

Addendum

Town of Riverhead Request for Proposals for Update of Town Freshwater Wetland Inventory Map

The Town of Riverhead received three questions related to the above Request for Proposals. This addendum provides information responsive to each of the questions.

Question: Insurance requirements and acceptable coverage?

Response: The bid specifications make clear that the “consultant shall carry professional liability insurance, comprehensive general liability insurance and, if applicable, worker’s compensation insurance”. The bid specifications identify the limits required for general comprehensive liability insurance as two million dollars and request that contractor identify professional liability coverage. The Town clarifies the insurance detail in the bid specifications and recited above as follows: The Town shall require the following minimum insurance: a. Comprehensive General Liability Insurance, including products completed, contractual, property and personal injury in the amount of \$1,000,000.00 per occurrence and \$2,000,000.00 in the aggregate; b. Proof of professional liability insurance in the amount of (\$1,000,000.00.); and c. Proof of Automotive/Equipment Liability (Bodily Injury and Property Damage) insurance in the amount of \$250,000 (per occurrence)/\$500,000 (total). In addition, the contractor shall maintain such insurance as will protect against claims under Worker’s Compensation Act and from any other claims for damages for personal injury, including death, which may arise from work performed under this contract. (*Note, the contractor shall name Town of Riverhead as additional insured).

Question: Methodology for mapping wetlands... “specifications discuss the use of technology to locate and map wetlands, ...reference to the Federal, State and Riverhead field methods, ...walkthrough of each wetland ...use of field data to refine the mapped resources...soil, vegetation and hydrology data.... does the Town expect a delineation and refined mapping of each wetland and, if the answer is Yes, Does the Town expect such delineation of the wetlands already appearing on the Town’s 1978-79 Inventory and will the Town accept the location and estimated extent (area in SF or acres), and location depicted on aerial photos...does the Town expect that the project requires new surveying of each area?

Response: The Town has issued this as a request for proposals and the specifications are intended to describe and provide guidance on the project. The specifications make clear that the proposal should describe and include the technique and technologies to identify and map wetlands; and type of report and ability to store data electronically for

future use, estimated time to complete work, *if awarded identify employee(s)/staff assigned to complete work, approximate time all work completed and such other information/goals to meet the needs of the Town. That said, the Town anticipates that the 1978 wetland mapping and inventory has changed, be it location or size, and the proposals should address the techniques and technologies used to identify and map/plot the changes. In addition, the request for proposal identified that numerous wetlands are not yet mapped. The Town anticipates that all proposals will include a combination of techniques: field work, identification of plant species, etc.

Question: GIS technology and requirement for digital integration of update of GIS database or requirement to create a GIS database?

Response: The Town's 1978-1979 Freshwater Wetland is presently in a Town GIS format and system. The Town shall require the contractor to provide data (update of mapped wetlands and newly mapped wetlands) in a format to be integrated into the Town GIS system.