

**TOWN OF RIVERHEAD  
NOTICE OF PUBLIC HEARING**

**PLEASE TAKE NOTICE** that a public hearing will be held before the Town Board of the Town at Riverhead at Riverhead Town Hall, 200 Howell Avenue, Riverhead, New York, on the 1<sup>st</sup> day of May 2018 at 2:05 o'clock p.m. to amend Chapter 301, entitled "Zoning" of the Riverhead Town Code.

**Be it enacted** by the Town Board of the Town of Riverhead as follows:

CHAPTER 301  
Zoning

Article LVI: Site Plan Review

**§ 301-305. Application procedures; fees.**

F. Inspections.

(1) Subsequent to site plan approval and the issuance of a building permit, it is the obligation of the applicant to arrange call for site plan inspections by filling out a site plan inspection form and providing the required fee upon the installation or construction of each of the following:

- (a) Drainage improvements prior to backfill.
- (b) Grading and site improvements prior to the first lift of paving.
- (c) ~~Post-construction prior to the issuance of a certificate.~~ After first lift of paving.
- (d) Post-construction prior to the issuance of a certificate.

(2) An inspection fee of \$250 per inspection must be paid prior to each inspection and/or reinspection.

(3) Six (6) final as-built surveys must be submitted prior to post-construction inspection required by subsection F(1)(d) of this section

G. Fees.

(1) The applicant shall submit 75% of the review fee set forth in Subsection **G(2)** of this section with the preliminary site plan application. The remainder of the review fee shall be submitted with the application for final site plan approval. An application for preliminary site plan approval and/or final site plan approval shall not be deemed complete until all fees are paid.

(2) For each site plan application submitted to the Planning Department under the provisions of this chapter, the review fee shall be \$500, plus \$0.10 per square foot of site improvements and/or altered area. The fee to review an application to amend a previously approved site plan shall be \$500. In no instance shall a site plan review exceed \$30,000. For either a preliminary site plan application or final site plan application to be deemed complete, the appropriate fee must be paid. No review of a preliminary site plan or final site plan shall be undertaken until the appropriate fee is paid.

(3) Revisions to a site plan or to elevations which significantly change the character or appearance of the project or which occur after the issuance of a certificate of occupancy shall require resubmission of an amended site plan and shall be charged accordingly.

(4) If any, land clearing, site work or building construction or alteration is commenced prior to the submission of a site plan application, the required application review fee shall be double of the fee delineated in 301-305G (2) above and may exceed \$30,000.

- Underscore represents addition(s)
- Overstrike represents deletion(s)

Dated: Riverhead, New York  
April 17, 2018

**BY THE ORDER OF THE TOWN  
BOARD OF THE TOWN OF  
RIVERHEAD**

**DIANE M. WILHELM, TOWN CLERK**

FISCAL IMPACT STATEMENT  
OF PROPOSED RIVERHEAD TOWN BOARD LEGISLATION

<p><b>A. Type of Legislation</b></p> <p>Resolution <u>  X  </u>      Local Law <u>      </u>      Ordinance <u>   </u></p>		
<p><b>B. Title of Proposed Legislation</b></p> <p>AUTHORIZES TOWN CLERK TO PUBLISH AND POST PUBLIC NOTICE TO CONSIDER A LOCAL LAW TO AMEND ARTICLE LVI - CHAPTER 301 ENTITLED "ZONING" SITE PLAN APPLICATION PROCEDURES AND FEES OF THE RIVERHEAD TOWN CODE</p>		
<p><b>C. Purpose of Proposed Legislation</b></p> <p>AMENDS SITE PLAN APPLICATION PROCEDURES AND FEES</p>		
<p><b>D. Will the Proposed Legislation Have a Fiscal Impact?</b>      Yes <u>  X  </u>      No <u>   </u></p>		
<p><b>E. If the answer to section D is "yes", Provide Detailed Explanation of Impact</b></p> <p>\$50 for the Town Clerk to publish the law in the newspaper</p>		
<p><b>F. Total Financial Cost of Funding over 5 Years</b></p>		
<p><b>G. Proposed Source of Funding</b></p> <p>Town Clerk&gt;Marketing &amp; Advertising&gt;<b>A01-1-1410-441-000-00000</b></p>		
<p><b>H. Timing of Impact</b></p>		
<p><b>I. Typed Name &amp; Title of Preparer</b></p> <p>Jefferson V. Murphree Building &amp; Planning Administrator</p>	<p><b>J. Signature of Preparer</b></p> <p style="text-align: center;"><i>Jeff V Murphree</i></p>	<p><b>K. Date</b></p> <p style="text-align: center;">4/10/18</p>
<p><b>L. Accounting Staff Name &amp; Title</b></p>	<p><b>M. Signature of Accounting Staff</b></p>	<p><b>N. Date</b></p>