

TOWN OF RIVERHEAD

TOWN BOARD MEETING AGENDA SEAN M. WALTER, Supervisor

September 6, 2017

**John Dunleavy, Councilman
Timothy Hubbard, Councilman**

**James Wooten, Councilman
Jodi Giglio, Councilwoman**

**Diane Wilhelm, Town Clerk
Robert F. Kozakiewicz, Town Attorney**

ELECTED OFFICIALS

Laverne Tennenberg	Chairwoman	Board of Assessors
Paul Leszczynski		Board of Assessors
Mason E. Haas		Board of Assessors
George Woodson		Highway Superintendent
Laurie Zaneski		Receiver of Taxes
Lori M. Hulse		Town Justice
Allen M. Smith		Town Justice

DEPARTMENT HEADS

William Rothaar	Accounting Department
Jefferson Murphree	Building/Planning Department
Dawn Thomas	Community Development
Drew Dillingham	Engineering Department
Chief David Hegermiller	Police Department
Ray Coyne	Recreation Department
Judy Doll	Senior Services
Michael Reichel	Sewer District
Mark Conklin	Water Department

CALL TO ORDER AND PLEDGE OF ALLEGIANCE TO THE FLAG

APPROVAL OF MINUTES OF

Town Board Meeting of August 15, 2017

Councilperson _____ offered to accept the minutes,
seconded by Councilperson _____

INVOCATION

Pastor James Grossi, Calvary Baptist Church, Riverhead

GUESTS/AWARDS/PROCLAMATIONS

- Proclamation presented to Lynn Barauskas for her recent retirement from the Riverhead Water District
- Harriet Haas will sing Labor Day songs

CORRESPONDENCE

- Eve and Chris Kaplan-Walbrecht – letter outlining alternative options for issues and concerns arising from the opposing views on the legislation banning short-term rentals
- Craig from Calverton – letter detailing his comments expressed at a Town Board meeting regarding the sale of property at EPCAL
- 131 letters in support of the Site Plan application of Suffolk Theater to erect fencing and maintain a temporary trailer on property behind Suffolk Theater.

APPLICATIONS

- Fredette Svendsen, LLC - Petition for Connection to Sewer District at 89 Peconic Avenue, Riverside (formerly known as “Peconic Paddler”)

REPORTS

- Building Department August 2017 monthly report - \$106,793.25
- Town Clerk August 2017 monthly report - \$11,856.28

PUBLIC HEARINGS

- 2:05 P.M.** The consideration of a proposed Local Law to amend Chapter 289, entitled, “Vehicles, Traffic and Parking Regulations” of the Riverhead Town Code, Article IV: Parking, standing and stopping (§289-10 parking prohibited – Meetinghouse Creek Road)
- 2:10 P.M.** The consideration of a petition to construct a lateral water main extension to provide water service to the proposed mixed-use development of Riverview Lofts, to be located at 221 East Main Street, Riverhead, New York
- 2:15 P.M.** The consideration of a proposed Local Law to amend Chapter 301, entitled “Zoning and Land Development” of the Riverhead Town Code, Article XXIX: Downtown Center 1: Main Street (DC-1) Zoning Use District (§301-143 supplementary guidelines. C. Storefronts and façade standards)
- 2:20 P.M.** The consideration of a petition to construct improvements to the lateral sewer main at the Riverhead Sewer District Defriest Pump Station and dedication of a 20-foot easement to the Riverhead Sewer District to provide sewer service to the proposed project known as Riverview Lofts to be located at 221 East Main Street, Riverhead, NY, SCTM #0600-129-1-21 & 22
- 2:25 P.M.** The consideration of a Site Plan application from the Suffolk Theater to establish erect fencing and maintain a temporary trailer used as an accessory structure on real property located at 118 East Main Street, Riverhead, NY, SCTM #0600-129-1-8.4 and part of the Riverhead Parking District No. 1, SCTM #0600-128-6-66.4

2017 TOWN BOARD MEETING DATES

MEETING DATE	MEETING PLACE	MEETING TIME
January 4, 2017	Town Hall	2:00 p.m.
January 18, 2017	Town Hall	7:00 p.m.
February 7, 2017	Town Hall	2:00 p.m.
February 22, 2017	Town Hall	7:00 p.m.
March 7, 2017	Town Hall	2:00 p.m.
March 21, 2017	Town Hall	7:00 p.m.
April 4, 2017	Town Hall	2:00 p.m.
April 18, 2017	Town Hall	7:00 p.m.
May 2, 2017	Town Hall	2:00 p.m.
May 17, 2017	Town Hall	7:00 p.m.
June 6, 2017	Town Hall	2:00 p.m.
June 20, 2017	Town Hall	7:00 p.m.
July 5, 2017	Town Hall	2:00 p.m.
July 18, 2017	Town Hall	2:00 p.m.
August 1, 2017	Town Hall	2:00 p.m.
August 15, 2017	Town Hall	7:00 p.m.
September 6, 2017	Town Hall	2:00 p.m.
September 19, 2017	Town Hall	7:00 p.m.
October 3, 2017	Town Hall	2:00 p.m.
October 17, 2017	Town Hall	7:00 p.m.
November 8, 2017	Town Hall	2:00 p.m.
November 21, 2017	Town Hall	7:00 p.m.
December 5, 2017	Town Hall	2:00 p.m.
December 19, 2017	Town Hall	7:00 p.m.

RESOLUTION LIST

SEPTEMBER 6, 2017

- Res. #665 DeFriest Force Main Encasement Capital Project #20011 Closure
- Res. #666 Princess Laundry Sewer Improvement Capital Project #20015 Closure
- Res. #667 Riverhead Bay Motors Sewer Extension Capital Project #20076 Closure
- Res. #668 2013 Sweezy Avenue Reconstruction Capital Project #45120 Closure
- Res. #669 Sewer Belt Filter Replacement Capital Project #70063 Closure
- Res. #670 2016 Funding of Calverton Recreation al Park Project
- Res. #671 Buildings and Grounds Equipment Budget Adjustment
- Res. #672 Suffolk County Council Boy Scouts Water Service Installation Water Capital Project Budget Adoption
- Res. #673 Acceptance of 2016 Audited Community Preservation Fund
- Res. #674 Authorizes the Supervisor to Execute a Professional Services Agreement with Business Automation Services (BAS) for Tax Collection Software
- Res. #675 Appoints Member to Parking District Advisory Committee (Martin Sendlewski)
- Res. #676 Authorizes Attendance of Assessor at Seminar
- Res. #677 Authorizes the Community Development Department to Apply for a Technical Assistance Grant Program for the Benjamin Barn
- Res. #678 Ratifies the Execution of a License Agreement with the Department of the Navy (EPCAL) Recreational Walking/Bike Trail)
- Res. #679 Approves the Attendance of One Police Department Employee to the New York State 2017 Homicide Seminar
- Res. #680 Amends Resolution #626(Accepts the Retirement of a Police Officer, Ollie T. Crump)
- Res. #681 Authorizes the Attendance of One Police Department Employee to the 2017 IACP Conference

- Res. #682** Accepts Highway Superintendent's Personnel Report & Request for Town Board Resolution to Effectuate Personnel Request (Keith Fink)
- Res. #683** Authorizes the Town Clerk to Publish a Help Wanted Advertisement for Part-Time Maintenance Mechanics
- Res. #684** Reclassifies the Position of an Account Clerk Typist (Joan Mottern)
- Res. #685** Appoints a Community Relations Specialist (Elizabeth Flood)
- Res. #686** Transfers an Account Clerk Typist (Melissa Boden)
- Res. #687** Approves a Final Site Plan Application for Riverview Lofts/Georgica Green Ventures, LLC 221 East Main Street and 31 McDermott Avenue SCTM No's 0600-129-01-21 & 22
- Res. #688** Corrects Resolution Awarding Bid for Food & Meat Products 2017
- Res. #689** Authorization to Publish Advertisement for Chemicals for Town of Riverhead Sewer District
- Res. #690** Confirms Bid Award for Janitorial Supplies 2017 and Rejects Proposal Submitted by Interboro Packaging Corporation
- Res. #691** Extends Bid Contract for Lubricant Items
- Res. #692** Amends Resolution #426 (Appoints Seasonal Recreation Leaders to the Recreation Department)
- Res. #693** Authorizes the Supervisor to Execute an Agreement with Thomson Reuters Corporation
- Res. #694** Resolution to Accept Donation with Terms and Conditions from Riverhead MTAS, Inc.
- Res. #695** Authorizes the Town of Riverhead to Direct Claudette Grivaz to Remove all Litter, Garbage/Refuse, Rubbish, Yard Waste, Weeds, Noxious Plants, Grass and/or Rank Vegetation in Excess of Ten (10) Inches in Height Upon the Premises Known as 20 Jerome Circle, Riverhead N.Y. 11901 a/k/a SCTM #112.-1-1.10 Pursuant to Riverhead Town Code Chapter 251
- Res. #696** Authorizes the Town of Riverhead to Direct Kevin Grattan to Remove all Litter, Garbage/Refuse, Rubbish, Yard Waste, Weeds, Noxious Plants, Grass and/or Rank Vegetation in Excess of Ten (10) Inches in Height Upon

the Premises Known as 51 Josica Dr., Aquebogue N.Y. 11931 a/k/a SCTM #85.-4-9 Pursuant to Riverhead Town Code Chapter 251

- Res. #697** Adopts a Local Law to Amend Chapter 301 Entitled “Zoning and Land Development” of the Riverhead Town Code (§301-48 Uses. – Hamlet Residential (HR) Zoning Use District)
- Res. #698** Authorizes Bow Hunting for Deer on Town Property at Enterprise Park at Calverton (SCTM No. 600-135-1-7.33, et al.); 1751 Sound Avenue, Calverton (SCTM No. 600-60-1-2): 437 Youngs Avenue Riverhead (SCTM No. 600-80-2-6.1); Middle Road, Riverhead, (SCTM No. 600-80-2-10.1), from October 2, 2017 to December 4, 2017, Inclusive
- Res. #699** Amends and Ratifies Resolution #605 of 2017 (Approves the Application for Fireworks Permit of Riverhead Raceway – Saturday, August 12, 2017)
- Res. #700** Authorizes the Supervisor to Execute a License Agreement with Darkside Productions, Inc.
- Res. #701** Approves Chapter 255 Application of the Cystic Fibrosis Foundation Greater New York Chapter (“CF Cycle for Life” – Saturday, September 16, 2017)
- Res. 702** Approves Chapter 255 Application of Long Ireland Beer Company, LLC (“Halfway to St. Patrick’s Day Party” – Saturday, September 16, 2017)
- Res. #703** Approves the Chapter 255 Application of the Sierra Club (Electric Car Display Entitled “National Drive Electric Week Event” Sunday, September 17, 2017)
- Res. #704** Authorizes Retention of the Law Firm of Sinnreich, Kosakoff & Messina LLP as Special Counsel to Defend Legal Action Against the Town of Riverhead Commenced by LuxuryBeachFrontGetaway.com, Inc., Virginia Grieco and Debbie Neihoff
- Res. #705** Assumes Lead Agency, Determination of Significance Pursuant to SEQRA and Adopts a Local Law to Amend Chapter 301 Entitled, “Zoning and Land Development” of the Code of the Town of Riverhead
- Res. #706** Resolution Calling Public Hearing Regarding Lateral Water Main Extension for Peconic Are Research, Recovery and Rehabilitation Center
- Res. #707** Pays Bills