

Town of Riverhead Translation Guidelines

The following information states the necessary requirements for the Town of Riverhead Clerk's Office to accept the translation:

- Only translations from a bona fide business, university, embassy, or consulate will be accepted.
- The translation must be on company, university or government letterhead with a copy of the original document attached.
- The translation must be completed from the original document, not a scanned, faxed or photo copy.
- The translation must include a statement of accuracy with the translator's original notarized signature. This statement must attest to the accuracy of the translation and that the translator is competent to translate the specific language.
- You must bring the **original document AND the original translation** to the Town Clerk's Office.

Town of Riverhead Approved Multi Language Translators

All-Round Typing & Translations (German, French, Italian, Spanish)

231 Belvedere Drive

Massapequa Park, NY

516-541-2586

Email: giselaz1@optonline.net

GS Air, Inc./Istra Business Services (Multi Language)

PO Box 955

Bayport NY 11705

631-567-5742

Email: istralanguages@yahoo.com

Pulaski Polish-American Agency (Polish)

427 Pulaski Street

Riverhead, NY 11901

631-369-8305

Town of Riverhead Approved Spanish Translators

Anthony Rosalia (Spanish)

PO Box 1036

Southampton NY 11969

516-429-1753

Dalia Coria (Spanish)

919-600-2490

dalia.coria@gmail.com

Sandra Dunn (Spanish)

38 Columbine Avenue

Hampton Bays, NY 11946

516-554-6655

Sister Margaret Smyth

Northfork Spanish Apostolate

546 St. John's Place

Riverhead NY 11901

631-369-4601