

8/17/1999minutes

Minutes of a CDA Meeting held by the Town Board of the Town of Riverhead, at Town Hall, Howell Avenue, Riverhead, New York, on Tuesday, August 17, 1999 at 7:00 P.M.

Present:

Vincent Villella,	Chairman
James Lull,	Member
Mark Kwasna,	Member
Philip Cardinale,	Member
Christopher Kent,	Member

Also Present:

Andrea Lohneiss,	Director
Barbara Grattan,	Town Clerk
Adam Grossman, Esq.,	Town Attorney

Chairman Villella called the meeting to order at 8:40 p.m.

Resolution #16 ..

Andrea Lohneiss: "Resolution 16 authorizes the Chairman to procure services of Strategic Power Management. This is the company that's going to conduct an analysis of energy options for the town with regard to Calverton."

Member Cardinale: "Yes, I'd like to move this resolution as read."

Member Kent: "Second."

Chairman Villella: "Moved and seconded."

The Vote: "Cardinale, yes; Kent, yes; Kwasna, yes; Lull."

Member Lull: "This is for all four, right?"

Andrea Lohneiss: "Yes."

Member Lull: "Okay, yes."

The Vote (Cont'd.): "Villella, yes. The resolution is adopted."

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Chairman Villella: "Okay. Thank you, Andrea. Close the CDA meeting."

Meeting closed: 8:40 p.m.

*Barbara Sutton
Town Clerk*

8/17/99

Town of Riverhead Community Development Agency

Resolution # 16

Authorizes Chairman to Procure Services of Strategic Power Management, LLC.

COUNCILMAN CARDINALE

offered the following resolution,

was seconded by COUNCILMAN KWASNA

WHEREAS, the Town of Riverhead desires to retain the services of Strategic Power Management, LLC. to conduct an analysis of energy options available to the Town of Riverhead involving the Calverton Enterprise Park.

THEREFORE, BE IT FURTHER RESOLVED, that the CDA hereby authorizes the Chairman to procure the services of Strategic Power Management, LLC. pursuant to the attached rate sheet.

THEREFORE, BE IT FURTHER RESOLVED, that the Town Clerk shall provide a certified copy of this resolution to Community Development Director Andrea Lohneiss and Dan Duthie, of Strategic Power Management, LLC. (PO Box 508, Syosset, NY 11791).

THE VOTE

Cardinale Yes No Kent Yes No
Kwasna Yes No Luff Yes No
Villalta Yes No

THE RESOLUTION WAS WAS NOT

THEREUPON DULY DECLARED ADOPTED

STRATEGIC POWER MANAGEMENT, LLC

Regulatory, Energy and Management Consultants

51 Greenwich Avenue
Goshen, NY 10924
Phone: 914-294-7746
Fax: 914-294-0643
spm@frontiernet.net

P.O. Box 508
Syosset, NY 11791
Phone: 516-364-7608
Fax: 516-364-5985
duthie@ibm.net

August 17, 1999

VIA FAX

Ms. Andrea H. Lohneiss
Director
Town of Riverhead, Community Development Agency
200 Howell Avenue
Riverhead, NY 11901

Re: Fee Schedule

Dear Andrea:

As you requested I have attached Strategic's fee schedule, effective January 1, 1999. I am sorry for the confusion. Our normal hourly rate for principals is \$185 per hour. We discount 20% for governmental assignments, hence the \$148 per hour rate. My earlier letter used \$150 per hour as a "round number."

If you have any questions, please do not hesitate to call.

Very truly yours,

Daniel P. Duthie

Daniel P. Duthie

DPD:bsb
w/enc

STRATEGIC POWER MANAGEMENT, LLC

Regulatory, Energy and Management Consultants

FEE SCHEDULE

Effective 1/1/99

Principals	\$185 per hour
Senior Associates	\$150 per hour
Associates	\$125 per hour
Assistants	\$75 per hour
Support Staff	\$35 per hour

Travel time is billed at one-half the hourly rate after an initial allowance of 2 hours per round trip.

Bills are rendered monthly and are payable within 10 days of receipt.

Disbursements are billed at cost. No expenses in excess of \$250.00 will be incurred without client approval.

Governmental clients receive a 20% discount on all fees. For example, a Principal would be billed at \$148 per hour and Support Staff at \$28.00 per hour.