

Adopted

2/17/98

Town of Riverhead Community Development Agency

Resolution # 1

Ratifies Members and Officers of the Riverhead Community Development Agency

COUNCILMAN CARDINALE

_____ offered the following resolution,

COUNCILMAN LULL

which was seconded by _____:

WHEREAS, pursuant to Article 15-A and 15-B of the General Municipal Law, and pursuant to the Town of Riverhead Municipal Home Rule Request, Assembly Bill #6115 and Senate Bill #3418, and pursuant to Law signed by the governor on July 13, 1982, Title 116 of the General Municipal Law was enacted thereby establishing the "Town of Riverhead Community Development Agency"; and

WHEREAS, Resolution #1 (1982) – Community Development Agency of the Riverhead Community Development Agency adopted, ratified and approved By-Laws stipulating the structure and organization of the Community Development Agency; and

WHEREAS, the By-Laws of the Riverhead Community Development Agency stipulate that the Agency shall consist of five (5) members, including the Supervisor, who shall be its Chairman, and the four Town Councilman, or their respective successors to office; and

WHEREAS, the By-Laws of the Riverhead Community Development Agency further stipulate that the officers of the Agency shall be a Chairman (Supervisor), a Vice-Chairman who shall perform the duties of the Chairman in the absence or incapacity of the Chairman, and a Secretary-Treasurer who shall also be the Director; and

WHEREAS, pursuant to Article II, Section 8 of the By-Laws, a successor to a vacant elected public office shall automatically become a member of the Agency; and

WHEREAS, since the adoption of the By-Laws by the Riverhead Community Development Agency certain changes in the individuals holding office within the Community Development Agency have occurred; and

WHEREAS, to ensure proper functioning of the Agency, in order to undertake certain Urban Renewal activities, clarification of those members and officers currently serving the Riverhead Community Development Agency is appropriate; and

THEREFORE, BE IT RESOLVED, that the current members of the Riverhead Community Development Agency are: Vincent Vilella, Philip Cardinale, Christopher Kent, Mark Kwasna and James Lull.

AND BE IT FURTHER RESOLVED that the Riverhead Community Development Agency hereby appoints the following officers of the Agency: Vincent Vilella as Chairman, and Andrea Lohneiss as Director, Secretary-Treasurer.

AND BE IT FURTHER RESOLVED, that the Town Clerk shall provide a certified copy of this resolution to Vincent Vilella, Philip Cardinale, Christopher Kent, Mark Kwasna, James Lull, Robert Kozakiewicz, Andrea Lohneiss and Jack Hansen.

The Vote:

Member Kwasna	<input checked="" type="checkbox"/>
Member Kent	<input checked="" type="checkbox"/>
Member Cardinale	<input checked="" type="checkbox"/>
Member Lull	<input checked="" type="checkbox"/>
Chairman Vilella	<input checked="" type="checkbox"/>

Adopted

2/17/98

Town of Riverhead Community Development Agency

Resolution # 2

Authorizes Riverhead Development Corporation Board of Directors to Select Consultant for Preparation of a Land Survey for the former Naval Weapons Industrial Reserve Plant (NWIRP)

COUNCILMAN LULL

_____ offered the following resolution,

COUNCILMAN KENT

which was seconded by _____:

WHEREAS, the Community Development Agency (CDA) anticipates receiving title to the Naval Weapons Industrial Reserve Plant (NWIRP) site from the U.S. Navy on or about March 31, 1998;

WHEREAS, the Riverhead Development Corporation (RDC) is incorporated as a Local Development Corporation pursuant to Not-For-Profit Corporation Law as a Type C Corporation for the purpose of the economic redevelopment of the former Naval Weapons Industrial Reserve Plant (NWIRP) at Calverton through the stimulation of economic growth and commercial, industrial, recreational and tourism development at said site; and

WHEREAS, said new commerce and industry, and associated redevelopment, will greatly improve the economy of Riverhead and the surrounding region through the creation of tax revenues and jobs; and

WHEREAS, in order to accept the property by deed the U.S. Navy requires the Town of Riverhead Community Development Agency (CDA) to produce a perimeter survey;

WHEREAS, the CDA's legal counsel, Willkie Farr & Gallagher, has reviewed said responses and provided input to the RDC; and

WHEREAS, the RDC has carefully analyzed both responses, as well as the input from Willkie Farr & Gallagher; and

WHEREAS, the CDA Board wishes to delegate the responsibility for selecting a surveyor to develop the required perimeter survey;

THEREFORE, BE IT RESOLVED, that CDA hereby authorizes the RDC Board of Directors to decide which proposal best suits the needs and requirements of the Town of Riverhead;

THEREFORE, BE IT RESOLVED, that CDA hereby authorizes RDC Board of Directors Chairman Jesse R. Goodale III to execute a letter agreement with the selected surveyor.

AND BE IT FURTHER RESOLVED, that the Town Clerk shall provide a certified copy of this resolution to RDC Chairman Jesse R. Goodale III and Community Development Agency Director Andrea Lohneiss.

The Vote:

Member Kwasna	<input checked="" type="checkbox"/>
Member Kent	<input checked="" type="checkbox"/>
Member Cardinale	<input checked="" type="checkbox"/>
Member Lull	<input checked="" type="checkbox"/>
Chairman Villella	<input checked="" type="checkbox"/>

Adopted

2/17/98

Town of Riverhead Community Development Agency

Resolution # 3

Authorizes Chairman to Execute Contract with Augusta N. Field

COUNCILMAN KENT

_____ offered the following resolution,

COUNCILMAN KWASNA

which was seconded by _____:

WHEREAS, the Town of Riverhead has received a grant in the amount of \$20,000 from the Jessie Smith NOYES Foundation for the purpose of procuring the grant writing consulting services of Augusta N. Field; and

WHEREAS, consultant is to provide said services from February 1, 1998 at an hourly rate of \$20 for a maximum of 20 hours per week, not to exceed \$20,000; and

WHEREAS, consultant is to report to the CDA Director no less than weekly and to pursue funding for programs and projects as directed, in support of those priorities as determined by the Town.

THEREFORE, BE IT RESOLVED, that CDA hereby authorizes the Chairman to execute an agreement as described with Augusta N. Field.

AND BE IT FURTHER RESOLVED, that the Town Clerk shall provide a certified copy of this resolution to Community Development Agency Director Andrea Lohneiss and Augusta N. Field.

The Vote:

Member Kwasna
Member Kent
Member Cardinale
Member Lull
Chairman Villella

CONSULTANT AGREEMENT
TOWN OF RIVERHEAD COMMUNITY DEVELOPMENT AGENCY
WITH AUGUSTA N. FIELD

This agreement made this _____ day of February, 1998 by and between the Town of Riverhead Community Development Agency, a municipal corporation, having its principal offices at 200 Howell Avenue, Riverhead, New York (hereinafter referred to as the "Town"), and Augusta N. Field, with its principal place of business at 1921 Roanoke Ave., Riverhead, NY 11901 (hereinafter referred to as the "Consultant").

WITNESSETH

Whereas, the Town desires additional grantwriting services to be provided to enhance those provided presently by the Community Development Department and Community Development Agency; and

Whereas, Consultant is, by skill training and expertise, qualified to render such services, and in the past has rendered such services; and

Whereas, the Town of Riverhead has been awarded a grant by the Noyes Foundation for the purpose of obtaining said services from Consultant which are intended to benefit the community and Town of Riverhead.

Now, therefore, the parties hereto mutually agree as follows:

1. SERVICES

That Consultant shall provide, at the Town's request, research and writing of foundation, corporate or other grant applications as directed by the CDA Director, shall report on a weekly basis to the CDA Director and shall agree to submit all draft and final applications or proposals to the CDA Director for review and approval of the Town Board prior to submission to a potential grantor. Priorities shall be determined by the Town and may include funding for historic preservation projects, sr. citizens' programs, youth programs, downtown revitalization, waterfront programming, capital improvement projects and any others as directed by the CDA Director.

2. COMPENSATION

In consideration for these services rendered by the Consultant under this Agreement, the Town agrees to pay Consultant at the _____ rate of \$20 per

hour for a maximum of 20 hours per week, not to exceed a total amount of \$20,000.

3. PAYMENTS

Vouchers and time sheets will be submitted to the Town by Consultant twice monthly, by the 15th and 30th, with payment due within twenty (20) days.

4. TERMINATION

The Town shall have the right to terminate the services for which the Consultant is herein engaged at any time and for any reason. In such event, Consultant shall be paid for the hours worked to the date of termination.

TOWN OF RIVERHEAD
COMMUNITY DEVELOPMENT AGENCY

AUGUSTA N. FIELD

By: _____
Vinnie Villella, Chairman

By: _____
AUGUSTA N. FIELD