Town Code; and

**Whereas**, pursuant to Riverhead Town Code section 73-4, the Town Board and the Landmarks Preservation Commission are required to conduct a joint public hearing to consider the inclusion of properties as Town Landmarks,

**Now be it therefore resolved**, the Riverhead Town Board hereby directs the Town Clerk to public and post the attached NOTICE OF PUBLIC HEARING in the November 25, 2010 News Review Newspaper, and be it further,

**Resolved**, that the Town Clerk be and is hereby directed send notice by registered mail to the owners of said property at least ten days before the scheduled hearing, and be it further,

**Resolved**, that the Town Clerk be and is hereby directed to forward a copy of this resolution to the Landmarks Preservation Committee, the Town Clerk, the Town Attorney and the Town Planning Director.

#### THE VOTE

Giglio Yes No

Gabrielsen Yes No

Wooten Yes No

Dunleavy Yes No

Walter Yes No

The Resolution Was  Thereupon Duly Declared Adopted

## NOTICE OF PUBLIC HEARING

**PLEASE TAKE NOTICE** that a public hearing will be held on December 21, 2010 at 7:05 p.m. at Riverhead Town Hall, 200 Howell Avenue, Riverhead, New York to hear all interested persons to consider the designation of the following structures as landmarks pursuant to Chapter 73 of the Town Code of the Town of Riverhead, entitled "Landmarks Preservation"

Tax map # 0600-090.000-01.00-030.000

Owners: Ford & Barbara Kimmel  
11 Kimmel Lane  
PO Box 163  
Jamesport, NY 11947

1038 Barrow Ct.  
Westlake Vlg., CA 91361

Dated: Riverhead, New York

***November 16, 2010***

**BY ORDER OF THE TOWN BOARD  
OF THE TOWN OF RIVERHEAD**

**DIANE WILHELM, Town Clerk**

11.16.2010  
100846

**ADOPTED**

**TOWN OF RIVERHEAD**

**Resolution # 846**

**ACCEPTS THE RESIGNATION OF A PART-TIME KENNEL ATTENDANT**

Councilman Gabrielsen offered the following resolution,

which was seconded by Councilwoman Giglio

**WHEREAS**, the Town has received a letter of resignation from Marcelaina LeCann, a Part-Time Kennel Attendant at the Riverhead Town Animal Shelter, indicating her intent to resign effective November 1, 2010.

**NOW, THEREFORE, BE IT RESOLVED**, that this Town Board hereby accepts the resignation of Marcelaina LeCann.

**RESOLVED**, that the Town Clerk is hereby directed to forward a copy of this resolution to Marcelaina LeCann, the Chief of Police, the Personnel Officer and the Financial Administrator. Town Hall Departments may review and obtain a copy of this resolution from the electronic storage device, and if needed, a certified copy of same can be obtained from the office of the Town Clerk.

**THE VOTE**

Giglio Yes No

Wooten Yes No

Gabrielsen Yes No

Dunleavy Yes No

Walter Yes No

The Resolution Was  Thereupon Duly Declared Adopted

**TOWN OF RIVERHEAD**

**Resolution # 847**

**APPROVES SITE PLAN OF SECURE STORE USA, INC.**

Councilwoman Giglio offered the following resolution,

which was seconded by Councilman Dunleavy

**WHEREAS**, a site plan was submitted by Secure Store USA, Inc. to construct a mini storage facility including a 900 sq. ft. office; three storage buildings with no water service totaling 45,100 sq. ft. (building A of 17,550 sq. ft., building B of 20,300 sq. ft., and building C of 7,250 sq. ft.); and related improvements including a temporary on-site subsurface sanitary system for the office building, paved parking, landscaping, drainage, lighting, etc. upon real property located on the southeast side of Jan Way in Calverton, New York, known and designated as Suffolk County Tax Map Number 0600-135.2-1-22; and

**WHEREAS**, the construction is proposed to take place in three phases as detailed in the notes section of the site plan and by the phase lines on the site plan drawing, with phase I to include construction of the office building and storage building A, associated paving, all grading and landscaping, removal of all impervious surfaces and structures, revegetation of 585 sq. ft. within the area to remain natural, and all seeding with native grasses; phase II to include storage building B and remaining paving; and phase III to include storage building C;

**WHEREAS**, as per a letter dated July 9, 2010 from the Sewer District Superintendent to the Suffolk County Department of Health Services, the property is located within the boundaries of the Calverton Sewer District; however, connection is not available to service this parcel due to the lack of a downstream pump station, which has not been constructed and probably will not be constructed for another two to three years;

**WHEREAS**, as per a letter dated May 19, 2010 from the New York State Office of Parks, Recreation, and Historic Preservation it is that agency's opinion that the project will have No Effect upon cultural resources in or eligible for inclusion in the National Registers of Historic Places and although the project is within an area identified as archeological sensitive in the agreement documents associated with the original land transfer, subsequent testing revealed that there are no deposits in the location of the current proposal;

**WHEREAS**, as per a letter dated May 11, 2010 from the Suffolk County Department of Planning the project is considered to be a matter for local determination as there appears to be no significant county-wide or inter-community impact(s);

**WHEREAS**, as noted in Architectural Review Board resolution #2010-04 dated July 28, 2010, the Architectural Review Board recommended approval based on review of building elevation plans for the office dated June 24, 2009 and elevations, for Building A, dated May 6, 2009 and last revised June 8, 2010 prepared by the Rabco Corporation, 1040 Crown Park Circle, Winter Garden, Florida;

**WHEREAS**, as noted in Architectural Review Board resolution #2010-08, the Architectural Review Board subsequently conditionally approved revisions to the elevations for the office building and storage building A based upon review of elevations (pages S-1.1, S-2.1) prepared by the Rabco Corporation, 1040 Park Circle, Winter Garden Florida dated August 18, 2010 and last revised September 21, 2010 provided that the barn door is added back to the north elevation of Structure A on page S-1.1, that the office is to be completed as shown on page S-2.1, and that the colors match the samples provided, manufacturer Signature® 200, roof is "Fern Green" and siding is "Saddle Tan;"

**WHEREAS**, the Planning Department has reviewed the revised three-page site plan dated July 13, 2010 and the existing conditions plan dated May 28, 2010, prepared by Michael Mapes, P. E., and building elevation and floor plans for the office building and storage building A (pages S-1, S-1.1, S-2, and S-2.1) prepared by The Rabco Corporation and stamped and sealed by Robert M. Beatie, P. E., dated August 18, 2010 and last revised September 21, 2010 excluding page S-1.1 which is last dated October 25, 2010 and has recommended to the Town Board of the Town of Riverhead that said site plan application be approved with conditions;

**WHEREAS**, the Town Board has carefully considered the merits of the site plan application, the SEQRA record to date, the report of the Planning Department, as well as all other relevant Planning, Zoning and Environmental information; and

**WHEREAS**, the site plan review fee, as required by Section 108-131 B(3) of the Code of the Town of Riverhead has been received by the Office of the Financial Administrator of the Town of Riverhead as per receipt nos. K5001 and K22107; and

**WHEREAS**, the Town Board has reviewed the site plan aforementioned.

**NOW, THEREFORE, BE IT**

**RESOLVED**, that in the matter of the site plan application of Secure Store USA, Inc. the Riverhead Town Board hereby declares itself to be the Lead Agency and further determines the Action to be an a Type I action pursuant to 6NYCRR Part 617 without significant impact and that an Environmental Impact Statement need not be prepared.

## BE IT FURTHER

**RESOLVED**, that the Secure Store USA, Inc. three-page site plan last revised July 13, 2010 and the existing conditions plan dated May 28, 2010, prepared by Michael Mapes, P. E., to construct a mini storage facility including a 900 sq. ft. office; three storage buildings with no water service totaling 45,100 sq. ft. (building A of 17,550 sq. ft., building B of 20,300 sq. ft., and building C of 7,250 sq. ft.); and related improvements including a temporary on-site subsurface sanitary system for the office building, paved parking, landscaping, drainage, lighting, etc. and the building elevation and floor plans for the office building and building A prepared by The Rabco Corporation and stamped and sealed by Robert M. Beatie, P. E., dated August 18, 2010 and last revised September 21, 2010 excluding page S-1.1 which is last dated October 25, 2010 are hereby approved by the Town Board with the following conditions:

1. That the provisions of the **Riverhead Town Code**, which are not addressed by this resolution, or other official action of the Town shall, at all times, be complied with by the owner of the property covered by this site plan;
2. That a covenant containing all the limitations and provisions of these approvals contained in this resolution shall be recorded with the Suffolk County Clerk and a copy of such recorded covenant shall be filed with the Riverhead Town Clerk. This resolution shall not become effective until such covenant is duly recorded with the Suffolk County Clerk's Office and filed with the Riverhead Town Clerk;
3. That the form, design, location, and color of all signage shall be submitted for the sign permit procedure prior to being installed at the property (the site plan approval does not indicate approval of signage); that all signage so proposed shall be coordinated in appearance and design; and that all provisions of Section 108-56 of the **Riverhead Town Code** shall be complied with, and that all tenants shall be apprised of said requirements as well as any restrictions imposed as a condition of the site plan approval granted herein;
4. That the applicant is familiar with the **Riverhead Town Code**, Chapter 96, entitled, "Trash, Rubbish and Refuse Disposal," and Chapter 98, prohibiting the accumulation of litter, and requiring the enclosure of dumpsters, and agrees to abide by same;
5. That receptacles of a decorative design, approved by the Planning Department prior to their installation at the site, shall be maintained on the premises;
6. That the parking area shall be maintained pursuant to specifications outlined in the **Riverhead Town Code**;
7. That any and all landscaped and paved areas shall be regularly maintained in an orderly and professional manner and kept free of weeds and litter; and that any planters, planter boxes, window boxes or other container plantings shall likewise be maintained on a year-round basis;
8. That all new utilities shall be constructed underground;

9. That the topsoil shall conform to the specifications of the New York State Department of Transportation in regard to pH, organic content, and gradation;
10. That all nursery stock and installation methods thereof shall meet the latest "American Standards for Nursery Stock," as published by the American Association of Nurserymen;
11. The applicant must satisfy all requirements of the New York State Building Code;
12. That pursuant to Section 108-133(I) of the **Code of the Town of Riverhead**, the applicant, upon approval of a final site plan by this resolution and prior to the issuance of a land clearing or building permit, shall post a letter of credit in an amount equaling one hundred percent (100%) of the site improvement costs as estimated by the Planning Board. The Supervisor, upon approval from the Town Attorney as to form, is hereby authorized to accept said letter of credit, which shall be filed with the Town Clerk subsequent to approval of the site plan herein. The land clearing or building permit shall not be issued until the Town Clerk certifies that the letter of credit has been filed in the Office of the Town Clerk of the town of Riverhead. Said security shall be in full force and effect for the term of the clearing or building permit or any renewal thereof;
13. That the applicant shall be required to file and obtain all the necessary site inspections as prescribed in section 108-131E of the **Code of the Town of Riverhead**;
14. That no Building Permits (including foundation or clearing permits) shall issue until the Town Supervisor signs the mylar site plan and the mylar building elevation plans and floor plans for the office building and storage building A and signature shall be conditional upon the following:
  - i. That covenants to the satisfaction of the Town Attorney are submitted and filed (as indicated under item number 2 above);
  - ii. That certification of clean title to the satisfaction of the Town Attorney is submitted;
  - iii. That proof of payment of all Water District fees and charges (including key money) is submitted to the Planning Department;
  - iv. That the applicant shall submit a digital copy of the site plan in a common computer-aided design (CAD) file format, among them DGN, DXF, and DWG, and the digital CAD drawing shall be projected in the NAD 1983 State Plane New York Long island FIPS 3104 (feet) coordinate system.
15. That no Building Permits (including foundation permits) shall issue for storage buildings B (20,300 sq. ft.) or C (7,250 sq. ft) or phases II or III until mylar building elevation plans and floor plans for these buildings are submitted and they are signed by the Town Supervisor and signature shall be conditional upon the following:

- i. An Architectural Review Board resolution specifically recommending approval of building elevations for buildings B and C;
  - ii. That the mylar plans shall not exceed the standard D size drawing (24" x 36");
  - iii. That the mylar plans include a Town Board certification box, on each page of the plans, in the format approved by the Planning Department;
  - iv. That the mylar plans are stamped and sealed by the licensed design professional that prepared them;
  - v. The submission of three sets of paper plans matching the mylar plans for buildings B and C;
16. That as per the conditional approval of the Stormwater Pollution Prevention Plan (SWPPP), prior to construction the completion of the four hour contractor training required and endorsed by the New York State Department of Environmental Conservation (NYSDEC) and submittal of the certificate of course completion to the Town Engineering Department-Stormwater Management Office shall be required for contractors and subcontractors who are involved in the project and on site daily;
17. That approval from the Suffolk County Department of Health Services for the installation of the proposed temporary on-site subsurface sanitary system for the office building, including a variance from the Suffolk County Department of Health Board of Review due to nonconformance with the method of sewage disposal shown on the Calverton Camelot II subdivision map, shall be required prior to issuance of any Building Permits;
18. That the property shall be hooked up to the Sewer District when available pursuant to any approval of the temporary on-site sanitary system to be issued by the Suffolk County Department of Health Services;
19. That temporary fencing shall be installed by the applicant along the entirety of the border of the 60,357 sq. ft. area to remain natural and undisturbed exclusive of the property lines (however allowing access to and delineating the 222 sq. ft. area and the 311 sq. ft. area where impervious surface is to be removed as indicated on the site plan) prior to any construction activity, including clearing and grading, and will remain in place until construction of phase I is completed;
20. That before Building Permits are issued for buildings B or C or phases II and III temporary fencing will be reinstalled along the border of the 60,357 sq. ft. area to remain natural and undisturbed adjacent to these phases;
21. That in furtherance of section 108-131 E (1) (c), no Certificate of Occupancy shall issue until the applicant submits a signed and sealed "As-Built" survey in accordance to section 108-129 E;

**NOW THEREFORE BE IT**

**RESOLVED**, that the Town Clerk be is hereby authorized to forward a certified copy of this resolution to Frank Palmieri, 301 Jan Way, Calverton, NY 11933 and Michael Mapes, P. E., 163 Peninsula Path, Riverhead, NY 11901; and be it

**RESOLVED**, that all Town Hall Departments may review and obtain a copy of this resolution from the electronic storage device and, if needed, a certified copy of same may be obtained from the Office of the Town Clerk.

**THE VOTE**

Giglio Yes No  
Wooten Yes No

Gabrielsen Yes No  
Dunleavy Yes No

Walter Yes No

The Resolution Was  Thereupon Duly Declared Adopted

11.16.2010  
100848

ADOPTED

**TOWN OF RIVERHEAD**

**Resolution # 848**

**AUTHORIZATION TO PUBLISH ADVERTISEMENT FOR 2011 FIRST RESPONDER  
VEHICLE FOR RIVERHEAD AMBULANCE DISTRICT FOR THE TOWN OF  
RIVERHEAD**

Councilman Dunleavy offered the following resolution,

which was seconded by Councilman Wooten

**WHEREAS**, the Town Clerk is authorized to publish and post a notice to bidders for proposals for 2011 FIRST RESPONDER VEHICLE FOR RIVERHEAD AMBULANCE DISTRICT and;

**WHEREAS**, the Town Clerk is hereby authorized to publish and post the following public notice in the NOVEMBER 25, 2010 issue of the News Review, available on Wednesday, NOVEMBER 24, 2010 and;

**NOW THEREFORE BE IT**

**RESOLVED**, that all Town Hall Departments may review and obtain a copy of this resolution from the electronic storage device and, if needed, a certified copy of same may be obtained from the Office of the Town Clerk.

**THE VOTE**

Giglio Yes No      Gabrielsen Yes No  
Wooten Yes No      Dunleavy Yes No

Walter Yes No

The Resolution Was  Thereupon Duly Declared Adopted

**TOWN OF RIVERHEAD  
NOTICE TO BIDDERS**

**Sealed bids for the purchase of 2011 FIRST RESPONDER VEHICLE for the use by the Ambulance District will be received by the Town Clerk of the Town of Riverhead at 200 Howell Avenue, Riverhead, New York, 11901 until Town Hall, 200 Howell Avenue, Riverhead, New York until 11:00 am on DECEMBER 23, 2010 at which time they will be publicly opened and read aloud.**

**Bid Packets including specifications may be examined and/or obtained on NOVEMBER 24<sup>TH</sup>, 2010 on the Town's website at www.riverheadli.com, click on bid requests, or at the Office of the Town Clerk between the hours of 8:30 am and 4:30 pm weekdays, except holidays.**

**Each proposal must be submitted on the form provided in a sealed envelope clearly marked bids for "2011 FIRST RESPONDER VEHICLE". Any and all exceptions to the specifications must be listed on a separate sheet of paper, bearing the designation 'EXCEPTIONS TO THE SPECIFICATIONS' and attached to the bid form.**

**The Town board reserves the right and responsibility to reject any or all bids or to waive any formality if it believes such action to be in the best interest of the Town.**

**BY ORDER OF THE TOWN BOARD  
OF THE TOWN OF RIVERHEAD**

**Diane M. Wilhelm, Town Clerk**

**TOWN OF RIVERHEAD**

**Resolution # 849**

**APPOINTS A CALL-IN RECREATION SPECIALIST TO THE RECREATION DEPARTMENT**

Councilman Wooten offered the following resolution,  
which was seconded by Councilman Gabrielsen

**WHEREAS**, a Recreation Specialist is needed by the Riverhead Town Recreation Department for work in recreation programs,

**NOW THEREFORE BE IT RESOLVED**, that effective November 16, 2010, this Town Board hereby appoints Robert Lum to the position of Call-In Recreation Specialist, Level 1, to be paid the rate of \$20.00 per hour and

**RESOLVED**, that the Town Clerk is hereby authorized to forward a copy of this resolution to Robert Lum, Recreation Department, Personnel Director and Financial Administrator; and be it further

**RESOLVED**, that all Town Hall Departments may review and obtain a copy of this resolution from the electronic storage device and, if needed, a certified copy of same may be obtained from the Office of the Town Clerk.

**THE VOTE**

Giglio Yes No

Gabrielsen Yes No

Wooten Yes No

Dunleavy Yes No

Walter Yes No

The Resolution Was  Thereupon Duly Declared Adopted

TOWN OF RIVERHEAD

Resolution # 850

**AUTHORIZING THE SUPERVISOR TO SIGN AN APPLICATION  
ON BEHALF OF THE TOWN TO PARTICIPATE IN  
THE GREEN INNOVATION GRANT PROGRAM 2010**

Councilman Gabrielsen offered the following resolution,

which was seconded by Councilwoman Giglio

**WHEREAS**, funding is available from the Environmental Facilities Corporation under the Green Innovation Grant Program 2010; and

**WHEREAS**, the Riverhead Sewer District intends to apply for a construction grant under the Green Innovation Grant Program 2010 for the maximum sum of \$ 750,000 for the Sewer District's project known as "The Peconic Estuary TMDL AWTF Upgrade and Irrigation Project";

**NOW THEREFORE BE IT RESOLVED**, that the Town Board as the governing body of the Riverhead Sewer District hereby authorizes the Supervisor to execute the application for participation in the Green Innovation Grant Program 2010, together with such other documents as may be required as part of the application process;

**RESOLVED**, that the Town Clerk is hereby directed to forward a copy of this resolution and to Smith, Finkelstein, Lundberg, Isler & Yakaboski, LLP., 456 Griffing Avenue, Riverhead, New York 11901, Michael Reichel, Sewer District Superintendent, William Rothaar, Financial Administrator and that all Town Hall Departments may review and obtain a copy of this resolution from the electronic storage device and, if needed, a certified copy of same may be obtained from the Office of the Town Clerk.

**THE VOTE**

Giglio  Yes  No

Wooten  Yes  No

Gabrielsen  Yes  No

Dunleavy  Yes  No

Walter  Yes  No

The Resolution Was  Thereupon Duly Declared Adopted

11.16.2010  
100851

**ADOPTED**

**TOWN OF RIVERHEAD**

**Resolution # 851**

**ADOPTS A LOCAL LAW TO AMEND CHAPTER 101 ENTITLED "VEHICLES AND TRAFFIC" OF THE RIVERHEAD TOWN CODE**  
**(§101-5. Speed limits. – River Road)**

Councilwoman Giglio offered the following resolution,

which was seconded by Councilman Dunleavy

**WHEREAS**, the Town Clerk was authorized to publish and post a public notice to hear all interested persons to consider a local law amending Chapter 101, "Vehicles and Traffic" (§101-5. Speed limits.) of the Riverhead Town Code; and

**WHEREAS**, a public hearing was held on the 3<sup>rd</sup> day of November, 2010 at 2:25 o'clock p.m. at Riverhead Town Hall, 200 Howell Avenue, Riverhead, New York, the date, time and place specified in said public notice, and all persons wishing to be heard were heard.

**NOW THEREFORE BE IT RESOLVED**, that a local law amending Chapter 101 "Vehicles and Traffic", of the Riverhead Town Code is hereby adopted as specified in the attached notice of adoption; and be it further

**RESOLVED**, that the Town Clerk is hereby authorized to publish the attached notice of adoption once in the News-Review Newspaper, the official newspaper, and to post same on the signboard at Town Hall; and be it further

**RESOLVED**, that all Town Hall Departments may review and obtain a copy of this resolution from the electronic storage device and, if needed, a copy of same may be obtained from the Office of the Town Clerk.

**THE VOTE**

Giglio Yes No      Gabrielsen Yes No  
Wooten Yes No      Dunleavy Yes No  
Walter Yes No

The Resolution Was  Thereupon Duly Declared Adopted

**TOWN OF RIVERHEAD  
NOTICE OF ADOPTION**

**PLEASE TAKE NOTICE**, that the Town Board of the Town of Riverhead adopted a local law amending Chapter 101 entitled, "Vehicles and Traffic" of the Riverhead Town Code at its regular meeting held on November 16, 2010. **Be it enacted** by the Town Board of the Town of Riverhead as follows:

Chapter 101  
**VEHICLES AND TRAFFIC**  
**ARTICLE III**  
**Traffic Regulations**

**§ 101-5. Speed limits.**

The following speed limits in the designated areas are hereby defined:

<b>Speed (mph)</b>	<b>Location</b>
<u>30</u>	<u>River Road, in its entirety, beginning at its easterly intersection with Edwards Avenue, continuing in a westerly direction to its terminus with Swan Pond Road and continuing in a southwesterly direction to its terminus at Wading River Manorville Road</u>

- Underscore represents addition(s)

Dated: Riverhead, New York  
November 16, 2010

**BY ORDER OF THE BOARD  
OF THE TOWN OF RIVERHEAD**

**DIANE M. WILHELM**, Town Clerk

**TOWN OF RIVERHEAD**

**Resolution # 852**

**ADOPTS A LOCAL LAW TO AMEND CHAPTER 101 ENTITLED "VEHICLES AND TRAFFIC" OF THE RIVERHEAD TOWN CODE**  
**(§101-7. Turns. – Northville Turnpike and Roanoke Avenue)**

Councilman Dunleavy offered the following resolution,

which was seconded by Councilman Wooten

**WHEREAS**, the Town Clerk was authorized to publish and post a public notice to hear all interested persons to consider a local law amending Chapter 101, "Vehicles and Traffic" (§101-7. Turns.) of the Riverhead Town Code; and

**WHEREAS**, a public hearing was held on the 3<sup>rd</sup> day of November, 2010 at 2:15 o'clock p.m. at Riverhead Town Hall, 200 Howell Avenue, Riverhead, New York, the date, time and place specified in said public notice, and all persons wishing to be heard were heard.

**NOW THEREFORE BE IT RESOLVED**, that a local law amending Chapter 101 "Vehicles and Traffic", of the Riverhead Town Code is hereby adopted as specified in the attached notice of adoption; and be it further

**RESOLVED**, that the Town Clerk is hereby authorized to publish the attached notice of adoption once in the News-Review Newspaper, the official newspaper, and to post same on the signboard at Town Hall; and be it further

**RESOLVED**, that all Town Hall Departments may review and obtain a copy of this resolution from the electronic storage device and, if needed, a copy of same may be obtained from the Office of the Town Clerk.

**THE VOTE**

Giglio Yes No

Wooten Yes No

Gabrielsen Yes No

Dunleavy Yes No

Walter Yes No

The Resolution Was  Thereupon Duly Declared Adopted

**TOWN OF RIVERHEAD  
NOTICE OF ADOPTION**

**PLEASE TAKE NOTICE**, that the Town Board of the Town of Riverhead adopted a local law amending Chapter 101 entitled, "Vehicles and Traffic" of the Riverhead Town Code at its regular meeting held on November 16, 2010. **Be it enacted** by the Town Board of the Town of Riverhead as follows:

Chapter 101  
Vehicles and Traffic  
ARTICLE III  
**Traffic Regulations**

**§ 101-7. Turns.**

- B. Pursuant to the authority granted by §1660 of the New York State Vehicle and Traffic Law, the areas designated below restrict turns such that a right turn on red is prohibited at said location and a sign "no turn on red" shall be posted at the location:

**Location**

Northville Turnpike northbound at Roanoke Avenue

- Underscore represents addition(s)

Dated: Riverhead, New York  
November 16, 2010

**BY ORDER OF THE BOARD  
OF THE TOWN OF RIVERHEAD**

**DIANE M. WILHELM**, Town Clerk

TOWN OF RIVERHEAD

Resolution # 853

**AUTHORIZES TOWN CLERK TO PUBLISH AND POST PUBLIC NOTICE TO  
CONSIDER A LOCAL LAW TO AMEND CHAPTER 108 ENTITLED, "ZONING" OF  
THE RIVERHEAD TOWN CODE  
(PECONIC RIVER COMMUNITY ZONING USE DISTRICT)**

Councilman Wooten offered the following resolution,

which was seconded by Councilman Gabrielsen

**RESOLVED**, the Town Clerk is hereby authorized to publish and post the attached public notice to consider a local law to amend Chapter 108 entitled "Zoning" of the Riverhead Town Code for the addition of a Peconic River Community Zoning Use District once in the November 25, 2010 issue of the News- Review Newspaper, available on Wednesday, November 24, 2010, the newspaper hereby designated as the official newspaper for this purpose, and also to cause a copy of the proposed amendment to be posted on the sign board of the Town; and be it further

**RESOLVED**, that all Town Hall Departments may review and obtain a copy of this resolution from the electronic storage device and, if needed, a certified copy of same may be obtained from the Office of the Town Clerk.

**THE VOTE**

Giglio Yes No

Gabrielsen Yes No

Wooten Yes No

Dunleavy Yes No

Walter Yes No

The Resolution Was  Thereupon Duly Declared Adopted

**TOWN OF RIVERHEAD  
PUBLIC NOTICE**

**PLEASE TAKE NOTICE** that a public hearing will be held before the Town Board of the Town of Riverhead at Riverhead Town Hall, 200 Howell Avenue, Riverhead, New York on the 21<sup>st</sup> day of December, 2010 at 7:10 o'clock p.m. to consider a local law to amend Chapter 108 entitled, "Zoning" of the Riverhead Town Code as follows:

Chapter 108  
ZONING  
ARTICLE XXX

**Peconic River Community (PRC) Zoning Use District**

**§ 108-147. Purpose.**

It is the intent of the Peconic River Community Zoning Use District to provide for an array of residential, commercial and recreational uses pursuant to the land use policy of the State of New York in the Peconic River Corridor to conserve the legislated ecological resources and the free flowing nature of the River while preserving the existing character and promoting the economic viability of the real property with the River Corridor.

**§ 108-148. Uses.**

In the PRC Zoning Use District, no building, structure, or premises shall be used or arranged or designed to be used, and no building or structure shall be hereafter erected, reconstructed or altered, unless otherwise provided in this chapter, except for the following permitted uses or specially permitted uses and their customary accessory uses:

**A. Permitted uses:**

- (1) Retail stores or shops.
- (2) Wholesale business
- (3) Institutional uses
- (4) Offices
- (5) Non-motorized open space recreational uses
- (6) Public parks, play grounds
- (7) Restaurants
- (8) Agricultural production

**B. Specially permitted uses, by special permit of the Town Board:**

- (1) Bed and breakfast
- (2) Country inns

C. Accessory uses. Accessory uses shall include those uses customarily incidental to any of the above permitted uses or specially permitted uses when located on the same lot. Specifically included are the following:

- (1) Accessory uses shall include those uses customarily incidental to any permitted or specially permitted uses when located on the same lot
- (2) Outdoor storage, suitably screened

D. Prohibited uses:

- (1) Industrial uses
- (2) Dry cleaning establishments
- (3) Motor vehicle sales

**§ 108-149. Lot, yard, bulk and height restrictions.**

- A. No building shall be erected or any lot or land area utilized unless in conformity with the Zoning Schedule incorporated herein.
- B. In order to foster conservation of scenic values, all commercial site plans shall have open space designated in such a manner as to have a minimum of fifty percent (50%) of open space areas planted with native species or left undisturbed.

**Lot Coverage**

<u>Minimum Lot Area</u>	<u>Minimum Lot Width</u>	<u>Maximum w/o Sewer</u>	<u>Maximum with Sewer</u>	<u>Maximum Impervious Surface</u>
<u>80,000 sq. ft.</u>	<u>200</u>	<u>20%</u>	<u>30%</u>	<u>40%</u>

**Floor Area**

<u>Maximum Height</u>	<u>Maximum w/o Sewer</u>	<u>Maximum with Sewer</u>	<u>Maximum Front Yard Depth</u>
<u>34 feet</u>	<u>40%</u>	<u>60%</u>	<u>25 feet</u>

- Underline represents addition(s)

Dated: Riverhead, New York

X:\TBM 11-16-10\853 - TA 108-147PecRiverComm ph.doc

November 16, 2010

**BY ORDER OF THE TOWN BOARD  
OF THE TOWN OF RIVERHEAD**

**DIANE M. WILHELM, Town Clerk**

**TOWN OF RIVERHEAD**

**Resolution # 854**

**AUTHORIZES THE SUPERVISOR TO EXECUTE AN AGREEMENT  
WITH COUNTY OF SUFFOLK OFFICE FOR THE AGING  
(AAA TRANSPORTATION PROGRAM)**

Councilman Gabrielsen offered the following resolution,

which was seconded by Councilwoman Giglio

**WHEREAS**, the Town of Riverhead offers a wide variety of programs, activities and support services including transportation for the senior citizens within the Riverhead community; and

**WHEREAS**, the County of Suffolk provides funding to defray the transportation costs incurred by the Town of Riverhead; and

**WHEREAS**, the Town of Riverhead is interested in supplementing its budget regarding transportation costs incurred in the transportation of senior citizens.

**NOW, THEREFORE, BE IT RESOLVED**, that the Supervisor is hereby authorized to execute the attached agreement authorizing the Town of Riverhead to accept funds in an amount not to exceed \$4,952.00 from Suffolk County Office for the Aging for the purpose of supplementing the budget of the Town's transportation assistance program; and be it further

**RESOLVED**, that the Town Clerk is hereby authorized to forward a copy of this resolution to Judy Doll, Seniors Director, Dawn Thomas, Town Attorney and William Rothaar, Financial Administrator; and be it further

**RESOLVED**, that all Town Hall Departments may review and obtain a copy of this resolution from the electronic storage device and, if needed, a certified copy of same may be obtained from the Office of the Town Clerk.

**THE VOTE**

Giglio  Yes  No      Gabrielsen  Yes  No  
Wooten  Yes  No      Dunleavy  Yes  No  
Walter  Yes  No

The Resolution Was  Thereupon Duly Declared Adopted

**Contract**

This Contract ("the Contract") is between the County of Suffolk ("the County"), a municipal corporation of the State of New York, acting through its duly constituted Office for the Aging ("Department"), having its principal office at the H. Lee Dennison Building - 3<sup>rd</sup> Floor, 100 Veterans Memorial Highway, Hauppauge, New York (Mailing address: P.O. Box 6100, Hauppauge, New York 11788-0099); and

Town of Riverhead (Contractor), a New York municipal corporation, having its principal place of business at 200 Howell Avenue, Riverhead, New York 11901.

The Contractor has been designated to receive funds from the County for an AAA Transportation Program ("the Services") as set forth in Article I, entitled "Description of Services."

**Term of the Contract:** April 1, 2010 through March 31, 2011; with an option for three one-year extensions, to be exercised at the County's discretion, on the same terms and conditions herein.

**Service Levels:** 5,574 Units of Transportation Service  
200 Elderly Served, Unduplicated

**Total Cost of the Contract:** Shall not exceed \$4,952, as set forth in Article VI and Exhibit 6, attached.

**Terms and Conditions:** Shall be as set forth in Articles I through VI, attached hereto and made a part hereof.

In Witness Whereof, the parties hereto have executed the Contract as of the latest date written below.

**Town of Riverhead**

**County of Suffolk**

By: \_\_\_\_\_  
Philip Cardinale  
Supervisor

By: \_\_\_\_\_  
Name: \_\_\_\_\_

Fed. Taxpayer ID #: 11-6001935

Title: Deputy County Executive

Date \_\_\_\_\_

Date: \_\_\_\_\_

\_\_\_\_\_, hereby certifies under penalties of perjury that I am an officer of \_\_\_\_\_, that I have read and I am familiar with §A5-7 of Article V of the Suffolk County Code, and that \_\_\_\_\_ meets all requirements to qualify for exemption thereunder.  
Date \_\_\_\_\_

**Approved:  
Department**

By: \_\_\_\_\_  
Holly Rhodes-Teague  
Director, Office for the Aging  
Date \_\_\_\_\_

Signature  
**Approved as to Legality:  
Town of Riverhead**

**Recommended:**

By: \_\_\_\_\_  
Dawn Thomas  
Town Attorney Date \_\_\_\_\_

By: \_\_\_\_\_  
Anna Prencipe  
Food Service Supervisor  
Date \_\_\_\_\_

**Christine Malafi, County Attorney**

By: \_\_\_\_\_  
Jacqueline Caputi  
Assistant County Attorney  
Date \_\_\_\_\_



**Article I**  
**Description of Services**  
**AAA Transportation Program**

**1. Goals of Program**

The AAA Transportation Program expands essential transportation activities for the elderly by providing assistance in meeting the transportation operating expenses related to serving the elderly, as part of the required supportive services of the IIC Nutrition Program and/or the Supplemental Nutrition Assistance Program or other such programs for the elderly that provide transportation services.

**2. General**

In general, but without limitation, the Contractor shall be required to meet the criteria listed below:

- A. Have, and maintain throughout the term of this Contract, an existing agreement to provide a service or services for the elderly in Suffolk County.
- B. Have an owned or contract vehicle available for the Services, either through purchase agreement or lease agreement.
- C. To inform each recipient of the service of the opportunity to make a free, willing and anonymous contribution toward the cost of the service. Service may not be denied, however, if a person is unable or unwilling to make a contribution. The Contractor must maintain an audit trail of all incoming contributions and make monthly reports of any contributions received. Monthly contributions will be deducted from monthly expenditures to arrive at net reimbursement. All contributions must be used to enhance services. All printed materials used for the program must include the sources of funding for the program and must include the following information:  

Contributions to this (these) service(s) are free and voluntary. Services will not be denied because of inability or unwillingness to contribute. Any contribution you wish to make will be used to expand the program and will be greatly appreciated.
- D. Confidentiality
  - i. The Contractor agrees that no personal information obtained from an individual in conjunction with this program shall be disclosed in a form in which it is identified with the individual without such individual's written consent to such disclosure, except to Aging.
  - ii. In the case of a request by Aging for names and addresses of individuals participating in the program, the Contractor shall furnish such information as requested. Failure to comply with a request by Aging for such information shall be deemed a material breach of this Contract and shall result in a freeze on all monies due and owing to the Contractor until compliance by the Contractor.

**3. Services**

The Contractor shall provide the following transportation services:

The Contractor may provide transportation other than to and from the nutrition sites on an as needed basis. This may include, but is not limited to, transportation to medical appointments, shopping, activities for socialization and other such activities scheduled as part of the Contractor's regular transportation program activities or by appointment. All transportation services shall be furnished using licensed drivers and insured and inspected vans and automobiles

#### 4. Reporting Requirements

##### A. Monthly Reports

Monthly reports must be submitted to Aging on a form prescribed by Aging. Monthly reports are due to Aging by the eighth day of the month following the month being reported. These reports shall contain, at a minimum, the following categories of information:

- i. Units of service: one unit is equal to each one-way trip per person.
- ii. The number of unduplicated individuals who have received transportation by the Contractor under this Transportation Program Contract.
- iii. A monthly activity schedule showing the specific transportation services the Contractor will make available to the congregate participants that require transportation
- iv. Mileage recordings.

##### B. Electronic Reporting

- i. The Contractor shall maintain electronic records on all program participants using the most currently approved form provided by Aging and compliant with State and Federal reporting requirements. Data for all participants must be updated monthly.
- ii. In order to comply with electronic reporting requirements, the Contractor must have adequate computer equipment and software available to support the approved form.
- iii. Transportation units and unduplicated number of persons served must be entered electronically in SAMS 2000 or in subsequent County approved computer systems. All participant data must be entered completely by the 12<sup>th</sup> of each month for the previous month's data.

#### 5. Promotions and Advertisements

Any references to transportation services provided under this Contract must include due recognition to New York State Office for the Aging. The Contractor must include the express acknowledgement as follows:

“This service has been provided with financial assistance, in whole or in part through a grant from the New York State Office for the Aging.”

#### 6. Administration

Overall administration of this program will be the responsibility of the Contractor. The Contractor will insure proper implementation and direction of the service, act as liaison between Aging and the actual service and insure accuracy and timeliness of submission of all reporting forms and expenditures.

Program staff shall attend meetings and training as requested by Aging.

#### 7. Monitoring

##### a. Program

The Contractor agrees to permit Aging's staff and staff of the New York State Office for the Aging to review programmatic records at any time.

##### b. Fiscal

As required, Aging's fiscal staff may examine or review evidence regarding the existence, time and classification of financial transactions, which are charged to the program for reimbursement. To obtain this evidence, the fiscal staff will examine documentary evidence including financial verification by actually observing or counting certain assets (e.g. case, food inventory, equipment and supplies) to establish their physical existence.

**8. Nonsectarian/Nonpartisan Declaration**

The **Contractor** agrees that all services performed under this Contract are secular and nonpartisan in nature and that no funds received pursuant to this Contract will be used for sectarian purposes or to further the advancement of any religion, candidate or partisan effort. Furthermore, the **Contractor** agrees that all program services are and will be available to all eligible individuals regardless of religious belief or political affiliation.

**End of Article I**

11.16.2010  
100855

ADOPTED

**TOWN OF RIVERHEAD**

**Resolution # 855**

**AUTHORIZES THE TOWN CLERK TO PUBLISH AND POST PUBLIC NOTICE  
TO CONSIDER A LOCAL LAW TO AMEND CHAPTER 108 ENTITLED,  
"ZONING" OF THE RIVERHEAD TOWN CODE  
(\$108-188. – Riverfront Corridor (RFC) Zoning Use District)**

Councilwoman Giglio offered the following resolution,

which was seconded by Councilman Dunleavy

**RESOLVED**, the Town Clerk is hereby authorized to publish the attached public notice to consider a local law to amend Chapter 108 entitled, "Zoning" of the Riverhead Town Code once in the November 25, 2010 issue of the News-Review Newspaper, available on Wednesday, November 24, 2010, the newspaper hereby designated as the official newspaper for this purpose, and also to cause a copy of the proposed local law to be posted on the sign board of the Town; and be it further

**RESOLVED**, that all Town Hall Departments may review and obtain a copy of this resolution from the electronic storage device and, if needed, a copy of same may be obtained from the Office of the Town Clerk.

**THE VOTE**

Giglio Yes No

Gabrielsen Yes No

Wooten Yes No

Dunleavy Yes No

Walter Yes No

The Resolution Was  Thereupon Duly Declared Adopted

**TOWN OF RIVERHEAD  
PUBLIC NOTICE**

**PLEASE TAKE NOTICE** that a public hearing will be held before the Town Board of the Town of Riverhead at 200 Howell Avenue, Riverhead, New York on the 21<sup>st</sup> day of December, 2010 at 7:15 o'clock p.m. to consider a local law to amend Chapter 108 entitled, "Zoning" of the Riverhead Town Code as follows:

Chapter 108  
ZONING  
ARTICLE XXXVII  
**Riverfront Corridor (RFC) Zoning Use District**

§ 108-188. Uses.

In the RFC Zoning Use District, no building, structure, or premises shall be used or arranged or designed to be used, and no building or structure shall be hereafter erected, reconstructed, or altered, unless otherwise provided in this chapter, except for the following permitted uses or specially permitted uses and their customary accessory uses:

A. Permitted uses.

- (1) Dwelling, one-family.
- (2) River-related retail uses.
- (3) Nonmotorized open space recreation uses.

B. Special permit uses.

- (1) Bed-and-breakfast establishments.
- (2) Country inns.

C. Accessory uses. Accessory uses shall include those uses customarily incidental to any of the above permitted uses or specially permitted uses when located on the same lot. ~~Specifically permitted are the following:~~

- Overstrike represents deletion(s)

Dated: Riverhead, New York  
November 16, 2010

**BY ORDER OF THE TOWN CLERK  
OF THE TOWN OF RIVERHEAD**

**DIANE M. WILHELM, Town Clerk**

**TOWN OF RIVERHEAD**

**Resolution # 856**

**AUTHORIZES THE WATER DISTRICT SUPERINTENDENT TO WAIVE WATER FEES FOR IDA LANE LANDSCAPE IMPROVEMENT PROJECT**

Councilman Dunleavy offered the following resolution,

which was seconded by Councilman Wooten

**WHEREAS**, the Town of Riverhead Water District installed a line and meter such that property located at the intersection of Ida Lane and Church Lane in Aquebogue, and

**WHEREAS**, the Town of Riverhead and Town of Riverhead Water District installed the line and the meter for the purpose of assisting Ida Lane residents to beautify the Town of Riverhead portion of the property, and

**WHEREAS**, for several years community residents voluntarily donated money to defray the costs and expenses of the water service.

**NOW THEREFORE BE IT HEREBY RESOLVED**, that the residents are no longer contributing to this service such that at this time the Town of Riverhead wishes to waive its water meter fees for calendar years 2010 and 2011, and be it further

**RESOLVED**, that it is the Town Board's desire to further examine this issue in December 2011, and be it further

**RESOLVED**, that the Town Clerk is hereby directed to forward a copy of this resolution to Gary Pendzick, Riverhead Water District Superintendent, Bill Rothaar, Financial Administrator, Kenneth Lebohner and Ken Testa, Town Engineer. Town Hall Departments may review and obtain a copy of this resolution from the electronic storage device, and if needed, a certified copy of same can be obtained from the office of the Town Clerk.

**THE VOTE**

Giglio Yes No    Gabrielsen Yes No  
Wooten Yes No    Dunleavy Yes No  
Walter Yes No

The Resolution Was  Thereupon Duly Declared Adopted

**TOWN OF RIVERHEAD**

**Resolution # 857**

**ESTABLISHES DATE FOR 11<sup>TH</sup> ANNUAL TOWN OF RIVERHEAD BONFIRE AND HOLIDAY CELEBRATION**

Councilman Wooten offered the following resolution,

which was seconded by Councilman Gabrielsen

**WHEREAS**, the Riverhead Town Board believes in promoting community events in Downtown Riverhead; and

**WHEREAS**, the event is supported by the Business Improvement District; and

**WHEREAS**, the Town of Riverhead Bonfire and Holiday Celebration is free of charge and open to all; and

**WHEREAS**, the Riverhead Town Bonfire and Holiday Celebration has historically been on the second Saturday of December.

**NOW THEREFORE BE IT RESOLVED**, that the 11<sup>th</sup> annual Town of Riverhead Bonfire and Holiday Celebration will be held on December 11<sup>th</sup> 2010 with a rain date of December 12<sup>th</sup> 2010, from 4:00pm until 10:00 pm.

**RESOLVED**, that all Town Hall Departments may review and obtain a copy of this resolution from the electronic storage device and, if needed, a certified copy of same may be obtained from the Office of the Town Clerk.

**THE VOTE**

Giglio  Yes  No

Gabrielsen  Yes  No

Wooten  Yes  No

Dunleavy  Yes  No

Walter  Yes  No

The Resolution Was  Thereupon Duly Declared Adopted

11.16.2010  
100858

ADOPTED

**TOWN OF RIVERHEAD**

**Resolution # 858**

**APPOINTS TWO MEMBERS TO THE PARKING DISTRICT ADVISORY COMMITTEE  
TO REPLACE TWO INACTIVE MEMBERS**

Councilman Gabrielsen offered the following resolution,

which was seconded by Councilwoman Giglio

**WHEREAS**, the Town Board, pursuant to Resolution #432 adopted on June 7, 1994, created a liaison group to serve at the pleasure of the Town Board, now referred to as the "Parking District Advisory Committee", to act as trustees of the Parking District for the purpose of advising and reporting to the Town Board on such matters related to the Parking District, including but not limited to, maintenance and future development within the Parking District; and

**WHEREAS**, after receipt of recommendations to expand membership and representation of community interests from the members of the Parking District Advisory Committee and landowners and tenants within the Parking District, the Town Board, pursuant to Resolution # 166 adopted on March 7, 1995, expanded the Parking District Advisory Committee; and

**WHEREAS**, the Town Board reviewed Parking District Advisory Committee membership and participation of its members and determined that the Parking District Advisory Committee, and in turn the Town Board, would benefit from reorganization of its membership to stimulate active participation of its members and more effective representation of the landlords and tenants within the Parking District; and

**WHEREAS**, based upon above, the Town Board seeks to terminate the membership of James Bissett and Vince Tria and replace these two members with John Mantzopoulos and Edward Lunger, a landowner and a tenant within the Parking District, who have expressed a willingness to serve as members of the Parking District Advisory Committee; and

**NOW THEREFORE BE IT RESOLVED**, that the Town Boards appoints two members, John Mantzopoulos and Edward Lunger to the Parking District Advisory Committee and terminates the appointments of James Bissett and Vince Tria, effective immediately.

**RESOLVED**, that the Town Clerk is hereby directed to forward a copy of this resolution to James Bissett, 323 Long Island Avenue, Holtsville, NY 11741, to Vince

Tria, PO Box 147, Riverhead, NY 11901, to John Mantzopoulos, 33 East Main St., Riverhead, NY 11901, to Ed Lunger, 41 East Main St., Riverhead, NY 11901 ; and be it further

**RESOLVED**, that all Town Hall Departments may review and obtain a copy of this resolution from electronic storage device and, if needed, a certified copy of same may be obtained from the Office of the Town Clerk.

**THE VOTE**

Giglio Yes No

Gabrielsen Yes No

Wooten Yes No

Dunleavy Yes No

Walter Yes No

The Resolution Was  Thereupon Duly Declared Adopted

**TOWN OF RIVERHEAD  
NOTICE OF PUBLIC HEARING**

**PLEASE TAKE NOTICE** that a public hearing will be held on the 7<sup>th</sup> day of December, 2010 at 2:10 o'clock p.m. at the Riverhead Town Hall, 200 Howell Avenue, Riverhead, New York to hear all interested persons to consider the purchase of open space consisting of approximately 311.01 acres located on the north side of Sound Avenue, Riverhead, New York, pursuant to §247 of the New York State General Municipal Law and Chapter 44 of the Riverhead Town Code.

Dated: Riverhead, New York  
November 3, 2010

BY ORDER OF THE TOWN BOARD  
OF THE TOWN OF RIVERHEAD

DIANE M. WILHELM, Town Clerk

11.16.2010  
100859

ADOPTED

**TOWN OF RIVERHEAD**

**Resolution # 859**

**AUTHORIZES TRANSFER OF FUNDS AND AWARDS BID – PERMANENT  
TREATMENT AT WELL NO. 16 - RIVERHEAD WATER DISTRICT**

Councilwoman Giglio offered the following resolution,

which was seconded by Councilman Dunleavy

**WHEREAS**, H2M Group as consulting engineers to the Riverhead Water District has made recommendation by letters dated November 10, 2010 and September 15, 2010 that the Town Board as governing body of the Riverhead Water District transfer funds from the capital project budget established for Plant No. 17 to the capital project budget for Plant No. 16 to reimburse the cost incurred for the interim treatment plant and equipment which will now be utilized for Plant 17 which will allow Plant 17 to be operational for the 2011 summer pumping season and that bid be awarded for the construction of Permanent Treatment at Well No. 16 in accordance with bids received as advertised.

**NOW, THEREFORE, BE IT RESOLVED**, that the Town Supervisor be and is hereby authorized to transfer funds in the amount of \$567,790.00 from the Riverhead Water District Plant 17 capital project budget to the Riverhead Water District Plant 16 capital project budget to account for the fact that the interim treatment facilities will be used by Plant 17 and fund such transfer from available key moneys as necessary, and be it further

**RESOLVED**, that the bid for project known as Permanent Treatment Facility at Well No. 16 of the Riverhead Water District, be and is hereby awarded to:

Bensin Contracting, Inc.  
Holtsville, New York  
In the bid amount of \$1,380,900.00

and be it further

**RESOLVED**, that the Town Clerk forward certified copy of this resolution to the above named contractor, and be it further

**RESOLVED**, that the Town Clerk is hereby authorized to return to all unsuccessful bidders their respective bid security, and be it further

**RESOLVED**, that the Town Supervisor be and is hereby authorized to execute a contract with Bensin Contracting, Inc. for this project, and be it further

**RESOLVED**, that upon completion of fully executed contracts and the filing of said contract with the Town Clerk, the Town Clerk is hereby authorized to release to the successful bidder the bidder's bid security.

**RESOLVED**, that all Town Hall Departments may review and obtain a copy of this resolution from the electronic storage device and, if needed, a certified copy of same may be obtained from the Office of the Town Clerk.

**THE VOTE**

Giglio Yes No

Gabrielsen Yes No

Wooten Yes No

Dunleavy Yes No

Walter Yes No

The Resolution Was  Thereupon Duly Declared Adopted

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September 15, 2010

Supervisor Sean Walter  
Town of Riverhead  
200 Howell Avenue  
Riverhead, New York 11901

**Re: Riverhead Water District  
Permanent Treatment Facility at Well No. 16  
H2M Project No.: RDWD 10-01**

Dear Supervisor Walter:

On August 26, 2010, the Town of Riverhead/ Riverhead Water District received bids for the above referenced project. The low bid was submitted by Bensin Contracting, Inc. of Holtsville, New York, with a total bid price of **\$1,380,900**. A copy of the *bid tabulation* is enclosed for your records.

Bensin Contracting, Inc. has successfully completed similar projects for various water utilities over the past few years. It is our opinion that Bensin Contracting, Inc. is qualified and their bid prices are fair and reasonable. Based on the above information, we recommend that the Town Board award the above referenced project to Bensin Contracting, Inc. at a total bid price of **\$1,380,900**.

Should you have any questions or comments, please contact this office.

Very truly yours,

**HOLZMACHER, McLENDON & MURRELL, P.C.**

Dennis M. Kelleher, P.E.  
Sr. Vice President

DMK:slj

cc: Richard Ehlers, Esq. (w/encl.)  
Supt. Gary Pendzick (w/encl.)  
Diane Wilhelm, Town Clerk

11.16.2010  
100860

ADOPTED

**TOWN OF RIVERHEAD**

**Resolution # 860**

**AWARDS BID – CONSTRUCTION OF WELL AT PLANT NO. 17 – ROUTE 105**  
**RIVERHEAD WATER DISTRICT**

Councilman Dunleavy offered the following resolution,

which was seconded by Councilman Wooten

**WHEREAS**, this Town Board did authorize the advertisement for bids for project known as Construction of Test Well at Plant No. 17 – Route 105 - of the Riverhead Water District, and

**WHEREAS**, all bids received were opened and read aloud on the date and time advertised in the notice, and

**WHEREAS**, H2M Group, consulting engineers to the Riverhead Water District, by attached letter dated September 15, 2010 did recommend that the additional alternate bid for project known as Construction of Test Well at Plant No. 17 – Route 105 - be awarded to Gregor Well Drilling, Inc. at the total bid price of \$204,770.00.

**NOW, THEREFORE, BE IT RESOLVED**, that the additional alternate bid for project known as Construction of Well at Plant No. 17 of the Riverhead Water District, be and is hereby awarded to:

Gregor Well Drilling, Inc.  
Hampton Bays, New York  
In the bid amount of \$204,770.00

and be it further

**RESOLVED**, that the Town Clerk forward certified copy of this resolution to the above named contractor, and be it further

**RESOLVED**, that the Town Clerk is hereby authorized to return to all unsuccessful bidders their respective bid security, and be it further

**RESOLVED**, that the Town Supervisor be and is hereby authorized to execute a contract with Gregor Well Drilling, Inc. for this project, and be it further

**RESOLVED**, that upon completion of fully executed contracts and the filing of said contract with the Town Clerk, the Town Clerk is hereby authorized to release to the successful bidder the bidder's bid security.

**RESOLVED**, that all Town Hall Departments may review and obtain a copy of this resolution from the electronic storage device and, if needed, a certified copy of same may be obtained from the Office of the Town Clerk.

**THE VOTE**

Giglio Yes No

Gabrielsen Yes No

Wooten Yes No

Dunleavy Yes No

Walter Yes No

The Resolution Was  Thereupon Duly Declared Adopted



architects + engineers

575 Broad Hollow Road tel 631.756.8000  
Melville, NY 11747 fax 631.694.4122

September 15, 2010

Supervisor Sean M. Walter  
Town of Riverhead  
200 Howell Avenue  
Riverhead, New York 11901

Re: Riverhead Water District  
Construction of Well at Plant No. 17 – Route 105  
H2M Project No.: RDWD 10-01

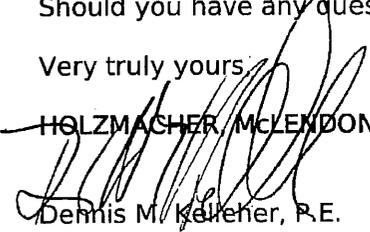
Dear Supervisor Walter:

On Thursday, February 25, 2010, the Town of Riverhead/Riverhead Water District received bids for the Construction of Test Wells at Plant No. 16 – Edwards Avenue and Plant No. 17 - Route 105. Six (6) contractors submitted bids, with the low bid on the base bid as well as the alternate bids being submitted by Gregor Well Drilling, Inc. of Hampton Bays, New York. The Town awarded work related to Well No. 16 back in February. However, since funding was not yet in place for Well No. 17, the alternate bid work was not awarded. Now that the funding for Well No. 17 has been approved by the Town, we recommend that the work related to Well No. 17 be awarded at this time. Gregor Well Drilling was the low bidder for this work at a price of \$204,770. A copy of the *bid tabulation* is enclosed for your records.

Gregor Well Drilling, Inc. has successfully completed similar projects for various water utilities over the past few years including Well No. 16. Additionally, the bid prices submitted compare to projects similar in size and nature. It is our opinion that Gregor Well Drilling, Inc. is qualified and his bid prices are fair and reasonable. Based on the above information, we recommend that the Town Board award the Construction of Test Well at Plant No. 17 to Gregor Well Drilling, Inc. at a Total Alternate Bid price of \$204,770.

Should you have any questions or comments, please contact this office.

Very truly yours,

  
HOLZMACHER, McLENDON & MURRELL, P.C.

Dennis M. Kelleher, P.E.  
Sr. Vice President

DMK:slj  
Enclosures

cc: Supt. Gary Pendzick (w/encls.)  
David Cullen (w/encls.)  
Diane Wilhelm, Town Clerk (w/encls.)  
Richard Ehlers, Esq. (w/encls.)

x:\rdwd (riverhead water district) - 10810\rdwd1001 - plant no 16\correspondence\well construction\10.09.15 - walter - bid tabulation - recommendation.doc



CLIENT NAME: RIVERHEAD WATER DISTRICT

PROJECT TITLE: CONSTRUCTION OF TEST WELL AT PLANT NO. 16, EDWARDS AVENUE

PROJECT NO.: RDWD 10-01

BID DATE: FEBRUARY 25, 2010

5% BB or CC

BIDDER		BIDDER		BIDDER		BIDDER		BIDDER		BIDDER					
GREGOR WELL DRILLING, INC HAMPTON BAYS, NY		DELTA WELL & PUMP CO., INC. RONKONKOMA, NY		R&L WELL DRILLING LLC ISLIP, NY		LAYNE CHRISTENSON HOLBROOK, NY		A C SHULTES WOODBURY HEIGHTS, NJ		EAGLE CONTROL CORP. YAPHANK, NY					
BB		BB		BB		BB		BB		BB					
ITEM NO.	DESCRIPTION	QTY.	UNITS	UNIT PRICE	TOTAL PRICE	UNIT PRICE	TOTAL PRICE	UNIT PRICE	TOTAL PRICE	UNIT PRICE	TOTAL PRICE	UNIT PRICE	TOTAL PRICE		
1	SITE WORK, MOBILIZATION, AND FINAL RESTORATION				\$2,500.00		\$25,000.00		\$500.00		\$39,000.00		\$5,000.00		\$34,000.00
2	SITE WORK, MOBILIZATION, AND FINAL RESTORATION (ALTERNATE)				\$2,500.00		\$20,000.00		\$500.00		\$39,000.00		\$5,000.00		\$34,000.00
3	TEST WELL BORING FOR THE PROPOSED WELL AT PLANT No. 16				\$37,500.00		\$122,000.00		\$40,000.00		\$65,000.00		\$105,000.00		\$104,000.00
4	TEST WELL BORING FOR THE PROPOSED WELL AT PLANT No. 17 (ALTERNATE)				\$39,500.00		\$135,000.00		\$47,000.00		\$75,000.00		\$130,000.00		\$118,000.00
5	DEPTH ADJUSTMENT FOR TEST WELL BORING (CONTINGENCY)			\$20.00	\$1,000.00	\$25.00	\$1,250.00	\$20.00	\$1,000.00	\$30.00	\$1,500.00	\$25.00	\$1,250.00	\$40.00	\$2,000.00
6	ADDITIONAL TEST SCREEN SETTING (CONTINGENCY)				\$1,000.00		\$10,000.00		\$7,500.00		\$15,000.00		\$55,000.00		\$34,000.00
7	ABANDONMENT OF TEST WELL BORING OR PERMANENT WELL (CONTINGENCY)				\$0.00		\$100.00		\$100.00		\$6,000.00		\$5,000.00		\$12,000.00
8	PROPOSED WELL CONSTRUCTION				\$124,910.00		\$20,000.00		\$160,000.00		\$105,000.00		\$200,000.00		\$204,000.00
9	PROPOSED WELL CONSTRUCTION (ALTERNATE)				\$141,770.00		\$25,000.00		\$200,000.00		\$130,000.00		\$230,000.00		\$245,000.00
10	WELL DEVELOPMENT FOR THE PROPOSED WELL AT PLANT No. 16				\$2,500.00		\$10,000.00		\$5,000.00		\$14,000.00		\$10,000.00		\$14,000.00
11	WELL DEVELOPMENT FOR THE PROPOSED WELL AT PLANT No. 17 (ALTERNATE)				\$2,500.00		\$10,000.00		\$5,000.00		\$14,000.00		\$10,000.00		\$14,000.00
12	DEPTH ADJUSTMENT - WELL CONSTRUCTION (CONTINGENCY)			\$30.00	\$1,500.00	\$25.00	\$1,250.00	\$30.00	\$1,500.00	\$40.00	\$2,000.00	\$150.00	\$7,500.00	\$100.00	\$5,000.00
13	BLANK STAINLESS STEEL PIPE OR SCREEN LENGTH FOR WELL (CONTINGENCY)			\$50.00	\$1,000.00	\$100.00	\$2,000.00	\$60.00	\$1,200.00	\$100.00	\$2,000.00	\$130.00	\$2,600.00	\$160.00	\$3,200.00
14	CASH ALLOWANCE				\$12,000.00		\$12,000.00		\$12,000.00		\$12,000.00		\$12,000.00		\$12,000.00
15	DISINFECTION AND TESTING				\$1,000.00		\$1,500.00		\$5,000.00		\$4,000.00		\$5,000.00		\$7,000.00
16	DISINFECTION AND TESTING (ALTERNATE)				\$1,000.00		\$1,500.00		\$5,000.00		\$4,000.00		\$5,000.00		\$7,000.00
17	TELEVISION INSPECTIONS FOR THE PROPOSED WELL AT PLANT NO. 16				\$1,000.00		\$10.00		\$500.00		\$1,300.00		\$1,000.00		\$3,000.00
18	TELEVISION INSPECTIONS FOR THE PROPOSED WELL AT PLANT NO. 17 (ALTERNATE)				\$1,000.00		\$10.00		\$500.00		\$1,300.00		\$1,000.00		\$3,000.00
TOTAL BASE BID (SUM OF ITEMS 1, 3, 5, 6, 7, 8, 10, 12, 13, 14, 15, AND 17)					\$185,910.00		\$205,110.00		\$234,300.00		\$266,800.00		\$409,350.00		\$434,200.00
TOTAL ALTERNATE BID (SUM OF ITEMS 1 THROUGH 18)					\$374,180.00		\$396,620.00		\$492,300.00		\$530,100.00		\$790,350.00		\$855,200.00
TOTAL ALTERNATE BID (SUM OF ITEMS 2, 4, 5, 6, 7, 9, 11, 12, 13, 14, 16, AND 18)					\$204,770.00		\$218,110.00		\$281,300.00		\$301,800.00		\$464,350.00		\$489,200.00

**TOWN OF RIVERHEAD**

**Resolution # 861**

**AUTHORIZATION TO PUBLISH ADVERTISEMENT OF A REQUEST FOR PROPOSALS FOR TOWN OF RIVERHEAD WEBSITE RE-DESIGN, COMMERCIAL WEB HOSTING HIGH CAPACITY STORAGE**

Councilman Wooten offered the following resolution,

which was seconded by Councilman Gabrielsen

**WHEREAS**, The Town of Riverhead is looking to redesign its website ([www.riverheadli.com](http://www.riverheadli.com)) to provide better access to information for residents and to present a more visually appealing interface for all users, and

**WHEREAS**, the Town of Riverhead is looking to improve the appearance, ease-of-navigation and underlying technology of its website, and

**WHEREAS**, Town of Riverhead has determined that the redesign of the Town's website is appropriate and necessary,

**NOW, THEREFORE, BE IT** resolved that the Town of Riverhead hereby requests proposals for the Town of Riverhead website redesign, commercial web hosting high capacity storage, and be it further

**RESOLVED**, that the Town Board hereby authorizes the issuance of the attached Request for Proposals for Town of Riverhead website redesign, commercial web hosting high capacity storage; and be it further

**RESOLVED**, that the Town Clerk is hereby authorized to publish and post the following public notice in the November 25, 2010 issue of the News-Review; and be it further

**RESOLVED**, that the Town Clerk is hereby authorized to forward a copy of this resolution to William Rothaar, Financial Administrator and Informational Technology, and be it further

**RESOLVED**, that all Town Hall Departments may review and obtain a copy of this resolution from electronic storage device and, if needed, a certified copy of same may be obtained from the Office of the Town Clerk.

**THE VOTE**

Giglio  Yes  No  
Wooten  Yes  No

Gabrielsen  Yes  No  
Dunleavy  Yes  No

Walter  Yes  No

The Resolution Was  Thereupon Duly Declared Adopted

## NOTICE TO BIDDERS

**TAKE NOTICE**, that sealed proposals will be received by the Office of the Town Clerk at Riverhead Town Hall, 200 Howell Avenue, Riverhead, New York on **December 27, 2010 at 11 o'clock am**, prevailing time, for:

### REQUEST FOR PROPOSALS

The Town of Riverhead is seeking proposals for **Website Redesign, Commercial Web Hosting High Capacity Storage**.

Specifications and guidelines for submission of proposals are available at the Office of the Town Clerk and may be picked up between the hours of 8:30 am and 4:30 pm, Monday through Friday, beginning **November 24, 2010** or on the Town website at [www.riverheadli.com](http://www.riverheadli.com), click on bids.

Each proposal must be submitted in a sealed envelope clearly marked "**TOWN OF RIVERHEAD WEBSITE RE-DESIGN, COMMERCIAL WEB HOSTING HIGH CAPACITY STORAGE**" Proposals must be received by the Office of the Town Clerk by no later than **11:00 am on December 27, 2010**.

This RFP is not an offer or a binding commitment to contract on the part of the Town. The Town retains the right to postpone or cancel the RFP or to reject all proposals, if the Town determines, in its sole discretion that the best interests of the Town will be served thereby.

**BY ORDER OF THE TOWN BOARD  
TOWN OF RIVERHEAD  
Diane M. Wilhelm, TOWN CLERK**

