

## **NOTICE OF COMPLETION OF TENTATIVE ASSESSMENT ROLL**

**(Pursuant to Sections 506 & 526  
of the Real Property Tax Law)**

### **HEARING OF COMPLAINTS**

**NOTICE IS HEREBY GIVEN THAT the Board of Assessors of the Town of Riverhead, County of Suffolk, will complete the tentative assessment roll for the current year, 2020-21, by May 31, 2020 pursuant to Town Board resolution number 2020-211 adopted on May 5, 2020 ratifying the extension of the filing of the assessment rolls, and a copy will be left with the Assessors at Riverhead Town Hall where it may be seen and examined by any interested person until June 30, 2020, provided that and subject to Riverhead Town Hall being opened to the public. The tentative assessment roll will also be available online at [www.townofriverheadny.gov](http://www.townofriverheadny.gov).**

**Pursuant to Town Board resolution 2020-211 adopted on May 5, 2020 ratifying the extension of Grievance Day, the BOARD OF ASSESSMENT REVIEW will meet on June 30, 2020 to hear and examine all complaints in relation to assessments on the application of any person believing himself to be aggrieved at Riverhead Town Hall, 200 Howell Avenue, Riverhead, NY 11901 on:**

#### **DATE**

#### **TIME**

**1. Tuesday, June 30th**

**10 a.m. to 12 p.m. (noon)  
6 p.m. to 8 p.m.**

**In-person inspection of the assessment roll is permitted with only one person at a time in the department. In-person hearings before the Board of Assessment Review will be conducted on a first-come first-served basis as follows:**

Since Town Hall is open on a limited basis, Grievance Day is allowed to proceed in the Town Board Meeting room as usual with the following restrictions.

- Maximum capacity in the Town Board Meeting room is 15 grievants (if at any time the number of grievants exceeds 15, the additional grievants will be requested to remain outside and will be notified when they can enter the building)
- All grievants must check in and be screened. No one with flu like symptoms or a temperature of 100.4 or greater will be allowed to enter the building.
- All grievants must wear masks
- All grievants must keep at least 6 feet from others
- All grievants must occupy seats marked with blue tape
- All grievants will be asked to leave after their complaint

The information desk will also be staffed from 1800 hours to 2000 hours on June 30, 2020 to check in all grievants.

**Only those persons wishing to be heard before the Board for the evening session will be allowed inside Town Hall.**

**NO IN-PERSON APPEARANCE IS REQUIRED, provided a written complaint form RP-524 is filed. All complaint forms (RP-524) must be received no later than 8:00 pm on June 30, 2020. The public is encouraged to file form RP-524 in advance of June 30, 2020, either by mail, drop box located at Riverhead Town Hall at 200 Howell Ave, Riverhead, NY, or by email at [grievance@townofriverheadny.gov](mailto:grievance@townofriverheadny.gov). Postmarks dated June 30, 2020 are not acceptable as having been received by this office on June 30, 2020.**

**BOARD OF ASSESSORS  
TOWN OF RIVERHEAD  
COUNTY OF SUFFOLK**

**Laverne D. Tennenberg, IAO, Chairman  
Mason Haas, Member  
Meredith B. Lipinsky, Member**

**Dated: June 25, 2020**