



## OFFICE OF THE TOWN CLERK

200 Howell Avenue

Riverhead, New York 11901

(631) 727 – 3200

Diane M. Wilhelm, Town Clerk

### Peddler's License Application

STATE OF NEW YORK)  
COUNTY OF SUFFOLK) ss:  
TOWN OF RIVERHEAD)

***Please Print All Information***

I, the undersigned, hereby apply for a Peddler's License, and being duly sworn, depose and say, Social Security/Tax Identification Number: \_\_\_\_\_

My Name is: \_\_\_\_\_ Date of Birth: \_\_\_\_\_

Address: \_\_\_\_\_ Age: \_\_\_\_\_

\_\_\_\_\_ Phone#: \_\_\_\_\_

\_\_\_\_\_

I have resided in the Town of \_\_\_\_\_ County of \_\_\_\_\_

State of \_\_\_\_\_ for \_\_\_\_\_ years.

The types of Merchandise to be distributed will be \_\_\_\_\_

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The principal place of business for this merchandise is \_\_\_\_\_

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I will  will not  be conducting this business from a conveyance. If business is to be conducted from a conveyance, please list what type of conveyance, the vehicle, year, make and vehicle identification number and attach a copy of the registration)

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
Driver's License Number \_\_\_\_\_

Length of time for which permit will be required  1 Year  6 Months  3 Months

Have you ever been arrested or convicted of any crimes:

If yes please explain:

Nature of Crime	Court	Sentence
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_____	_____	_____
_____	_____	_____
_____	_____	_____

I have read and understand the provisions of Chapter 257 "Peddlers and Solicitors" of the Town of Riverhead and agree to comply with all the provisions of said chapter.

\_\_\_\_\_  
Signature of Applicant

Sworn before me this \_\_\_\_\_ Day of \_\_\_\_\_, \_\_\_\_\_

\_\_\_\_\_  
Notary Public

**\*PLEASE NOTE THE FOLLOWING ITEMS MUST ACCOMPANY THIS APPLICATION\***

- A COPY OF YOUR DRIVERS LICENSE
- A COPY OF THE VEHICLE REGISTRATION
- NEW YORK STATE SALES TAX RESALE CERTIFICATE
- TWO PASSPORT PHOTOGRAPHS 2 x 2 INCHES IN SIZE
- A COMPLETE SET OF ELECTRONIC FINGERPRINTS
- A STATEMENT MADE BY A REPUTABLE PHYSICIAN, DATED NOT MORE THAN (10) DAYS PRIOR TO SUBMISSION OF THE APPLICATION CERTIFYING THAT THE APPLICANT IS FREE OF ANY CONTAGIOUS INFECTIONS OR CONTAGIOUS DISEASES.
- TOWN OF RIVERHEAD JUSTICE COURT OFFICIAL LETTER STATING APPLICANT HAS NO OPEN PARKING TICKETS, OPEN JUDGEMENTS OR PENDING DOCKETS

# Instructions for Fingerprinting

The company that you are to be fingerprinted at is called **IdentoGO** (Giacalone Insurance Co.) they are located at 59 East Main Street, Riverhead. If you would like to go to another location, go to their website at [www.IdentoGO.com](http://www.IdentoGO.com). click on "New York", scroll down and click on "Locations", scroll down again until you see "Long Island". Locations on Long Island are listed there.

To schedule an appointment to be fingerprinted, YOU MUST CALL FIRST OR GO TO THEIR WEBSITE. DO NOT RESPOND TO ONE OF THEIR LOCATIONS TO SCHEDULE AN APPOINTMENT. Schedule an appointment by going to the [www.IdentoGO.com](http://www.IdentoGO.com) website or by calling the toll free call center at (877) 472-6915. Appointment scheduling via the website is available 24 hours a day, 7 days a week. Appointment scheduling via the call center is available 9:00 a.m. to 9:00 p.m. Monday through Saturday. If you schedule an appointment via the website, print your confirmation page and bring it with you to your appointment.

Payment options include: business check or credit/debit card.

Two forms of identification will be required at the time of fingerprinting; one of which must have a photo. Your name must match exactly to each piece of identification you are providing. When you schedule your appointment, you will be given the options of what forms of identification are considered acceptable. IF YOU DID NOT ALREADY PAY ON-LINE WHEN YOU SCHEDULED YOUR APPOINTMENT, YOU WILL ALSO NEED TO BRING YOUR PAYMENT TO THE FINGERPRINTING APPOINTMENT. You will be given two receipts please keep one receipt for your records and return the other to the Riverhead Town Clerk's office.

TOTAL APPROXIMATE FEE -\$101.75

## **Information you will need when scheduling your appointment:**

**Name of Agency - Riverhead Police Department**

**ORI# - NY0515500**

**Reason for fingerprints - Taxi Cab Driver/Permit**