



Town of Riverhead Building Department

4 W Second Street, Riverhead, New York 11901

(631) 727-3200 Ext. 213

www.townofriverheadny.gov

POLITICAL SIGN APPLICATION

1. One (1) page political sign application
2. Bond for \$200. Bond will be returned upon notice that all signs have been removed
3. Affidavit of sign removal to be submitted within 60 days following election date

Please note: The processing of application begins when all applicable forms are received and the fee is paid.



APPLICATION FOR POLITICAL SIGN PERMIT

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Date _____ Receipt _____ Approved by _____

APPLICANT: (PLEASE PRINT CLEARLY)

First Name Last Name Business Name

Mailing Address Town State Zip

Phone Contact Fax Email Address

CANDIDATE OR CAMPAIGN: _____

DATE OF ELECTION: _____

§301-251 (H) Political signs and posters are subject to the following criteria:

- (a) Such sign(s) shall not exceed 32 square feet in area.
- (b) The candidate must obtain permission of the owner of any land used for political signs which must be obtained prior to the erection of the sign.
- (c) Such sign(s) may not be erected or maintained on or in a public right-of-way or upon utility poles or upon public property.
- (d) All such signs shall be removed within two weeks subsequent to the date of public election or within 60 days of the issuance of the permit for said signs.
- (e) Candidates seeking to display any political sign(s) shall post a bond, check or such other equivalent security with the Building Department Administrator in the amount of \$200 per candidate. A sign displaying the name of more than one candidate shall require an additional fee of \$200. This security shall guarantee compliance with the provisions of this section regarding removal of signs set forth in Subsection H(4) above.
- (f) The existence of political signs in violation of §301-251(H)(4) shall act to forfeit the aforementioned bond and to allow the Town to remove said signs.

Please note: the attached affidavit of sign removal must be submitted post-election to request return of the bond.

Sworn before me on this day

Signature of Applicant

Of _____ 20____.

Notary Public

This \$200.00 Bond has been posted for the Campaign of:



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**AFFIDAVIT OF SIGN REMOVAL
POLITICAL SIGN BOND RETURN REQUEST**

I, _____, the applicant for the political sign permit for the
Campaign of _____, do hereby state that all signs posted have
been removed within the required 14 days of the election or within 60 days of the permit issuance date. Therefore, I
request the bond of \$200.00 now be returned.

Signature of Applicant

Sworn before me on this day _____

Of _____ 20____.

Notary Public