

# ***TOWN OF RIVERHEAD***

## **TOWN BOARD MEETING AGENDA**

**LAURA JENS SMITH, Supervisor**

**August 7, 2018  
2:00 PM**

**James Wooten, Councilman  
Timothy Hubbard, Councilman**

**Jodi Giglio, Councilwoman  
Catherine Kent, Councilwoman**

**Diane Wilhelm, Town Clerk  
Robert F. Kozakiewicz, Town Attorney**

### **ELECTED OFFICIALS**

<b>Laverne Tennenberg</b>	<b>Chairwoman</b>	<b>Board of Assessors</b>
<b>Paul Leszczynski</b>		<b>Board of Assessors</b>
<b>Mason E. Haas</b>		<b>Board of Assessors</b>
<b>George Woodson</b>		<b>Highway Superintendent</b>
<b>Laurie Zaneski</b>		<b>Receiver of Taxes</b>
<b>Lori M. Hulse</b>		<b>Town Justice</b>
<b>Allen M. Smith</b>		<b>Town Justice</b>

### **DEPARTMENT HEADS**

<b>William Rothaar</b>	<b>Accounting Department</b>
<b>Jefferson Murphree</b>	<b>Building/Planning Department</b>
<b>Dawn Thomas</b>	<b>Community Development</b>
<b>Drew Dillingham</b>	<b>Engineering Department</b>
<b>Chief David Hegermiller</b>	<b>Police Department</b>
<b>Ray Coyne</b>	<b>Recreation Department</b>
<b>Judy Doll</b>	<b>Senior Services</b>
<b>Michael Reichel</b>	<b>Sewer District</b>
<b>Mark Conklin</b>	<b>Water Department</b>

## **CALL TO ORDER AND PLEDGE OF ALLEGIANCE TO THE FLAG**

### **APPROVAL OF MINUTES OF**

**Town Board Meeting of July 17, 2018**

**Councilperson \_\_\_\_\_ offered to accept the minutes,  
seconded by Councilperson \_\_\_\_\_**

### **AWARDS**

**Robin Halpin Riverhead Town Employee of the Quarter  
“National Night Out” Poster Contest Winners**

### **REPORTS**

- **Tax Receiver June Utility Collection Report - \$312,799.72**
- **Town Clerk July Monthly Report - \$10,593.00**

### **CORRESPONDENCE**

- **Ellen Hoil – letter in response Public Hearing of July 17, 2018 regarding the Proposed Special Permit Application of North House Vineyards for “Bistro Use” at Jamesport Vineyard, Main Road, Jamesport, NY**
- **Steamfitters Local 638 – letter in response to Public Hearing of July 17, 2018 regarding the proposed amendments to Riverhead’s Procurement Policy**
- **Empire State Chapter of the Associated Builders and Contractors (ABC) - letter in response to Public Hearing of July 17, 2018 regarding the proposed amendments to Riverhead’s Procurement Policy**
- **Brian Langloss, Campaign Organizer with “Oceana” – letter in opposition to off shore drilling**
- **16 letters requesting the Town Board to vote that Calverton Aviation and Technology is not qualified and eligible to purchase 1,640 acres of EPCAL land**

## **PUBLIC HEARINGS**

- 2:05 P.M. The Consideration of a Special Permit Application from the Glass Greenhouse to Establish a Bistro Use at 1350 Main Road, Jamesport, NY (SCTM #600-68-1-20)**
- 2:15 P.M. The Consideration of a Proposed Local Law to Amend Chapter 231 of the Code of the Town of Riverhead Entitled “Fire Prevention”**
- 2:20 P.M. The Consideration of a Proposed Local Law to Amend Chapter 301 of the Code of the Town of Riverhead Entitled “Zoning and Land Development” (Article LVI: Site Plan Review)**
- 2:25 P.M. The Consideration of a Proposed Local Law to Amend Chapter 251 of the Code of the Town of Riverhead Entitled “Noise, Public Nuisances and Property Maintenance” (Article III: Rubbish, Refuse and Rank Vegetation - BAMBOO)**

## 2018 TOWN BOARD MEETING DATES

MEETING DATE	MEETING PLACE	MEETING TIME
January 3, 2018	Town Hall	2:00 p.m.
January 17, 2018	Town Hall	7:00 p.m.
February 6, 2018	Town Hall	2:00 p.m.
February 21, 2018	Town Hall	7:00 p.m.
March 6, 2018	Town Hall	2:00 p.m.
March 20, 2018	Town Hall	7:00 p.m.
April 3, 2018	Town Hall	2:00 p.m.
April 17, 2018	Town Hall	7:00 p.m.
May 1, 2018	Town Hall	2:00 p.m.
May 16, 2018	Town Hall	7:00 p.m.
June 5, 2018	Town Hall	2:00 p.m.
June 19, 2018	Town Hall	7:00 p.m.
July 3, 2018	Town Hall	2:00 p.m.
July 17, 2018	Town Hall	6:00 p.m.
August 7, 2018	Town Hall	2:00 p.m.
August 21, 2018	Town Hall	7:00 p.m.
September 5, 2018	Town Hall	2:00 p.m.
September 18, 2018	Town Hall	7:00 p.m.
October 2, 2018	Town Hall	2:00 p.m.
October 16, 2018	Town Hall	7:00 p.m.
November 7, 2018	Town Hall	2:00 p.m.
November 20, 2018	Town Hall	7:00 p.m.
December 4, 2018	Town Hall	2:00 p.m.
December 18, 2018	Town Hall	7:00 p.m.

## RESOLUTION LIST

AUGUST 7, 2018

- Res. #604 2017 Hockey Rink Resurface Project #70166 Closure
- Res. #605 CDBG 2017 Program Budget Adoption
- Res. #606 Authorizing Removal of Fixed Asset Records from System
- Res. #607 Grants Excavation/Importation Permit as Provided by Chapter 229 to Riverhead Development LLC (Popeyes Restaurant)
- Res. #608 Grants Excavation/Importation Permit as Provided by Chapter 229 to Riverhead Commons LLC
- Res. #609 Authorizes the Co-Sponsorship of “Art in the Park” Festival of Light on August 9-11, 2018, September 15, 2018 and October 20, 2018 5:00 P.M. to 10:00 P.M., with the Riverhead Business Improvement District Management Association, Inc., in Grangebél Park; Authorizes the Supervisor to Execute a License Agreement with Designated Craft/Food Vendors, Alcohol Vendors and Other Parties; Suspends Enforcement of Riverhead town Code Section 205-3 (Public consumption and open possession of an alcoholic beverage) as Solely Limited to the Aforementioned Dates, Time and Place of the “Art in the Park” Festival of Light
- Res. #610 Authorizes Funding application to New York State Division of Homeland Security for Funding for Cyber Security Enhancements
- Res. #611 Budget Adoption to Expend Suffolk County Award of HUD Home Grant Funding
- Res. #612 Authorizes the Purchase of 2019 AT37-G Articulating Telescopic Aerial Device (Bucket Truck) for Use of Street Lighting Division
- Res. #613 Approves the Attendance of One Police Department Employee to the New York State Police 2018 Homicide Seminar
- Res. #614 Approves Military Leave of Absence for a Police Officer
- Res. #615 Amends Resolution #565 (Promotes and Assessment Clerk)
- Res. #616 Accepts the Retirement of a Maintenance Mechanic III (Alan Hatcher)
- Res. #617 Ratifies a Request for a Leave of Absence (Danielle Hendrickson)

- Res. #618 Appoints a Part-Time Maintenance Mechanic I to the Seniors Programs (Kevin Johnson)**
- Res. #619 Appoints an Assistant Town Engineer (Ernesto Rosini)**
- Res. #620 Accepts the Resignation of a Senior Citizen Aide (Daryl Sulzer)**
- Res. #621 Appoints a Temporary Part-Time Laborer (Declin Brophy)**
- Res. #622 Adopts a Local Law to Amend Chapter 301 of the Riverhead Town Code Entitled “Zoning and Land Development – Article LII Commercial Solar Energy Production Systems” of the Riverhead Town Code**
- Res. #623 Classifies Action Pursuant to SEQRA, Issues Negative Declaration, and Grants Special Permit for Jamesport Vineyard Bistro Addition 1214 Main Road, Jamesport, NY (SCTM #600-68-1-12.1)**
- Res. #624 Extends Bid Contract for Printing of Recreation Brochure**
- Res. #625 Corrects Bid Award for Janitorial Supplies**
- Res. #626 Ratifies the Appointment of a Seasonal Recreation Aide to the Recreation Department (Jared Nicholson)**
- Res. #627 Ratifies the Appointment of Seasonal Recreation Staff to the Recreation Department (Allyson O’Kula, Kaleigh Seal)**
- Res. #628 Appoints a Call-In Registered Nurse to the Recreation Department (Judy Shivers)**
- Res. #629 Established Sewer Rent for former Mercy High School (SCTM #0600-82-3-6)**
- Res. #630 Authorizes Sewer District Employees to Attend Course**
- Res. #631 Authorizes Town Clerk to Publish and Post a Notice for Request for Proposals for Update of Town Freshwater Wetland Inventory Map**
- Res. #632 Authorizes Town Clerk to Publish and Post Public Notice to Consider the Adoption of a Local Law Entitled, “Local Law to Change the Term of Office of Town Supervisor from Two (2) Years to Four (4) Years”**
- Res. #633 Authorizes the Supervisor to Execute Professional Services Agreement with East End Accounting Services Corp.**

- Res. #634** Local Law to Adopt Amendment to Procurement Policy Pursuant to General Municipal Law
- Res. #635** Ratifies Acceptance of Donation of Plants from Riverhead Home Depot
- Res. #636** Rescinds Resolution #591 of 2018 & Cancels Public Hearing Regarding an Alleged Unsafe and Abandoned Structure Located at 42 Zdunko Lane, Riverhead, also Known as Suffolk County Tax Map No. 0600-042.00-01-012.000
- Res. #637** Adopts a Local Law Amending Chapter 301 Entitled, “Zoning and Land Development” to Add article XLII, Transfer of Development Rights of the Code of the Town Riverhead
- Res. #638** Approves Extension of Performance Security Posted by Manzi Homes East, LLC in Connection with the Residential Subdivision Entitled “Old Orchard at Baiting Hollow” (Road and Drainage Improvements)
- Res. #639** Approves the Application for Fireworks Permit of Baiting Hollow Club (Saturday – August 25, 2018)
- Res. #640** approves Chapter 255 Application of the Cystic Fibrosis Foundation (“CF Cycle for Life” – Saturday, September 15, 2018)
- Res. #641** Approves the Chapter 255 Application of Geoffrey Leek (20<sup>th</sup> Annual Car Show at Hallockville – Sunday, September 16, 2018)
- Res. #642** Approves the Chapter 255 Application of Hallockville Inc. (“38<sup>th</sup> Annual Country Fair & Craft Show” – August 25<sup>th</sup> and 26<sup>th</sup>, 2018)
- Res. #643** Approves the Chapter 255 Application of Bold Broadcasting LLC (Holiday Light Show at Long Island Sports Park)
- Res. #644** approves the Chapter 255 application of the Mexican Folkloric Dance Society of New York (“Live bull Riding Rodeo/Festival” – Sunday, September 2, 2018)
- Res. #645** Approves the Chapter 255 Application of the Long Island Moose Classic Car Club (Car Show – Sunday, September 9, 2018)
- Res. #646** Approves Chapter 255 Application of Polish Town Civic Association, Inc. (Polish town Street Fair and Festival – August 18<sup>th</sup> and August 19<sup>th</sup>, 2018)
- Res. #647** Approves the Application for Fireworks Permit of Riverhead Raceway Inc. (Saturday, August 11, 2018)

- Res. #648** Authorizes On-Site Productions to Provide Additional Audio/Visual Production Services for Cardboard Boat Race 2018
- Res. #649** Approves Chapter 255 Application of Railroad Museum of Long Island (Wooden Toy Train Play Days – August 25<sup>th</sup> and 26<sup>th</sup>, 2018)
- Res. #650** Authorize a Professional Services Agreement for Upgrade to the Town of Riverhead Geographic Information System (GIS) with LIRO GIS and Survey, P.C.
- Res. #651** Authorizes Town Clerk to Publish and Post Public Notice to Consider a Local Law to Amend Chapter 301 Entitled “Zoning and Land Development” of the Riverhead Town Code (301 Attachment 3. Commercial District Schedule of Dimensional Regulations)
- Res. #652** Authorizes the Supervisor to Execute an Agreement between the Town of Riverhead and County of Suffolk to Accept Funds from Suffolk County Office for the Aging for the Purpose of Supplementing the Town’s Nutrition Program for the Elderly
- Res. #653** Ratifies Execution of MOU with Civil Service Employees Association, Inc., Local 1000, AFSCME, AFL-CIO, Riverhead Unit of the Suffolk Local, #852
- Res. #654** Ratifies Plant 15 Budget Adjustment – Construction of Concrete Ground Storage Tank and Booster Station
- Res. #655** Order Calling Public Hearing Regarding Proposed Extension No. 91 to Riverhead Water District Pulaski Street
- Res. #656** Authorizes Riverhead Water District Employees to Attend Water Treatment Plant Operator IIB Certification Course
- Res. #657** Ratifies Rescinding Resolution #467 (Accepts the Retirement of a Police Officer)
- Res. #658** Pays Bills